



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

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RECEIVED
APR 15 2019
Department of Water Resources
Eastern Region

BRAD LITTLE

Governor

April 4, 2019

GARY SPACKMAN

Director



Water District 74J

Bob Loucks

260 Withington Cr. Rd

Salmon Id 83467

Dear Watermaster / Secretary:

Your Annual Meeting was more than 1 month ago. Per Idaho Code, you are to submit your Annual Meeting Minutes, Adopted Budget, Petition and Oath to the Idaho Department of Water Resources within 5 days of your meeting. **Please keep in mind that until all these forms are approved by this office, no watermaster can be officially appointed.**

- () Watermaster Report (2018 irrigation season)
- (X) Annual Meeting Minutes (2019)
- (X) Adopted Budget (2019)
- (X) Petition for Watermaster and Oath of Office

Sincerely,

Sharla Cox
Administrative Assistant

Because it is such a glamorous and high paying position working for such wonderful people, the elected watermaster has not yet agreed to serve. I have retained the watermaster paperwork until such time.

The Advisory Committee is authorized to retain a watermaster should Ben Armstrong elect not to serve. s/ Bob Loucks

Please send in your paperwork! Thank you! 4/10/19

WATER DISTRICT INFORMATION SHEET

2019

Year

74J / Withington Creek

Water District # / Stream Name

?

Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Bb Loucks

Secretary Name

260 Withington Creek Road, Salmon ID, 83467

Address

208-756-3032

Phone Number, Home / Cell

baloucks@centurytel.net

E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

**Sharla Cox
Administrative Assistant**

WATER DISTRICT 74J
Annual Meeting March 7, 2019

The meeting was called to order at 2:30 P.M. in Room 103 at the Brooklyn Annex by Chairman Jack Jakovac.

Members Present

Attending the meeting were: Jack Jakovac, Bob Loucks, Alfonso Martinez, Lynn & Heather Thomas, Morgan & Alisa Peets, and Cindy Yenter, IDWR. All water rights except David Yoder, Linda Davidson, Christopher Beachy, Mark Meyers, and Kathy Jordan were represented.

Election of Officers

Chairman – Jack Jakovac was nominated and unanimously elected.

Secretary-Treasurer – Bob Loucks was nominated and unanimously elected.

Watermaster

Ben Armstrong is undecided whether he will continue with the job. He is occasionally offered trucking jobs that keep him away for a week. Cindy Yenter suggested that she could sometimes fill in if Ben is unable to check the PODs. After considerable discussion, it was agreed that the Advisory Committee could contract a different party if Ben elects not to serve.

Motion: (L. Thomas-Stephenson) That the job be first offered to Ben Armstrong. Motion Carried. Compensation continues at \$50/trip plus mileage.

Budget

That the Budget be set at \$3513 and the Assessment be \$1200 in 2019. Motion carried.

Continuing Resolutions

1. The Treasurer of Water District 74J is hereby authorized to collect the assessments of the Water District in accordance with Idaho Code § 42-618.
2. Given that the water district cost for administering water for many water users is greater than their normal assessments would be based upon their average annual use of water, it is resolved that pursuant to Idaho Code § 42-612 (4) the Treasurer of Water District 74J is authorized to assess a \$25 minimum charge for Watermaster services for water users in the District.
3. In accordance with Idaho Code § 42-612 (5), the assessment amount for each individual user as shown in the annual adopted budget shall constitute a final determination of the amount due for that year. In the computation of assessments, the Treasurer shall use a 4-year rolling average of diversions for each water user.
4. All payments for assessments not received by January 1 of the year following the billing date shall accrue penalties in the amount of 10% of the charge plus interest in the amount of 1% per month, as of the June 1 due date and as provided pursuant to Idaho Code Section 42-617. It is resolved that the Watermaster is authorized pursuant to Idaho Code Section 42-618, to withhold or suspend deliveries of water to any water user who has not paid their assessment charges.
5. The annual Water District 74J meeting shall hereafter be held on the first Thursday of March, of

each year unless the Director of IDWR should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting.

6. The Watermaster is authorized as an employee of IDWR under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district, in accordance with IDWR policy, to carry out the duties of the Watermaster as instructed by IDWR.
7. When WD-74J is in regulation, the Watermaster visit at least twice weekly, with 24 hours notice to those with multiple diversions.
8. The Watermaster will manage distribution of water within the District from POD Wi-3 (74-216J & 74-221). This POD has 2.81 cfs (140.5 miners inches) of water right. The Chairman of WD-74J will put the Watermaster on duty when only 2.0 cfs (100 miners inches) is delivered. At that point, the District will not be in regulation. When the creek flow approaches 1 cfs (50 miners inches) at POD Wi-3, the Watermaster will put the creek on regulation. If there is any "surplus" water after the creek is on regulation, it will be shared proportionally among the water rights.
9. The Watermaster will complete the Annual Watermaster Report by a month after the end of regulation. The Report will be distributed to water users after it is completed. Watermaster will not receive his final pay check until the Report is completed.
10. When Watermaster is on active duty, a report of his measurements will be emailed to each water user within 48 hours of the measurements.

Advisory Committee

Motion: (Thomas-Peets) That the Advisory Committee consist of Jack Jakovac, Morgan Peets, and Tom Stephenson. Motion carried.

There being no further business, the meeting adjourned at 4:00 P.M.

S/Bob Loucks, Secretary-Treasurer

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF

FOR 20 19

WATER DISTRICT NO. 74J

STREAM Withington Creek

COUNTY Lemhi

NAME OF SECRETARY Bob Loucks

ADDRESS OF SECRETARY 260 Withington Cr Rd, Salmon

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____, Idaho, _____, 20____

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 74J, held at Room 103, Brooklyn Annex on the 7 day of March, 2019 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Bob Loucks

Secretary, Water District No. 74J

WATER DISTRICT No. 74 J

Estimated Amount for Watermaster's Salary	\$	<u>2320</u>
Estimated Amount for Assistant Watermaster and other Water District Officials	\$	<u>0</u>
Estimated Amount for Other Expenses	\$	<u>570</u>
TOTAL ESTIMATED EXPENSES FOR 20____	\$	<u>2890</u>

DISTRIBUTION OF THE BUDGET AMONG USERS

[illegible]

				WATER DISTRICT 74J								
POD	Water Right	Owner	2015 CFS	2016 CFS	2017 CFS	2018 CFS	2015-18 Total	Average	%	Budget	2019 Assessment	
Wi-2		Tom Stephenson	17.59	30.75	7.9	8.2	64.46	16.12	5.1%	\$1,200.00		
Wi-2	74-15671	Tom Stephenson	2.86		2.8	2.0			1.2%	\$14.79	\$25.00	
Wi-2	74-16166	R.J. Stephenson			2.0	1.2			0.8%	\$9.31	\$25.00	
Wi-2	74-216F,16170	Bart & Mindy Crofoot			3.1	2.1			1.3%	\$15.33	\$25.00	
Wi-2	74-15587	Morgan Peets	11.85	18.00	4.5	2.9			1.8%	\$21.91	\$25.00	
Wi-2	74-15672	BNH Properties LLC	3.25	0.00	0.0	0.0	0.00		0.0%		\$25.00	
Wi-2A, 3	74-216J	Jack Jakovac	79.09	115.63	44.5	45.0	284.22	71.06	22.5%	\$270.45	\$216.34	
Wi-4, 5, 6	74-218B	Willard Colston	83.17	126.20	51.5	40.5	301.30	75.32	23.9%	\$286.70	\$229.34	\$356.69
Wi-7, 7A, 8, 9	74-218A	Lynn Thomas	71.33	164.4	59.1	50.6	345.41	86.35	27.4%	\$328.67	\$262.92	\$301.97
Wi-8	74-16026	Vicki Colston			1.0	2.7	3.70	0.93	0.3%	\$3.52	\$25.00	
Wi-8, 9, 10, 11	74-219B	Willard Colston	36.39	62.28	20.8	47.9	167.31	41.83	13.3%	\$159.20	\$127.35	
Wi-12	74-219E	Bob Loucks	3.16	7.4	5.4	0.0	15.96	3.99	1.3%	\$15.19	\$25.00	
Wi-12	74-219D	Art Turner	2.83	6.9	4.9	0.0	14.63	3.66	1.2%	\$13.92	\$25.00	
Wi-13	74-219A	Mark Meyers	2.66	2.1	4.4	0.0	9.16	2.29	0.7%	\$8.72	\$25.00	
Wi-13, 14, 15	74-220A	Lynn Thomas	14.23	21.4	9.2	6.5	51.30	12.83	4.1%	\$48.81	\$39.05	
Wi-15	74-220B	David Yoder	0.36	2.9	0.4	0.0	3.66	0.92	0.3%	\$3.48	\$25.00	
		Total	328.77	557.93	213.55	201.32		315.28	100.0%	\$1,200	\$1,125	
Wi-1	74-216D	Kathleen Jordan									\$25.00	
Wi-1	74-216E	Linda Davidson									\$25.00	
Pump	74-216H	Christopher Beachy									\$25.00	
								Total Minimum			\$325.00	
		PAID BY BRET HERBST										
								Total Assessment			\$1,200.00	

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 74 J, Withington Creek

Meeting Date: 3/7/19

- ☒ Election of meeting chairman
- ☐ Election of water district watermaster (and assistant watermaster (optional))
- ☒ Election of water district secretary and / or treasurer
- ☒ Approval of adopted budget
- ☒ Minutes, make sure date, time, place and roster of attendees are included in minutes.
- ☒ Make sure the secretary or authorized person sign the Minutes.
- ☒ Next year's meeting date, location, and time

Meeting Date, Time of Meeting and Location (next year)

Preparation Checklist after Annual Meeting

- Idaho Statutes 42-605 states, “Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the “Certificate of Appointment” of Watermaster and Treasurer prior to irrigation season.
- Idaho Statutes 42-606 states, “All watermasters shall make an annual report to the department” This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Bob Loucks

Water District Representative