

TWIN LAKES WATER DISTRICT 95C
P O Box 804, Rathdrum ID 83858

May 20, 2019

Doug Jones

IDWR, NORTHERN DISTRICT
7600 Mineral Drive, Suite 100
Coeur d'Alene, ID 83815

RECEIVED
MAY 21 2019
IDWR / NORTH

Dear Mr. Jones,

Attached are the minutes, watermaster's report, year-end financial reports, and adopted budget from the May 15, 2019 Annual Meeting of Twin Lakes Water District 95C. The officers and contact information remain the same as 2018.

Respectfully Submitted,



Susie Ellis, Secretary
Twin Lakes Water District 95C

All-purpose Acknowledgment

STATE OF Idaho, COUNTY OF Kootenai

On May 20th 2019 before me, the undersigned, a Notary Public
in and for said State, personally appeared

Susan Richardson Ellis

☐ personally known to me **-OR-** ☒ proved to me on the basis of satisfactory evidence/ to be the person(s)
whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they
executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature

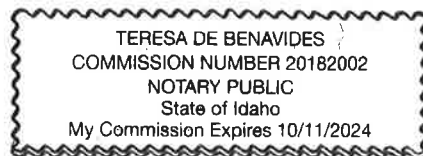


Name (type or printed)

Teresa de Benavides

My commission expires:

10/11/2024



(Seal)

TWIN LAKES WATER DISTRICT#95C
ANNUAL MEETING, MAY, 15, 2019, 7pm
TWINLOW CAMP, TWIN LAKES ID 83858

The meeting was called to order by Vice-Chair Don Ellis. Don made introductions of the Watermaster, Advisory Committee members, officers, and IDWR staff.

Elections

Nominations for a chair, vice-chair, and secretary were made. The following officers were elected by a unanimous ballot: Chairperson Don Ellis, Vice-Chair, Terry Kiefer, and Secretary Susie Ellis.

Secretary Report

The minutes were approved as read.

Treasurer's report

Steve Neff, Watermaster made the Treasurer's report, It was approved as presented.

Voting Methods

Mary Anderson requested the alternate method of voting. (As everything at this meeting was accepted by a unanimous ballot, counting votes by the alternate method of voting was deemed unnecessary).

Compensation

Compensation for the Watermaster, Assistant Watermasters and Treasurer were discussed at length. John Sylte suggested paying the Watermaster more. Gordon Sylte said, the watermaster needs to claim all his hours so he gets appropriately compensated, and the Water District has a better idea how much the job of the watermaster actually entails – for future compensation consideration. The compensation for Watermaster, his assistant(s), and treasurer were set the same as last year by unanimous ballot.

Budget

Steve Neff presented the budget. Last year the Water District approved hiring Rick VanZandt Financial as treasurer; the compensation was again set at \$3000, even though he only billed the Water District for services rendered in the amount of \$916, The budget also allocated \$5000 for several new staff gauges and related equipment and services. An additional \$4800. was added to professional services for the Water District Advisory Committee to hire an attorney. The budget was passed by unanimous ballot. Chair Don Ellis asked the membership for recommendations of attorneys well- versed in water rights/ water delivery, as the Water Advisory Committee will meet in the near future, to hire an attorney. (No recommendations received at this time).

Watermaster's Report

Steve Neff made the Annual Watermaster's Report. (See attached 3-page document). Steve gave a shorter summary at the meeting. Grant Smith recommended Steve keep a chronological file of his notes from meetings, and site visits, to include conclusions, recommendations, and issues sent to IDWR for review and resolution. This provides documentation to refer back to as needed. (Previously, IDWR staff has been asked to put any directives to the watermaster /water advisory committee in writing. This will also provide a reference, as well as improve communications between the entities).

Watermaster Activation

Doug Jones of IDWR announced that Steve Neff was "activated" today. Even though Steve is activated all-year-around by a 2017 Water District Resolution, the baton (control of outflow at the dam) is passed from the Flood Control District dam tender, Laurin Scarcello, to Watermaster Steve Neff each spring when the danger of flooding has passed. Watermaster's data is housed on Steve's website: twinwaterdistrict.org

NOMINATIONS/ELECTIONS

Nominations from the floor for watermaster, treasurer, and the 3 at-large members of the water advisory committee were made. The following were re-elected by unanimous ballot: Steve Neff, Watermaster, Rick VanZandt, Treasurer, and Water Advisory Committee members Diane Park, Jason Lucas, and Doug Jayne. (The chair and vice-chair are standing members of the water advisory committee, as set by the ongoing resolutions passed at the 2017 Annual Meeting).

REPORTS/Other

- **Adjudication – IDWR Doug Jones** stated that **new water rights** can still be filed. This is an on-going, continuous process. The adjudication itself is moving right along. A lot of work with few objections! Now is the time for objections; IDWR responses to those objections is next. Then the working out of those objections will follow. You can access more information at IDWR.idaho.gov. Go into "water rights," then "adjudication".
- **List of Water Users/Water District Members** - Joe Carlson IDWR spoke to the issue of whether IDWR had plans to drop the Water District membership from 442 rights held by 350 water users to about 95 or less. This idea has been dropped. No changes to our membership are being made. Joe stated that there is an option for domestic users, those who use water **ONLY INSIDE THEIR HOME**, to opt out of membership. The issue of metering water users is in the discussion stage only at IDWR.
- **FLOOD CONTROL DISTRICT-** Commissioner Gordon Sylte reported that it has been a textbook year. They have kept on top of it. They received a grant from IDWR. New equipment to record outflow readings at the dam was installed. You can check and see the readings on the web at twinlakeidaho.org. That is now the Flood Control District's website. They are currently applying for another grant to provide a weather station which will also be on the web. This will help them to better manage our basin.

NEXT MEETING- Susie asked for feedback. Susie can just set the date in May 2020.

ADJOURNMENT – The meeting was adjourned at 8:47 pm.

Respectively submitted,



Susie Ellis, Secretary

Annual Watermaster Report for 2018

May

- The winter of 2017/2018 left snow in the "Twin Lakes Drainage" similar to amounts seen in the winter of 2016/2017. The spring melt occurred in mid-April, nearly one month later than the previous year.
- The Flood Control District maintained control of the dam into early May, raising the lake to its highest level of 2018: 10.2 feet.
- I measured Fish Creek on the 20th finding roughly 45 cfs, while a measurement at the dam showed roughly 8 cfs. This confirmed the high loss to seepage occurring at higher lake levels.
- I walked the entire stream from the dam to the Sylte Ranch in late May, taking pictures and video along the way. Many areas needing attention were noted and discussed with IDWR in the coming weeks and months.
- The annual meeting was held on May 24 where I retained the position of watermaster, unopposed.

June

- Regular stream measurements were taken as stream flows and lake levels remained high. Access to Fish Creek was made by kayak.

July

- Regular measurements of inflow and outflow to the lake continued throughout the month.
- I attended the annual TLIA meeting on the 7th, learning more about the district and ongoing projects. I answered questions from concerned district members that attended the meeting. I also met with members of Idaho Department of Lands present at the meeting and discussed the health of the drainage.
- I met with IDWR personnel in early July to formulate a plan for site visits and an "inventory" of water right holders, and their diversions, along Rathdrum Creek.
- I walked the unnamed creek upstream from John Sylte's property after complaints were made with IDWR disputing the way the water was being diverted on the Finman property. I then set up a meeting with Joe Carlson of IDWR at the Sylte Ranch to discuss the diversions. No resolution was found, and the dispute between Sylte and Finman over the unnamed stream continued throughout the summer.
- By late July, I was told by IDWR that if water could not reach the point of diversion of Gordon Sylte's stockwater right at some point, the gate at the dam would be closed, stopping the flow to Rathdrum Creek completely. This would have a significant impact on at least one water right holder along Rathdrum Creek, Mark Miller. He claimed to depend

on the stream for domestic drinking water at a house he owns along the creek, where water is treated by means of a filtration system.

- A concerted effort was made to minimize losses along Rathdrum Creek in order to avoid the loss of the creek flow, beginning with the Sylte Ranch. A plan was developed, and a Water District Advisory meeting was held in order to discuss how to approach compliance, starting with the Sylte Ranch and continuing upstream.

August

- Those on the Sylte Ranch worked hard to stop in-stream water losses over the first few weeks of August. Several dams were minimized or eliminated, and debris was cleared, making it possible to maintain flow to the point of diversion at the stockyard for the remainder of the season.
- I met with Joe Carlson on Paul Finman's property. We surveyed all water right locations, including Rathdrum Creek and the unnamed stream upstream from John Sylte. We also looked over pond and irrigation systems in place.
- I met with Joe Carlson on Mark Miller's property and completed a survey of his diversions while walking the entirety of his properties along the creek.
- I continued to meet with others along Rathdrum Creek including the Park's, Coyle's, Greilic's, and many in between. Concerns along the creek were mitigated with the help of Joe Carlson at IDWR.
- I had conference calls with management and legal advisors at IDWR (local and state levels) throughout the month. Discussions involved how to interpret and apply language set forth by the 1989 decree. By the end of August, I was told a portion of the incoming flow to the lake could still be released from the dam should water no longer reach the stockwater point of diversion on the Sylte Ranch. It would likely be enough to supply water to the domestic water right on Mark Miller's property.

September

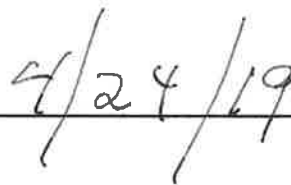
- Site visits continued through the month, including those around the lake. A new GIS map and database was made available by IDWR for use in the field.
- A few more measurements were taken for inflow and outflow determination as flows stabilized after very little precipitation through the summer. Water continued to flow to the stockwater right on the Sylte Ranch.
- I met with Joe Carlson and Curtis Johnson (Stream Alteration Specialist) of IDWR at the Finman property. We discussed possible diversion of Rathdrum Creek with Paul Finman. Nearly one half of the losses in water flow from the dam to the stockwater diversion on the Sylte Ranch occurred on a section of stream along his property. A proposal to return the stream to its natural channel was discussed. No decision was made.

October

- Site visits continued around the lake and down Rathdrum Creek.
- A few more measurements of inflow and outflow were taken. Water continued to reach the stockwater right on the Sylte Ranch.
- I received a call from the Flood Control District early in the month concerning possible contributions to new equipment at the dam.
- I met with the Flood Control District at IDWR later in the month to further discuss contributions. It was determined our budget did not allow a large contribution at that point in time. No contribution was made from the Water District.
- The control of the dam was transferred to the Flood Control District around the end of October in preparation for the winter months.

November/December

- IDWR personnel suggested in late fall that the district may be reduced to include only those using greater than a domestic amount. I was given a list of roughly 94 water district records (out of 450 records) and tasked with confirming how much they currently use and how much they intend to use in the future, along with updating their contact information.
- I continued working on this task through the winter and spring, making occasional phone calls and site visits.



Stephen J. Neff
Watermaster
Water District 95-C

Twin Lakes Water District 95C
Balance Sheet
As of April 30, 2019

	<u>Apr 30, 19</u>	<u>Apr 30, 18</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Checking	17,950.97	17,334.83	616.14
Local Govt Investment Pool	18,078.22	17,686.33	391.89
Total Checking/Savings	<u>36,029.19</u>	<u>35,021.16</u>	<u>1,008.03</u>
Total Current Assets	<u>36,029.19</u>	<u>35,021.16</u>	<u>1,008.03</u>
Fixed Assets			
Office Equipment	1,017.59	1,017.59	0.00
Total Fixed Assets	<u>1,017.59</u>	<u>1,017.59</u>	<u>0.00</u>
TOTAL ASSETS	<u><u>37,046.78</u></u>	<u><u>36,038.75</u></u>	<u><u>1,008.03</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Payroll Liabilities	13.58	-2.38	15.96
Total Other Current Liabilities	<u>13.58</u>	<u>-2.38</u>	<u>15.96</u>
Total Current Liabilities	<u>13.58</u>	<u>-2.38</u>	<u>15.96</u>
Total Liabilities	<u>13.58</u>	<u>-2.38</u>	<u>15.96</u>
Equity			
Opening Bal Equity	31,719.04	31,719.04	0.00
Retained Earnings	4,322.09	12,541.88	-8,219.79
Net Income	992.07	-8,219.79	9,211.86
Total Equity	<u>37,033.20</u>	<u>36,041.13</u>	<u>992.07</u>
TOTAL LIABILITIES & EQUITY	<u><u>37,046.78</u></u>	<u><u>36,038.75</u></u>	<u><u>1,008.03</u></u>

Twin Lakes Water District 95C
Profit & Loss Budget vs. Actual
May 2018 through April 2019

	<u>May '18 - Apr 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Assessments	5,844.15	6,000.00	-155.85
Interest Income	396.36	200.00	196.36
Amount Available	0.00	6,890.00	-6,890.00
Total Income	<u>6,240.51</u>	<u>13,090.00</u>	<u>-6,849.49</u>
Expense			
Bank Service Fees	0.00	0.00	0.00
Payroll	3,460.00	6,200.00	-2,740.00
Payroll Expenses	622.44	990.00	-367.56
Professional Fees	916.00	3,000.00	-2,084.00
State Industrial Insurance	300.00	300.00	0.00
Water/Snowpack Meas. Devices	0.00	2,000.00	-2,000.00
Web Hosting	0.00	600.00	-600.00
Total Expense	<u>5,298.44</u>	<u>13,090.00</u>	<u>-7,791.56</u>
Net Ordinary Income	<u>942.07</u>	<u>0.00</u>	<u>942.07</u>
Other Income/Expense			
Other Income			
Sale of assets	50.00	0.00	50.00
Total Other Income	<u>50.00</u>	<u>0.00</u>	<u>50.00</u>
Net Other Income	<u>50.00</u>	<u>0.00</u>	<u>50.00</u>
Net Income	<u><u>992.07</u></u>	<u><u>0.00</u></u>	<u><u>992.07</u></u>

12:50 PM
06/14/19
Cash Basis

Twin Lakes Water District 95C
Budget for 2019 - 2020
May 2019 through April 2020

	<u>May '19 - Apr 20</u>
Ordinary Income/Expense	
Income	
Assessments	6,000.00
Interest Income	200.00
Amount Available	
From Budget Surplus	14,690.00
Total Amount Available	<u>14,690.00</u>
Total Income	<u>20,890.00</u>
Expense	
Bank Service Fees	0.00
Payroll	6,200.00
Payroll Expenses	
FICA	0.00
State Unemployment Tax	0.00
Payroll Expenses - Other	990.00
Total Payroll Expenses	<u>990.00</u>
Professional Fees	7,800.00
State Industrial Insurance	300.00
Water/Snowpack Meas. Devices	5,000.00
Web Hosting	600.00
Total Expense	<u>20,890.00</u>

I hereby submit this proposed budget for the fiscal year 2019-2020

Steve Neff, Watermaster