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Department of Water Resources
Eastern Region

WATER DISTRICT INFORMATION SHEET

2019

Year

29-B, Garden Creek

Water District # / Stream Name

Wendall Marley

Watermaster Name

12839 South Thacker Road

Address

Arimo ID 83214

Phone Number, Home / Cell

208-317-5226

E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Theron M. Toler

Secretary Name

1924 Donner Avenue and 231 East Glover Road

Address

Clouis CA 93611

Arimo ID 83214

559-906-2998

Phone Number, ~~Home~~ / Cell

E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

Sharla Cox
Administrative Assistant

Garden Creek Water District, District 29-B

Minutes of the Annual Meeting

7 March 2019

Call to Order: Vice President Wendall Marley called the meeting to order at 7:02 PM. He asked that Theron (Sec/Treas) conduct the meeting.

Members Present: Wendall Marley, Theron Toler, Doug Armstrong, Price Armstrong, Kyle Wheatley, Cory Losee, Missy Losee, Scott Geraughty, Stephanie Geraughty, Bruce Edwards, and Tyson Schwartz.

Last Year's Minutes: Theron read the minutes from last year's meeting. There were no suggested changes. Wendall made the motion that the minutes be accepted as read. Missy seconded. Motion carried.

Old and New Legislation: None.

Financial Report: Theron presented the attached financial report for the year 2018 and explained it. Wendall made a motion to accept the financial report. Kyle seconded. Motion carried.

Pool and Rotate: There is never enough water in Garden Creek for all users to use it at once, or to just use it arbitrarily. It was suggested that as in years past the water be pooled at rotated on turns or as directed by the Water Master. This method seems to provide the most beneficial use of the water. Wendall made a motion to "pool and rotate" as in years past. Doug seconded. Motion carried.

Water Master's Compensation, Adopt Budget, and Collect Revenue: Theron reviewed the historical rates and methods used. The district's main expenses are the Water Master's compensation and Worker's Compensation insurance. We have been paying the Water Master \$7/stream/day and charging the users \$8/stream/day. While this covers the Water Master's compensation and the small administrative expense, the insurance premium is not covered. It was agreed that the Water Master's compensation would be left at \$7/stream/day with a user's fee of \$8/stream/day. This allows a margin of \$1/stream/day for miscellaneous administrative expenses. The Worker's Compensation premium would be collected by spreading the cost equally among the listed authorized users of the irrigation system. This would normally amount to a flat fee of \$10.75 per user, however, some users don't pay so this causes a small deficit. So, it was decided to raise the insurance premium allocation to \$11.00 per user. Collection of these monies would be through the use of a consolidated invoice sent to all users. Theron presented and explained an example of the invoice that was used last year and suggested it be used again. Missy made a motion to accept these budget amounts and collection process. Wendall seconded. Motion carried.

Old Business: A question had arisen during the year concerning last year's billing process. All water right holders are billed an assessment per water right which goes to the Old Ditch Company for maintenance of the laterals. This assessment is set by the Old Ditch Company and is \$25 per right. Historically, this assessment had been prorated in some way to provide a "break" for the real small rights. Last year this was not done. There was a discussion on whether this proration should be reinstated. It was decided to proceed with assessing each water right the full \$25.

Election of Officers: Current officers are: Sheldon Hatley, President; Wendall Marley, Vice President; and, Theron Toler, Secretary/Treasurer. Doug made the motion to keep the officers the same. Kyle seconded. Motion carried.

Advisory Committee: The current advisory committee consists of the elected officers plus the water master, which in our case is also one of the officers. Doug made the motion to leave the advisory committee the same. Kyle seconded. Motion carried.

Election of Water Master: Doug made the motion to re-elect Wendall as the Water Master. Kyle seconded. Wendall was asked if he would accept and he said he would. Motion carried.

Call for New Business: There was none.

Adjournment: At 8:10 PM Doug made the motion to adjourn. Missy seconded. Motion carried.

Attest:

THERON M. TOLER
Secretary/Treasurer

GARDEN CREEK WATER DISTRICT, District 29-B
Treasurer's Report for 2018

Description		District
Balance, 1 January 2018		3408.15
Deposits (reconciled before 2017, all of 2018)		+3586.44
Bank Charges		0
Withdrawals via checks		
1057 to City of Arimo for use of City Hall		-15.00
1058 to Theron M. Toler for admin expense		-44.51
1059 to State of Idaho for Worker's Comp		-300.00
1100 transfer funds to The Company		-2000.00
1101 Wendall Marley for 2018 Watermaster		-924.00
1102 transfer funds to The Company		-1726.00
Balance, 31 December 2018		1985.08

Notes:

1. Theron and Sheldon are authorized signers for the District's account.
2. All transfers from The District to the The Company are current. The first transfer of \$2000 was to reconcile years 2017 and before. The second transfer of \$1726 was what was actually collected during 2018.

Projected Collections in 2019

Usage from 2018 Watermaster's report for 132 streams	\$1056.00
Assessment based on valid water rights	\$1987.50
Set by and goes to The Garden Creek Irrigation Company for ditch maintenance as they own the ditch system	
Assessment for Worker's Comp Insurance	\$300.00
Delinquent from prior years	\$600.00

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF
FOR 20 19

WATER DISTRICT NO. 29-B
STREAM Garden Creek
COUNTY Bannock
NAME OF SECRETARY Theron M. Toler
ADDRESS OF SECRETARY 1924 Donner Avenue and 231 East Glover Road
Clouis CA 95611 Arimo ID 83214

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

- ☒ The Water District collects and holds its own funds.
- ☐ _____ County collects and holds funds for the Water District.
(county name)
- ☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

Arimo, Bannock, Idaho, 8 Mar, 2019

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 29-B, held at Arimo, Idaho on the 7 day of March, 2019 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Theron M. Toler
Secretary, Water District No. 29-B

WATER DISTRICT No. 29-B

TOTAL ESTIMATED EXPENSES FOR 2019.....\$ 1253.00

[illegible]

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 29-B

It was agreed at the user's meeting that the same consolidated invoice that was used last year would be used again. It will be sent to all users and water right holders with an explanation of the charges. The collection would be based on:

1. All water right holders would be assessed a \$25 fee per right to cover expenses of maintaining the system. This fee is set by and goes to The Garden Creek Irrigation Company, Inc.
2. All users will be billed \$8/stream/day for their use. This pays the Watermaster and admin costs. Billing for 2019 is based on 2018 usage.
3. The \$300 Worker's Comp premium would be billed equally to all water right holders. This calculates to \$11.00 per each.

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 29-B, Garden Creek

Meeting Date: 7 March 2019

- ☒ Election of meeting chairman
- ☒ Election of water district watermaster (and assistant watermaster (optional)
- ☒ Election of water district secretary and / or treasurer
- ☒ Approval of adopted budget
- ☒ Minutes, make sure date, time, place and roster of attendees are included in minutes.
- ☒ Make sure the secretary or authorized person sign the Minutes.
- ☒ Next year's meeting date, location, and time

5 Mar 20, 7 PM, Arimo City Hall
Meeting Date, Time of Meeting and Location (next year)

Preparation Checklist after Annual Meeting

- ☒ Idaho Statutes 42-605 states, "Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the "Certificate of Appointment" of Watermaster and Treasurer prior to irrigation season.
- ☒ Idaho Statutes 42-606 states, "All watermasters shall make an annual report to the department" This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Theron M. Yoder, Sec/Treas

Water District Representative



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718
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Website: idwr.idaho.gov • Email: easterninfo@idwr.idaho.gov

BRAD LITTLE
Governor

GARY SPACKMAN
Director

March 13, 2019

Water District #29B
Theron M Toler
1924 Donner Ave
Clovis CA 93611

Theron M Toler
231 E Glover Rd
Arimo Id 83214

RE: WATER DISTRICT #29B

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', is written over a large, stylized blue circular mark that resembles a 'C' or a large loop.

Sharla Cox
Administrative Assistant

