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WATERMASTER'S REPORT

JAN 17 2013

Department of Water Resources Eastern Region

From AN / 20_12 T	31,20 <u>12</u>
Water District No. 13-M Name of Watermaster Miles GED B P.O. Address 2806 W 7400 W	ES PRESON IN 83263
STATE OF IDAHO } ss. COUNTY OF }	ERMASTER
	y sworn, deposes and says that he is Watermaster of Water need by GARY, Director, as stated in this report and prorated by him to the water
right holders of the district are correct.	(Deputy) Watermaster District No. 13-m
Subscribed and sworn to before me, this	Notary Public My Commission expires 12-10-18
I HEREBY CERTIFY, that // Locales of Water District No. /3-///), and that the information contains	Boise, Idaho, 22 January, 20/2) was lawfully appointed by me as Water Master ined in this report, as herein sworn to, is, to the best of my
knowledge and belief, correct.	(Say Spackman) (Director, Department of Water Resources By Anna M. Sauss

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1	Miller MERRI	13-885A, 13-885-B	Sec 8 TAS R39E
2	F I	13-886 A, 13-886 B	
3		13-887 A, 13-887 B	
4		13-889-C, 13-889 D	
5		•	
6	Cheveland BAR CO	13-878 , 13-879	Pec 34 TI2S R40E
7		13-880	•
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9	TREMUNETON DER CO	13-875, 13-876	Sec 8 TUS R39E
10	Di		
11	Banishell	13-872A, 13-872B	Sec 45,17,9 T-125 R39E
12		13-870 B	Sec 28 T-115 R39E
13			·
14	LEL DAVIS	13-865 13-866	
15		13-867 13-868	
16 17		13-870A	
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1 2 4 5 Total Delivery Adopted Budget Total Cost Credits Debits in 24-Hour Cost Per 24-Hr. Sec. Ft. \$_ Sec. Feet \$ \$ \$ cts. cts. cts. \$ cts. Total No. Days of Watermaster \$ days at \$ per day Total No. Days of Asst. Watermaster days at \$ per day Other expenses charged pro rata \$ TOTAL COST 758 Total No. 24-Hour Sec. Feet Delivered Cost per 24-Hour Sec. Feet Delivered

SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/ or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

WATERMASTER'S DAILY RECORD

SOURCE OTTON LOVE D
WATER DISTRICT / 3 -M
MONTH(S) OF APR-SEAT, YEAR 2012
WATERMASTER Miles Geddes
ADDRESS: 2806 IN 7400 N PRESSON ED. 83263 PH 208-852-1876
PH 208-852-1876

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JAN 17 2013

Department of Water Resources Eastern Region

After the irrigation season the Watermaster must forward record keeping information and the annual Watermaster report to the appropriate IDWR Regional Office

Rules for Record Keeping

Source ($\omega \cap \Omega \cap \Omega$

- Use the daily record book or personal spreadsheet.
 Use a separate daily record book for each stream you
- Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
- 3. If the Water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or head gate setting, place an "A" in the grid space for that day. The "A represents that the previous flow and head gate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
 - 4. If the water being delivered is not actually measured, enter an "E" in the grid space under the column meas method for the particular day that the flow rate is estimated. An "E" should always follow an estimated numerical flow that is observed and set in the field.
- 5. If water is not being delivered, enter a "0" (zero) in the proper grid space. If the water right is cut off because of unavailability of water, a zero may be entered in the grid space correspondin to the day the right could no longer be satisfied, and all subsequent days when water is not deliverable may be designated with a horizontal line through the grids that represent the days of non delivery.
 - 6. A blank grid space; means that the watermaster has no knowledge of the amount of water being delivered on that day, grid should never be blank while the watermaster is delivering water.
- 7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
- 8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream right holders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.
 - If necessary or requested, watermasters should submit a separate water rights list or reference sheet that associates water rights with current owners or diversion names.

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State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region, 900 North Skyline Drive, Suite A • Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 • Fax: (208) 525-7177 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER Governor GARY SPACKMAN Director

January 22, 2013

Water District 13M Kay Swainston 3759 N 1600 W Preston ID 83263

WATER DISTRICT #13M

Dear Secretary:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and/or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

Dennis M. Dunn

Senior Water Right Agent

DMD:sc

Enclosures



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region, 900 North Skyline Drive, Suite A • Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 • Fax: (208) 525-7177 • Web Site: www.idwr.idaho.gov

January 22, 2013

C. L. "BUTCH" OTTER Governor GARY SPACKMAN Director

Water District 13M Miles Geddes 2806 W 7400 N Preston ID 83263

Water District 13N

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Sincerely,

Dennis M Dunn Sr. Water Right Agent

Enclosure

DMD:sc



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region, 900 North Skyline Drive, Suite A • Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 • Fax: (208) 525-7177 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER Governor GARY SPACKMAN Director

October 9, 2012

Water District 13M Miles Geddes 2806 W 7400 N Preston Id 83263

RE: Requesting Watermaster's Report / Daily Record Books

Dear Watermaster:

In accordance with Chapter 6, Section 42-614 of the Idaho Code, and department regulations, the Watermaster of each district is required to submit an annual report to the Department of Water Resources. You should forward a copy to the County Treasurer, if applicable. Please be certain all of the report is complete.

In accordance with Chapter 6, Section 42-615 of the Idaho Code: Proposed budget for succeeding year. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.

We are enclosing sufficient forms for filling out the Watermaster's Report and the Proposed Budget.

Do not fail to send the Watermaster's Daily Record Books along with the Watermaster Report.

Sincerely,

Dennis M Dunn

Sr. Water Resource Agent

DMD:sc