

WATER DISTRICT INFORMATION SHEET

2019

Year

13 T

Water District # / Stream Name

Craig Skuler

Watermaster Name

255 W 4 S

Soda Springs Id 83276

Address

Phone Number, Home / Cell

E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Dale Wistisen

Secretary Name

P.O Box 128

Bancroft Id. 83217

Address

208-390-4955

Phone Number, Home / Cell

dale-wist@centurylink.net

E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

Sharla Cox
Administrative Assistant

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF

FOR 20 19

RECEIVED
JAN 23 2019
Department of Water Resources
Eastern Region

WATER DISTRICT NO. 13T

STREAM _____

COUNTY Caribou

NAME OF SECRETARY Dale Wistisen

ADDRESS OF SECRETARY P.O. Box 128 - Bancroft Id 83217

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

The Water District collects and holds its own funds.

_____ County collects and holds funds for the Water District.
(county name)

_____ County collects the Water District's funds and deposits the funds in an account held by the Water District.
(county name)

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

Bancroft, Idaho, _____, 20 19

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 13T, held at Bancroft City Hall on the 21 day of Jan, 2019 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Dale R Wistisen

Secretary, Water District No. 13T

**BUDGET ADOPTED AT THE ANNUAL MEETING
OF THE WATER USERS**

WATER DISTRICT No. 13T

Estimated Amount for Watermaster's Salary	\$ <u>800⁰⁰</u>
Estimated Amount for Assistant Watermaster and other Water District Officials	\$ <u>500⁰⁰</u>
Estimated Amount for Other Expenses	\$ <u>300⁰⁰</u>
TOTAL ESTIMATED EXPENSES FOR 20<u>19</u>	\$ <u>1600⁰⁰</u>

DISTRIBUTION OF THE BUDGET AMONG USERS

Individual, Ditch or Canal Company, assessed	Water Right Ident. No.	Address
<i>No assessment need for water year 2019</i>		
<i>2018 actual exp.</i>	<i>Watermaster</i>	<i>749⁰⁴</i>
	<i>Sec-Trea.</i>	<i>500⁰⁰</i>
	<i>workers comp</i>	<i>300⁰⁰</i>
	<i>Bank fees</i>	<i>15⁰⁰</i>
	<i>Total</i>	
<i>water assessment 2018 40¢/A.</i>	<i>All paid.</i>	<i>4564²⁰</i>
<i>2019 Budget</i>	<i>Watermaster</i>	<i>850⁰⁰</i>
	<i>sec. Trea.</i>	<i>500⁰⁰</i>
	<i>Workers comp</i>	<i>300⁰⁰</i>
		<i>11410.54</i>
<i>cash on hand</i>	<i>1-25-19</i>	<i>2264⁸⁰</i>

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 13T

Annual Mtg

Jan 21-2019

Present Dale Wistisen Sec-Treas.

Terry Jorgensen

Report on Finances given

Bills paid Water master 74904

Sec 500⁰⁰

workers Comp 300⁰⁰ due Aug 2019

no assessment needed for 2019 water year

Craig Shuler - water master.

Watermaster Report submitted to min for 2018
original retained with Sec.

PETITION FOR WATERMASTER'S SERVICES

Bancroft, Idaho
Jan 21, 2019

RE: Water District No. 13 T
Stream: _____

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 13 T, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Craig Shuler

ADDRESS OF WATERMASTER: 255 W 4 S Soda Springs ID

PHONE NUMBER: _____ 83276

Date watermaster is to start: May

If known, the date services of watermaster are to terminate: _____

[Signature] P.O. Box 128 Bancroft Id 83217
signature address telephone

208-390-4955

WARNING: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 137 Bancroft/land

Meeting Date: Jan 21-2019

RECEIVED
JAN 23 2019
Department of Water Resources
Eastern Region

- Election of meeting chairman
- Election of water district watermaster (and assistant watermaster (optional))
- Election of water district secretary and / or treasurer
- Approval of adopted budget
- Minutes, make sure date, time, place and roster of attendees are included in minutes.
- Make sure the secretary or authorized person sign the Minutes.
- Next year's meeting date, location, and time

Meeting Date, Time of Meeting and Location (next year)

Preparation Checklist after Annual Meeting

- Idaho Statues 42-605 states, "Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the "Certificate of Appointment" of Watermaster and Treasurer prior to irrigation season.
- Idaho Statues 42-606 states, "All watermasters shall make an annual report to the department" This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by: Dale Wistisen

Dale R Wistisen Sec/Treas

Water District Representative



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: idwr.idaho.gov • Email: easterninfo@idwr.idaho.gov

BRAD LITTLE
January 23, 2019
Governor

GARY SPACKMAN
Director

Water District 13T
Dale Wistisen
PO Box 128
Bancroft ID 83217

RE: WATER DISTRICT #13T

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Sharla Cox". The signature is written in a cursive, flowing style. Below the signature, the name "Sharla Cox" and the title "Administrative Assistant" are printed in a standard black font.

Sharla Cox
Administrative Assistant