

Cox, Sharla

From: Wireless Bonnie Barfuss <bjbarf@ida.net>
Sent: Monday, March 12, 2018 3:01 PM
To: Cox, Sharla
Subject: Re: Watermaster for Water District 11B

Sharla,

His address will probably change in 4-6 months.

Brandon Harris
160 S. 2nd South #1
Soda Springs, ID 83276
cell 208-270-4903

Bonnie B

--- Sharla.Cox@idwr.idaho.gov wrote:

From: "Cox, Sharla" <Sharla.Cox@idwr.idaho.gov>
To: Wireless Bonnie Barfuss <bjbarf@ida.net>
Subject: Watermaster for Water District 11B
Date: Mon, 12 Mar 2018 20:11:42 +0000

Bonnie, as I am going through your stuff today, I noticed that I don't have an address, email address nor a phone, cell or home phone for your new watermaster. Could you send that to me?

Thanks.

Sharla

Sharla Cox

Administrative Assistant

Idaho Dept of Water Resources

900 N Skyline Dr. Ste A.

Idaho Falls ID 83402

sharla.cox@idwr.idaho.gov

208-525-7161 phone

Water District 11-B Minutes

March 5, 2018 10:02AM

Caribou County Court House Downstairs Conference Room

Annual water board meeting was called to order

Those in attendance Sharla Cox, Idaho Department of Water Resources Idaho Falls, Steve Visosky, Idaho Department of Water Resources Boise; Eric Simonson Farmers Land & Irrigation Representative; Alan Skinner City of Soda Springs Representative, Kristen Skinner water user; Jason Maughan Monsanto Representative; and Bonnie Barfuss water user & District secretary.

Idaho Department of Water Resources Representatives came to this year's meeting as courtesy to help us get up and running since the chairmen quit and the Watermaster retired. This district was in limbo. The representatives gave an overview of how a Water District should be organized and run with regards to Idaho Statutes. Water District 11-B has been using an old outdated meeting guideline which reflected incorrect information and member titles.

Election of meeting chairman: Alan Skinner nominated Kristen Skinner and Eric Simonson seconded the motion. Motion carried. Kristen Skinner is the daughter of Robert and Nedra Torgensen (both deceased) and has their water rights transferred to her name.

Election of Water District Watermaster: Bonnie Barfuss nominated Brandon Harris, a city employee. Alan Skinner seconded the motion. Due to Last Chance Canal obligations Wes Long was not considered as a Watermaster candidate as previous discussed last year. Steve discussed the Watermaster duties as far as personal vehicle, insurance and workman's compensation and what the Water District's business dealings with the Watermaster.

Election of Secretary and/or treasurer: Eric nominated Bonnie Barfuss and Alan Skinner seconded the motion. Secretary will be writing and submitting the annual meeting minutes. Bonnie Barfuss will mail out water user assessment billings, collect funds, and issue payment to the watermaster. Water District 11-B will be company name so checks can be deposited and written out of the account.

Approval of adopted budget: Alan Skinner nominated that the budget stay the same as it has been in the past. Eric Simonson seconded the motion. Moneys were collected from all users except Monsanto from last year. This will be deposited into the new account with Craig Hill and Brandon Harris receiving a percentage along with the Secretary. Mileage amount will stay into account.

Approval of Annual Meeting Minutes: There were no minutes due to there not being a second water district meeting.

New resolutions will be created at next year's meeting with the advisory committee on March 4, 2019 at 9:30AM in the Caribou County Courthouse downstairs conference room. Annual meeting will follow at 10:00AM.

Meeting adjourned at 11:03AM


Water District Secretary

Instrument # 200599

CARIBOU COUNTY

3-7-2018 01:51:04 PM No. of Pages: 2

Recorded for : BONNIE BARFUSS

DENISE HORSLEY

Ex-Officio Recorder Deputy

Index to: MSC RECORDINGS



State of Idaho

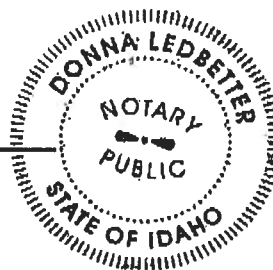
ss.

County of Caribou

On this 7th day of March, 2018 before me, the undersigned, a Notary Public in and for said state, personally appeared Bonnie J. Bartuss and signed the above mentioned document.

In witness whereof, I have hereunto set my hand and affixed my official seal this 7th day of March 2018.

Donna Ledbetter

**Notary Public for the State of Idaho****Residing at Soda Springs, ID****Commission Expires:** 3/27/2021

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF
FOR 20 18

WATER DISTRICT NO. 11-BSTREAM Soda CreekCOUNTY CaribouNAME OF SECRETARY Bonnie J. BarfussADDRESS OF SECRETARY Box 18 Soda Springs ID 83276

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account held by the Water District.
(county name)

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

Soda Springs, Idaho, _____, 20 18

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 11-B, held at Caribou County Crt. House on the 5th day of March, 20 18 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Bonnie J. Barfuss

Secretary, Water District No. 11-B

WATER DISTRICT No. 11-B

Estimated Amount for Watermaster's Salary	\$ <u>1200.⁰⁰</u>
Estimated Amount for Assistant Watermaster and other Water District Officials	\$ <u>300.⁰⁰</u>
Estimated Amount for Other Expenses	\$ <u>720.⁰⁰</u>
TOTAL ESTIMATED EXPENSES FOR 20 <u>18</u>	\$ <u>2220.⁰⁰</u>

[illegible]

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 11B

Resolutions will be
established 3-4-19 9:30AM
at Caribou County Courthouse
Soda Springs Idaho

Please Print
Name Email Cell

Bonnie Barfuss bjbarf@ida.net 208-281-70

Eric Simonson ericsimonson@hotmail.com 208-317-02

Sherla Cox sherla.cox@idwr.idaho.gov 208-525-716

Steve Visosky steven.visosky@idwr.idaho.gov 208-287-493

Paul Skinner CINKSKINNER@AOL.COM 208-221-5048

Alan Skinner askinner@silverstar.com ~~208-251-4836~~
208-251-4836

Jason Maughan jason.maughan@monsanto.com 208-240-1540

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Soda Creek 11-B

Meeting Date:

3-5-18

10:02 AM

- ☒ Election of meeting chairman
- ☒ Election of water district watermaster (and assistant watermaster (optional)
- ☒ Election of water district secretary and / or treasurer
- ☒ Approval of adopted budget
- ☒ Minutes, make sure date, time, place and roster of attendees are included in minutes.
- ☐ Make sure the secretary or authorized person sign the Minutes.
- ☒ Next year's meeting date, location, and time

3-4-19

10:00 AM

Meeting Date, Time of Meeting and Location (next year)

Preparation Checklist after Annual Meeting

- ☐ Idaho Statutes 42-605 states, "Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the "Certificate of Appointment" of Watermaster and Treasurer prior to irrigation season.
- ☐ Idaho Statutes 42-606 states, "All watermasters shall make an annual report to the department" This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Ronnie E. Barab

Water District Representative



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 12, 2018

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Bonnie Barfuss
PO Box 18
Soda Springs ID 83276-0018

RE: WATER DISTRICT #11B

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

Sharla Cox
Administrative Assistant



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

March 14, 2018

Caribou County Treasurer / Auditor
Box 507
Soda Springs Id 83276

RE: Water District No. #11B

Dear Treasurer / Auditor:

Enclosed please find copies of the Adopted Budget and Minutes of the above Water District. They have been read and approved by this office.

If you have any questions concerning this matter, please feel free to contact this office.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sharla Cox". The signature is fluid and cursive, with the first name "Sharla" and last name "Cox" clearly visible.

Sharla Cox
Administrative Assistant