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Department of Water Resources
Eastern Region

Water District #11 Annual Meeting
Caribou County Emergency Services Building
February 3, 2015 2:00 P.M.

Agenda

- Election of meeting Chairman and Meeting Secretary – Connely Baldwin (previous years meeting chairman)
- Review and Approval of Minutes of 2014 Annual Meeting
- Advisory Board Election – Meeting Chairman
- Watermaster Election – Meeting Chairman
- Treasurer Election – Meeting Chairman
- Watermaster's Report – Josh Hanks
- Water Use for 2014 and Bear Lake Storage Forecast – Connely Baldwin
- Department of Water Resources Activities – IDWR representative
- 2014 Financial Results – Austin Moses
- 2015 Budget and Assessment – Austin Moses
- Review of Un-paid Assessments – Austin Moses
- Other business

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Department of Water Resources
Eastern Region

WATER DISTRICT #11 BEAR RIVER

Minutes of Annual Meeting

February 3, 2015

Attending

Bill Robison

Matt Anders

Connely Baldwin

Michael Holliday

Wyn Doney

Joseph G. Larsen

Micah Jensen

Kerry Romrell

Craig Wilken

Pete Petersen

Glade Griffin

Larry Pitcher

Dan Forsgren

Mark Harris

Josh Hanks

Austin Moses

Representing

Black Otter Irrigation

Dingle Irrigation & Advisory Board

IDWR

Pacificorp Energy & Advisory Board

IDWR

Riverdale- Preston Irr. & Riverdale Irrigation

West Cache & Advisory Board

Preston Montpelier Irr. Co.

Bear River Commission

Gentile Valley

Preston Riverdale Upper

West Cache

West Cache

Thatcher Canal

8 Mile Ranch LLC

Water Master

Treasurer

Connely Baldwin opened the meeting at 2:00 p.m. and asked for introductions, then nominations for meeting chairman. Joe Larsen moved to have Connely Baldwin act as Chair. Bill Robison seconded. Motion carried.

Austin Moses as secretary was moved by Connely Baldwin, seconded by Joe Larsen. Motion carried.

Austin Moses read a summary of the minutes of the February 4, 2014 annual meeting which were approved.

Advisory Board Election. Craig Wilken nominated the present board. Dan Forsgren seconded. Motion carried.

Water Master Election. Micah Jensen moved to approve Josh Hanks as Watermaster. Pete Peterson seconded. Motion carried.

Treasurer Election. Pete Peterson moved to retain Austin Moses. Micah Jensen seconded. Motion carried.

Josh Hanks presented the annual Water Master Report. The water year was a good one with very little difficulty obtaining enough water. The Lifton pumps were shut off on August 25, 2014 and remained off the rest of the season due to the fall rains. Josh reported the cost of supplying water was approximately \$.13 per 24 hour second feet. Micah Jensen commented on the difficulty of getting upstream users to cut back when supplies are short. Computer estimates are useful to predict flow but are not perfect.

Connely Baldwin reported on the Bear Lake storage. Storage level low for the season was 5912.32 feet and ended the season higher due to the rains in August and September. Some reduction possible in 2015 but should still be close to a full allocation. Pacificorp will be drawing down Alexander reservoir probably in August in order to replace spill gates. He reported that they did the same on Cutler reservoir last year to very little effect. Current snow pack levels were shown with most being at or slightly above normal.

Michael Holliday of IDWR spoke of the adjudication process and recommended contacting legislators to encourage them to act on it this year. He discussed several advantages to doing it now, including:

- Available and knowledgeable personnel on staff.
- Would solidify water rights making them more valuable.
- Would allow enlargement claims where covered acreage had increased.
- Would clear up usage changes since the decrees more than 100 years ago.

Micah Jensen asked if statutory claims of water claimed after the decrees would be recognized. Michael responded yes if usage was before 1971. He added that claims were only as good as water available and are not necessarily a water right. There was considerable discussion of the possibility of losing water in an adjudication, but most of those concerns were allayed if water was being used and usage was recorded. Kerry Romrell spoke strongly in favor of the adjudication, saying that Idaho was far behind Wyoming and Utah. Cost was discussed and determined that there would probably be a \$50 per claim fee plus \$1 per acre claimed. Pete Petersen also spoke in favor of the adjudication saying it would especially help during short years to determine who gets what.

Matt Anders from IDWR talked of the water right accounting model. Starts in Wyoming and goes to the Great Salt Lake. Presented the flow accounting program for 2014, listing storage and natural flows and remaining storage. New accounting program has been completed. When flows from Wyoming drop too low, an emergency exists and flows need to be brought up to minimum, then Wyoming gets 43% and Idaho gets 57%. He stated that flows dropped in 2014 below the 350 CFS level resulting in the emergency for a time.

Austin Moses presented the financial statements for the previous year. The statements were approved. He also presented the proposed budget for the 2015 year. Bill Robison moved to approve the budget. Pete Peterson seconded. Motion carried. Austin presented a list of overdue assessments and received some help in contacting the individuals.

Connely Baldwin said that Josh requested use of a personal ATV and reimbursement by the District. Connely recommended approval and that the District reimburse Josh \$25 per hour for use and that the travel policy be updated to allow. Pete Peterson moved to approve the recommendation. Bill Robison seconded. Motion carried.

Meeting adjourned at approximately 3:40 p.m.

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Department of Water Resources
Eastern Region

Water District 11 Proposed Budget 2015

Description	Proposed 2015	2014 Budget
Salary Watermaster	\$43,264.00	\$41,600.00
Wage - Watermaster Assistant	2,000.00	2,000.00
Total Salary and wages	\$45,264.00	\$43,600.00
Payroll benefits		
SS & Medicare	3,892.32	3,335.40
Workers Comp Ins	2,723.16	2,624.48
Medical Insurance	5,616.00	5,400.00
Retirement	4,495.13	4,322.24
Total payroll taxes	16,726.60	15,682.12
Accounting	5,100.00	4,800.00
Financial Statement Audit/Review	0.00	3,000.00
Board Meetings	150.00	150.00
Records Update and Grant Expense	0.00	0.00
Equipment Purchases	2,000.00	1,600.00
Miscellaneous	409.40	492.88
Postage and Delivery	100.00	100.00
Rent	0.00	0.00
Repairs	500.00	1,000.00
Supplies	1,000.00	1,000.00
Datalogger Software Upgrade	0.00	325.00
Telephone & internet	2,200.00	2,200.00
Travel		
Meals	300.00	300.00
Mileage	5,000.00	5,000.00
Other	250.00	250.00
Total travel	5,550.00	5,550.00
Total Estimated Expenditures	79,000.00	79,500.00
Cash reserve	(18,000.00)	(18,000.00)
Estimated cash carryover	25,000.00	25,000.00
Amount to be raised by assessment	<u>\$72,000.00</u>	<u>\$72,500.00</u>

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Department of Water Resources
Eastern Region

PETITION FOR WATERMASTER'S SERVICES

Soda Springs, Idaho
Feb 3, 2015

RE: Water District No. 11
Stream: Bear River

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 11, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Josh Hanks

ADDRESS OF WATERMASTER: 85 Crayon Court
Logan, UT 84321

PHONE NUMBER: 208-557-8470 or 435-754-9483

Date watermaster is to start: 2/1/2015

If known, the date services of watermaster are to terminate: _____

[Signature] 1407 W NORTH TEMPLE STREET 801-222-4636
signature address SLC UT 84116 telephone

W A R N I N G: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

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Department of Water Resources
Eastern Region

WATER DISTRICT # 11 BEAR RIVER

Financial Statements

For the Year Ended January 31, 2015

Austin L. Moses CPA PC
Certified Public Accountant

800 West Judicial
Blackfoot, Idaho 83221
(208) 785-3366

240 South Main
Soda Springs, Idaho 83276
(208) 547-2355

E-mail: mosescpa@dcdi.net

WATER DISTRICT # 11 BEAR RIVER
240 South Main Street
Soda Springs, ID 83276

I have prepared the accompanying financial statements for Water District #11 Bear River as of January 31, 2015 for the year then ended. This presentation is limited to preparing in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Austin L. Moses CPA PC

Soda Springs, Idaho
February 3, 2015

WATER DISTRICT # 11 BEAR RIVER
STATEMENTS OF NET ASSETS
January 31, 2015

ASSETS

Current Assets	
Cash - Ireland Bank checking	\$822
Cash - Ireland Bank savings	25,562
Assessments Receivable	1,489
Total Current Assets	<u>27,873</u>
Fixed Assets	
Furniture & equipment	7,753
Less: Accumulated depreciation	<u>(7,498)</u>
Total Fixed Assets	255
TOTAL ASSETS	<u><u>28,128</u></u>

LIABILITIES

Current Liabilities	
Payroll taxes payable	19
Total Current Liabilities	<u>19</u>
Total Liabilities	<u>19</u>

NET ASSETS

Net Assets	
Unrestricted funds	<u><u>\$28,109</u></u>

WATER DISTRICT # 11 BEAR RIVER
STATEMENTS OF ACTIVITIES
For the Year Ended January 31, 2015

	<u>Amount</u>	<u>% of Revenues</u>
OPERATING EXPENSES		
Accounting and legal	\$4,800	6.62
Audit/Review	2,175	3.00
Bank service charges	0	0.00
Board meetings	56	0.08
Depreciation	128	0.18
Insurance - WC & Health	7,871	10.86
Miscellaneous	0	0.00
Postage and delivery	49	0.07
Repairs	0	0.00
Retirement	5,060	6.98
Salaries & Wages	41,622	57.41
Supplies	3,393	4.68
Taxes - Payroll	3,421	4.72
Telephone & internet	2,007	2.77
Travel & Entertainment		
Meals	31	0.04
Mileage	3,701	5.10
Travel	0	0.00
Total Operating Expenses	<u>74,314</u>	102.50
OPERATING REVENUES		
PacifiCorp Energy	63,519	87.61
Bear Lake County Water Users	3,898	5.38
Caribou County Water Users	2,631	3.63
Franklin County Water Users	2,452	3.38
Total Operating Revenues	<u>72,500</u>	100.00
EXCESS REVENUE (EXPENSES)	(1,814)	(2.50)
NONOPERATING REVENUES		
Interest	7	0.01
Other	30	0.04
Total Nonoperating Revenues	<u>37</u>	0.05
INCREASE (DECREASE) IN NET ASSETS	(1,777)	(2.45)
NET ASSETS, BEGINNING OF YEAR	29,886	41.22
NET ASSETS, END OF YEAR	<u><u>\$28,109</u></u>	38.77

WATER DISTRICT # 11 BEAR RIVER
SCHEDULE OF ACTIVITIES - BUDGET AND ACTUAL
For the Year Ended January 31, 2015

	<u>Original & Final Budget</u>	<u>Actual Amount</u>	<u>Variance</u>
OPERATING EXPENSES			
Accounting and legal	\$4,800	\$4,800	\$0
Audit/Review	3,000	2,175	(825)
Bank service charges	0	0	0
Board meetings	150	56	(94)
Equipment Purchases	1,600	0	(1,600)
Insurance - Health	5,400	5,400	0
Insurance - WC	2,625	2,471	(154)
Miscellaneous	493	0	(493)
Postage and delivery	100	49	(51)
Repairs	1,000	0	(1,000)
Retirement	4,322	5,060	738
Salaries & Wages	43,600	41,622	(1,978)
Software Upgrade	325	0	(325)
Supplies	1,000	3,393	2,393
Taxes - Payroll	3,335	3,421	86
Telephone & internet	2,200	2,007	(193)
Travel & Entertainment			
Meals	300	31	(269)
Mileage	5,000	3,701	(1,299)
Travel	250	0	(250)
Total Operating Expenses	<u>79,500</u>	<u>74,186</u>	<u>(5,314)</u>
OPERATING REVENUES			
PacifiCorp Energy	63,519	63,519	0
Bear Lake County Water Users	3,898	3,898	0
Caribou County Water Users	2,631	2,631	0
Franklin County Water Users	2,452	2,452	0
Total Operating Revenues	<u>72,500</u>	<u>72,500</u>	<u>0</u>
EXCESS REVENUE (EXPENSES)	-7,000	(1,686)	5,314
NONOPERATING REVENUES			
Interest	0	7	7
Other	0	30	30
Total Nonoperating Revenues		<u>37</u>	<u>37</u>
INCREASE (DECREASE) IN NET ASSETS	-7,000	(1,649)	5,351
NET ASSETS, BEGINNING OF YEAR		29,056	
NET ASSETS, END OF YEAR		<u><u>\$27,407</u></u>	



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

February 23, 2015

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

WD11 – Austin Moses
800 W Judicial
Blackfoot ID 83221

WATER DISTRICT #11

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Dennis M. Dunn". The signature is written in a cursive, flowing style.

Dennis Dunn
Senior Water Right Agent

DD:sc