

**Water District 29-D  
2013 Annual Meeting  
March 4, 2013  
7:00 p.m. Marshall Public Library**

The annual meeting of the Water District 29-D was held on Monday, March 4, 2013 at 7:00 p.m. at the Marshall Public Library in Pocatello, Idaho. The meeting was called to order by the 2012 Chairman, George Chandler at call the meet to order at 7:00 p.m.

Chairman Chandler introduced the 2012 advisory committee members, Ethlene Rock, Joyce, Dean Tranmer, Eese Teton, Lyndon Smith, and not present was Matt Rendace; in addition to the Bookkeeper Joyce Rendace, James Cefalo, IDWR representative, and Water Master, Randy Smith.

***Selection of Meeting Chairman:***

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Discussion: none

Action: Ethlene Rock nominates George Chandler, second by Seren Chandler, all were in favor for George to be chairman.

***Selection of Secretary:***

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Discussion: none

Action: Ethlene Rock nominates Eese Teton, seconded by Joyce Rendace, all were in favor.

***Review of the 2012 Minutes:*** Review of minutes from 2012 annual meeting and acceptance.

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Discussion: minutes were provided in handout and they can review throughout meeting and if there is any question stop and ask him. The minutes will be approved later in the meeting.

Action: motion was made to accept the minutes as written and they were approved.

***Financial Report:*** financial report presented by Joyce Rendace

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Discussion: The 2012 income statement and balance sheet was provided in the handout. Income statement is a summary of what we took in and what we spent. Water assessments brought in \$13,896.34 and expenses included Watermaster expenses of \$2,502.96 for salary, FICA, Mileage, and field supplies; \$819.46 for employer payroll taxes; \$356.67 in office expenses for Envelopes, paper, postage, Box rental, and accountant analysis; and \$3,000.00 for bookkeeping services by Joyce Rendace. Therefore, total operating budget was just under \$7,000 (\$6,679.09 exact) and we brought in nearly \$14,000 so we had left over \$7217.25. The balance sheet shows a snap shot of your budget at a particular time. The current assets \$17,241.05 and current liabilities of \$359.01 on March 4, 2013 the district has \$16,882.04. A question was asked how long we are going to allow some of the accounts to go delinquent or uncollected. Joyce Rendace explained that some are a farm and subdivided and water rights sold separately and the IDWR needs to figure out. Ownership changes forms have not been processed so that we can assess. Another question was asked whether these people were getting

water. Ethlene explained that Randy Smith came on late and is still becoming familiar with district diversions and Marshall was familiar with them and they were working on it but he resigned.

### **Proposed Budget for 2013:**

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Discussion: the advisory committee realizes that the carryover in the bank is a large amount and proposing a reasonable budget was important. The committee proposed to drop the assessments because we have some left over in the bank to carry us over. But we also don't want the "roller coaster effect" and have fluctuating assessments on a year by year basis. Ethlene reviewed the costs line by line and requested any questions. A question of whether there was a need for a meter? Ethlene explained that we have had lengthy discussion of the meter and IDWR will be loaning the water master a meter at no cost to the district. Joyce mentioned that we are looking to pull in \$9,000. A question was raised that we should probably collect the actual budget around \$11,000 due to the economy. He recommended that we raise our collections so that we don't leave ourselves vulnerable in hard times. We need to plan for unseen costs. James Cefalo recommended that we at least have 1 year's budget in the bank and other districts have done this and have zeroed in on an assessment that keeps them level. Jeff Butler would like to not see such an aggressive assessment drop. Joyce gave an example for City of Pocatello and it roughly dropped a third in fees. James Cefalo described the spreadsheet that determines the minimum amount and per cfs charges to come up with a budget. Joyce explained that Randy, the Watermaster, will be budgeted for more hours & mileage because he started late in the year in 2012 and will need the entire year for 2013.

Action: see proposed resolution actions below

### **Watermaster Report: report of activities of the Watermaster for season 2012.**

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Discussion: Randy Smith, see Watermaster report 2012 attached. He mentioned that he doesn't want to waste the users funds by visiting but if the users want him to do that he will, he also wants to keep the budget at level spot. He keeps a log and mileage on what he does. Give him a call if there is a problem and he may come visit you if you want him to. The water master is willing to be a mediator among individuals on the same lateral to reduce conflict. He is impressed with the district and wants to keep the job.

### **Proposed Resolutions:**

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Discussion: Elise presented any changes in past resolutions; updated to the current date and years; removed Ethlene as Treasure due to her resignation; we need to fill advisory committee seats; and late assessments regarding ownership changes new language discussed; continued discussion took place on budget on minimum assessment and per cfs charge, it was made clear that the committee has proposed a minimum fee of \$25.00. Jeff Butler would like to see only a \$5.00 decrease until we find that level assessment and that we need to account for any inflation. Another question was what if Watermaster truck breaks down, Ethlene explained that Randy gets mileage and he is responsible for operation and maintenance of the truck including a break down.

Action: motion made by Mike to accept the resolutions and a budget of \$25.00 min assessment and committee proposed budget and seconded by Mark, 19 in favor and 12 opposed, motion passes.

### **Selection of Advisory Committee Members:**

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Discussion: James Cefalo explained the duties and responsibilities of the committee. George reintroduced the committee of 2012. Chairman requested if there are anyone in the group that was interested in serving on the committee with no response.

Action: motion to leave current committee as is by Norm Rogers and Mike Thering made the second, all were in favor.

### **Selection of Watermaster:**

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Discussion: None

Action: nomination made by Harold Armstrong for Randy Smith, with Jay Anthony with second for Randy Smith as Watermaster, all in favor.

### **Selection of Secretary/Treasurer:**

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Discussion: Secretary and Treasurer will be the same person.

Action: nomination made by Mary Spinner for Eise Teton to serve as the Secretary/Treasurer and Seconded by Mike Vesitve, all were in favor.

### **Bookkeeping contract:**

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Discussion: decision needs to be made if Joyce Rendace be kept for these services.

Action: Ethlene made motion to keep Joyce Rendace on for bookkeeping services, seconded by Mike Bestol, all were in favor.

### **Other Items of Business:**

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- Ethlene announced that the annual meeting date has been moved to second Monday of March instead of Tuesdays to avoid election conflicts in the future.
- Randy Smith the water master gave out his contact information
- James Cefalo, IDWR representative gave a brief of projects within the department. There is a lot of turnover in property ownership, please come in and process a property change in water right ownership. The adjudication is coming to a close and over 200,000 water rights have ran through the SRBA and there is only a fraction left because they are complex. They believe in 2014 SRBA will be completed. Because of the SRBA the licensing has not took priority and the field investigations need to be complete and finalized now that the SRBA is coming to a close. Thanked everyone for coming and participating. Watermaster is there to fix conflicts; he welcomed anyone to talk to him.
- There was a question regarding silt, what can anyone do to get silt out of water?, James explained that some farms will settle out on their own land before they put it on their crop. George mentioned that silts are coming from floods and spring runoff.
- Question regarding Randy's Wages: it was explained that he has a \$16.00 hourly rate and get paid mileage.

### **Adjournment of Meeting:**

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Discussion: None

Action: motion to adjourn at 8:13 p.m. by Hal Armstrong and seconded by Mike Bestol, all in favor.