

Meeting Minutes Water District 120
Annual Meeting
February 12, 2018
Bingham County Courthouse, Blackfoot ID

1:15pm Meeting was called to order by Tim Deeg.

Selection of meeting chairman and secretary commenced. Tim Deeg was nominated as meeting chairman and Karen Durfee nominated as secretary, each with a second motion and with motion carried.

Time was given to review 2017 minutes. Dane Watkins moved to approve the minutes. Nic seconded the motion and the motion carried.

James Cefalo presented the Watermaster's Report. He summarized the streamlined process of flow meter inspection and touched on how the budget went over with the new flow meter inspection requirements. Bob Peck provided a summary of work that has been done this year and projections of work to be completed in 2018, including specifics on flow meter installation, inspections and reporting. Motion and second were passed to accept the Watermaster's report.

Karen presented the financial report. A correction was made to the budget as it was listed in the resolutions due to a clerical error. Motion to accept resolutions with budget clerical correction, with a second, and the motion was carried.

James presented the resolutions as identical to last year. He also proposed the new budget. The budget proposed an increase in the budgeted assessments, but it was decided that keeping the assessment budget the same would be more favorable as most of the increase in assessments would have already taken place with the flow meter installations. Tim Deeg stated that the work load would still be high but should be tapering down, so he proposed drawing off the reserve account if necessary to level the budget out and keep the assessment side of the budget the same as last year. Additionally, he proposed changing the rate back to \$ 0.10 per acre foot from the previously raised \$ 0.12 per acre foot for 2018 and 2019. There is no change recommended to the expense side of the budget. Audit information was provided. Karen stated that the \$4500 cost for audit was already included in the proposed budget. Steve moved to implement the stated changes to the resolution and budget. Nick seconded the motion. Motion was carried.

Tim provided a summary of a healthy year and positive outlook on 2018 for the water district. Nick briefly explained how the telemetry devices will work, providing the water users with data easily. Contracts have been signed, and things are moving forward.

Motion to adjourn and all in favor at 2:16pm.


Cher Ramos, Transcription

2018

[illegible]

**Water District 120
2018 Resolutions**

1. The annual Water District 120 meeting shall hereafter be held on the second Monday of February, of each year unless the Director of IDWR or the Water District 120 advisory committee should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting.
2. The watermaster shall perform the duties as required by Chapter 6, Title 42, Idaho Code and in accordance with:
 - 1) The duties described in the Final Order Creating Water District 120, signed by the Director of the IDWR, February 19, 2002, including:
 - a) Curtail illegal diversions;
 - b) Measure and report the diversions under water rights;
 - c) Enforce the provisions of the stipulated agreements approved by the Director, and;
 - d) Curtail out-of-priority diversions determined by the director to be causing injury to senior priority water rights if not covered by a stipulated agreement or a mitigation plan approved by the Director.
 - 2) Direction and guidance provided by the Director of IDWR pursuant to Idaho Water Law.
 - 3) The annual water district resolutions as adopted herein.
3. James Cefalo be elected the watermaster for Water District 120. The Director of IDWR shall appoint James Cefalo, an employee of IDWR, to provide watermaster services for the ensuing year.
4. As provided in Idaho Code § 42-608(4), the watermaster shall serve throughout the entire year after election at this meeting and upon appointment by the Director.
5. The attached budget represents the expenses to be incurred by Water District 120 in the current year (November 1 – October 31). The attached budget is hereby adopted as a component of these resolutions.
6. Water District 120 includes one or more ground water districts, irrigation districts or other geographical areas where the source of water or nature of water use is common among water right owners and users. The following ground water districts and irrigation districts may already be measuring and reporting diversions on their own to promote efficiency in the administration of water rights and water management.
 - 1) Aberdeen-American Falls Ground Water District
 - 2) Bingham Ground Water District
 - 3) Bonneville-Jefferson Ground Water District
 - 4) Falls Irrigation

7. Water Users within Water District 120 shall be assessed as follows. For purposes of these resolutions, the diversion rate for a point of diversion shall be calculated based on the cumulative diversion rate authorized under all water rights pertaining to the point of diversion.

- a) Diversions meeting the definition of “domestic purposes” as set forth in Idaho Code §42-111 will not be assessed.
- b) Diversions, with water rights authorizing equal to or less than 0.24 cfs or 5.0 acres of irrigation shall receive a minimum assessment of \$50. These minimum assessment diversions will not be measured by Water District 120 or the ground water districts or irrigation districts described above.
- c) Diversions, with water rights exceeding 0.24 or 5.0 acres of irrigation, that are measured by one of the ground water districts or irrigation districts described above, will be assessed an administrative fee of \$0.10 per acre-foot diverted based on a 5-year rolling average.
- d) Diversions, with water rights exceeding 0.24 cfs or 5.0 acres of irrigation, that are not measured by one of the ground water districts or irrigation districts described above, will be regularly measured and monitored by Water District 120 staff. The assessment for such diversions will include:
 - 1) \$70.00 per diversion;
 - 2) \$0.45 per acre-foot diverted based on a 5-year rolling average; and
 - 3) An administrative fee of \$0.10 per acre-foot diverted, based on a 5-year rolling average.

8. BE IT RESOLVED that the Water District 120 budget will be approved for a fiscal year that begins November 1 and ends October 31.

BE IT FURTHER RESOLVED that the Water District 120 advisory committee shall hereby be authorized to adopt an interim water district budget for the period between November 1 and the next annual meeting.

9. Be it also resolved, that the Watermaster is authorized pursuant to Idaho Code § 42-618, to withhold or suspend deliveries of water to any water user who has not paid their assessment charge by January 1 of the year following the billing date.

10. The water users of Water District 120 hereby empower the elected advisory committee to enter into a Memorandum of Understanding between the Water District and the Director of IDWR that will provide for the following:

- a) Compensation of the watermaster and all related water district expenses for the 2018 fiscal year shall be provided by the water district.
- b) The budget for Water District 120 for the ensuing year will be set at this annual meeting in resolution 10. Appointment of a district treasurer for fiscal year 2018 will occur during a regular or special meeting of the advisory committee of Water District 120 before assessments from the water district are sent.

- c) The watermaster shall maintain an office for the ensuing year within the IDWR Eastern Regional Office, located in Idaho Falls, Idaho.
 - d) IDWR will provide office space, vehicles and the use of all necessary office and field equipment in exchange for compensation as set in the 2018 budget. This arrangement shall not give Water District 120 any ownership interest in any IDWR office space and equipment. However, equipment purchased by Water District 120 will remain owned by Water District 120
 - e) Districts identified in item 6 are expected to fund, at their own expense during the 2018 fiscal year, personnel and equipment necessary for measurement and reporting of diversions within these districts.
11. These districts designated above may have employees who measure and report diversions to the water master of Water District 120 and IDWR. The water master of Water District 120 may therefore appoint employees or agents of these districts as assistant watermasters for purposes of measuring and reporting water use to the watermaster of Water District 120. The water district watermaster and the Director of IDWR will provide direction and guidance to assistant watermasters for measuring and reporting of diversions in these districts, including but not limited to the following:
- a) Each district responsible for data collection shall provide an annual report of diversion data to the water district watermaster in accordance with Idaho Code § 42-606, § 42-708, § 42-709, and the direction provided by the Director of IDWR.
 - b) Assistant watermasters shall cooperate and coordinate with the water district watermaster and IDWR in sharing water use information.
 - c) The regulation of diversions, including curtailment of diversions and other water right enforcement actions, shall be the primary responsibility of the water district watermaster and IDWR.
 - d) The designated districts will first be given the opportunity to resolve unauthorized diversions, or other enforcement matters before action is taken by the watermaster or IDWR.
 - e) To the extent that assistant watermasters may otherwise be involved in the regulation or enforcement of diversions, such involvement will be under the instruction of the watermaster and the Director of IDWR.

12. WHEREAS, the water district meets in regular annual session, as provided by state law, and;

WHEREAS, an advisory committee shall be elected at each regular annual session to represent the interests of the water users and to provide input to the watermaster and the Director of IDWR, and;

WHEREAS Idaho Code 42-605 provides for voting by water users and election of an advisory committee,

BE IT RESOLVED that the credentials for voting in any district meeting and for serving on the district advisory committee will be as follows:

- a) The advisory committee shall consist of 11 members, of which no more than 3 of these shall represent non-irrigation water users. And be it further resolved that when available there shall be at least three committee members from both the Aberdeen-American Falls Ground Water District and the Bingham Ground Water District and at least two committee members from the Bonneville-Jefferson Ground Water District.
- b) Must be a water user of the district as evidenced by a valid water right or an assessment for water delivery the previous year.
- c) Must have paid all assessments owed to the water district.

BE IT FURTHER RESOLVED that the water users of Water District 120 who are also members of Bonneville-Jefferson GWD, Bingham GWD, or Aberdeen-American Falls GWD waive direct mailed notice of the annual meeting. Instead, notice of the annual meeting shall be mailed to the ground water districts. Said water users affirm that the annual meeting notice sent to the ground water districts satisfies the meeting notice requirements under Idaho Code § 42-605(2). Those water users in the District who are not a part of a ground water district shall continue to be notified of the annual meeting by a direct mailing from the District. The District may publish notice of the annual meeting in a newspaper as it deems appropriate.

13. Copies of the minutes of the annual meeting, the budget as approved, all resolutions approved, and the report prepared in accordance with Idaho Code § 42-615, shall be filed with the director of the Department of Water Resources in accordance with Idaho Code § 42-617.
14. The watermaster of Water District 120 shall be responsible for submitting to IDWR annual reports showing water use and such other information that may be deemed necessary by the Director of IDWR in accordance with Idaho Code § 42-606, § 42-708, and § 42-709.
15. The watermaster and assistant watermasters are authorized under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district to carry out the duties of the watermaster as instructed by IDWR. These duties include but are not limited to:
 - a) Monitoring diversion and measuring rate and volume of water diverted from ground water and other public water sources.
 - b) Measuring the depth to water in wells.
 - c) Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use and to determine compliance with mitigation provisions required by agreement or order of IDWR.

16. Past Due Measurements

For those diversions that are not measured and reported by the ground water districts, if there is a diversion that has not been measured for more than five years, the watermaster has the authority to measure that diversion and charge the appropriate ground water district for the cost of measurement, using the assessment rates listed in Resolution #7.

The following list represents the current WD 120 advisory committee and alternates. Please note that not all of the advisors are members of the ground water districts. They are listed according to geographic area.

Aberdeen Am. Falls GWD

Tim Deeg - AAFGWD

Nic Behrend

Shaun Tischendorf - Falls Irrigation

Brian Schneider – City of Aberdeen

Brian Lebrecht- City of Aberdeen

Marshall Jensen – Aberdeen American Falls

Alternates

Richard Line – AAFGWD

Steve Howser

Todd Lowder

Bingham GWD

Craig Evans - BGWD

Robert Murdock

Gaylen VanOrden BGWD

Lance Gardner – Bingham

LaVerelle Stecklein

Alan Jackson

Bonneville Jefferson GWD

Marla Tribble

Dane Watkins – BJGWD

Stephanie Mickelson – BJGWD

Carl Taylor

Alternate

Larry Lovell

WATER DISTRICT 120

				2017 Adopted Budget	2017 Actuals	2018 Proposed Budget
Administrative Income	Count	2018 Rate				
Minimum Charges	114	\$ 50	\$	6,000	\$ 5,700	\$ 5,700
GWD AF Watermaster	769,487	\$ 0.12	\$	71,804	\$ 74,342	\$ 92,338
Measured AF Watermaster	39,002	\$ 0.12	\$	4,937	\$ 4,819	\$ 4,680
				\$ 82,741	\$ 84,861	\$ 102,719
Measurement and Reporting Income						
Measured AF Measurement	39,002	\$ 0.45	\$	22,218	\$ 21,685	\$ 17,551
Wells	243	\$ 70.00	\$	17,010	\$ 17,010	\$ 17,010
				\$ 39,228	\$ 38,695	\$ 34,561
Adjustments				\$	(606)	
Interest				\$	903	
Total Income				\$ 121,969	\$ 123,853	\$ 137,280
Administrative Charges						
Watermaster Services			\$	61,319	\$ 67,353	\$ 68,791
Clerical Assistant			\$	28,606	\$ 28,609	\$ 30,313
Meeting Expense			\$	250	\$ 198	\$ 250
Office Supplies					\$	-
Audit Expense					\$ -	\$ 4,500
Total Administrative				\$ 90,175	\$ 96,160	\$ 103,854
Measurement and Reporting						
Assistant Watermaster			\$	31,321	\$ 34,827	\$ 34,988
Clerical Assistant			\$	-	\$ -	
Misc. Hydrographer Expenses			\$	700	\$ -	\$ 700
Equipment Expense			\$	-	\$ -	\$ -
Total Measurement & Reporting				\$ 32,021	\$ 34,827	\$ 35,688
Total Budget				\$ 122,196	\$ 130,987	\$ 139,542
Proposed Net Income(Loss)				\$ (227)	\$ (7,134)	\$ (2,262)