

WATERMASTER'S REPORT

RECEIVED

JAN 22 2015

Department of Water Resources
Eastern Region

From January 1, 2014 To December 31, 2014

Water District No. 11-F

Name of Watermaster Joel C. Teuscher

P.O. Address P.O. Box 74, GENEVA, IDAHO 83238

AFFIDAVIT OF WATERMASTER

STATE OF IDAHO }
COUNTY OF Bear Lake } ss.

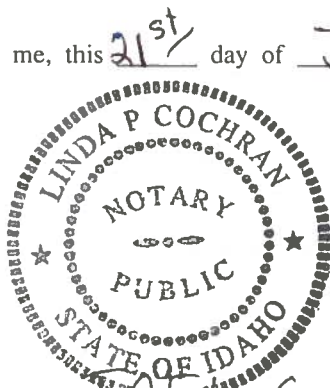
JOEL C. TEUSCHER, being first duly sworn, deposes and says that he is Watermaster of Water District 11-F, having been lawfully appointed by Gary Spackman, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Joel C. Teuscher
(Deputy) Watermaster District No. 11-F

Subscribed and sworn to before me, this 21st day of January, 2015

Linda P Cochran
Notary Public

(SEAL)



My Commission expires 6-04-2016

Boise, Idaho, Jan 22, 2015

I HEREBY CERTIFY, that JOEL C. TEUSCHER was lawfully appointed by me as Water Master of Water District No. 11-F, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Gary Spackman
Director, Department of Water Resources

By Joel C. Teuscher

	Water Right Owner	IDWR Water Right IDENT No.	Diversion Name/Remarks	14 Delivery (24 hr sec ft)	
1	Bauman, Brandon	118	Thomas Fork	0.00	1
2	Bischoff, Nadine	129; 130; 7619	Muddy Creek, Thomas Fork	0.00	2
3	Boehme, Derek	142; 143; 144	Thomas Fork	15.00	3
4	Boehme, Garth	124; 129; 130; 142; 143; 144	Hall Ditch; Thomas Fork; Muddy Creek	208.00	4
5	Boehme, Gene	139	Thomas Fork	54.00	5
6	Boehme, Bryce	132	Thomas Fork	0.00	6
7	Boehme, Robert & Rodney	121; 123; 131; 132; 7495; 7535; 7537; 7538; 7539; 7540; 7541; 7543	Steven & Larson; Thomas Fork; Un-named Stream	1190.00	7
8	Carriburu, John	127	Little Dry Creek,	100.00	8
9	Esterholdt, Erik	92; 94; 96	Raymond Creek	0.00	9
10	Garside, Dave	157; 7679; 7681	Thomas Fork	0.00	10
11	Geneva Cemetery District	7522	Un-named Spring	0.00	11
12	Brook, Kelly	114	Hall Ditch	1560.00	12
13	Hardesty, Chuck	128; 158	Thomas Fork	0.00	13
14	Hillier, Lou Allen	116; 117	Thomas Fork	0.00	14
15	Hirschi, Harvey	137; 138	Muddy Creek	0.00	15
16	Hirschi, Lavall	146; 7603; 7609	Muddy Creek; Preuss Creek; Thomas Fork	360.00	16
17	Love, Karlene	7680	Muddy Creek	0.00	17
18	Loertscher, Karma	150	Muddy Creek	180.00	18
19	Loertscher, Richard	7680	Muddy Creek	0.00	19
20	Makoff, John	7604; 90; 7610; 7608	Muddy Creek; Preuss Creek	650.00	20
21	Minhondo, Edward	119; 125; 126	Halls Ditch; Dry Creek	270.00	21
22	Petersen, David	122; 134; 4105	Two-Story Dam; Wood Canyon Creek	0.00	22
23	Peterson, Cary	105; 106	Thomas Fork	1200.00	23

otal Cost	14 Adopted Budget	15 Credit	15 Debit	
\$24.00	\$24.00	\$0.00	\$0.00	1
\$36.00	\$36.00	\$0.00	\$0.00	2
\$35.03	\$65.00	\$29.98	\$0.00	3
\$72.27	\$115.59	\$43.32	\$0.00	4
\$19.29	\$24.00	\$4.71	\$0.00	5
\$12.00	\$12.00	\$0.00	\$0.00	6
\$466.90	\$522.05	\$55.15	\$0.00	7
\$33.90	\$40.40	\$6.50	\$0.00	8
\$36.00	\$36.00	\$0.00	\$0.00	9
\$53.76	\$53.76	\$0.00	\$0.00	10
\$12.00	\$12.00	\$0.00	\$0.00	11
\$300.60	\$410.00	\$109.40	\$0.00	12
\$51.60	\$51.60	\$0.00	\$0.00	13
\$26.40	\$26.40	\$0.00	\$0.00	14
\$24.00	\$24.00	\$0.00	\$0.00	15
\$95.55	\$145.15	\$49.60	\$0.00	16
\$12.00	\$12.00	\$0.00	\$0.00	17
\$46.30	\$70.00	\$23.70	\$0.00	18
\$12.00	\$12.00	\$0.00	\$0.00	19
\$161.30	\$235.35	\$74.05	\$0.00	20
\$116.75	\$150.30	\$33.55	\$0.00	21
\$207.60	\$207.60	\$0.00	\$0.00	22
\$247.00	\$289.00	\$42.00	\$0.00	23

	Water Right Owner	IDWR Water Right IDENT No.	Diversion Name/Remarks	14 Delivery (24 hr sec ft)	
24	Price, C & JC	129; 130; 145; 146; 7605; 7606	Cry Creek; Cooper Spring; Thomas Fork	240.00	24
25	Raymond, Grant		Raymond Creek	0.00	25
26	Rigby, Kenneth	154; 7536; 7542; 7534	Thomas Fork; Steven & Larson	250.00	26
27	Roberts, Ron	118; 138	Thomas Fork; Muddy Creek	0.00	27
28	Taylor Canal	115; 133; 147; 151; 152; 155; 159 thru 172	Taylor Canal	2760.00	28
29	Teuscher, Gary	141; 153; 7618; 7620	Hirschi Creek, Muddy Canal	30.00	29
30	Thomas Fork Canal	95; 99; 100; 101; 102; 103; 104; 108; 7544; 7545	Thomas Fork	3000.00	30
31	Tueller, Lon	135; 136; 140; 7607; 7538	Muddy Canal, Soren Canyon	0.00	31
32	Tueller, Rao	140; 7538; 7607		90.00	32
33	Widmer, Kirk	7678; 119	Thomas Fork	0.00	33
34	Widmer, Laura	120	Muddy Canal	0.00	34
35	Price, Keith		Dry Creek	0.00	35

total Cost	14 Adopted Budget	15 Credit	15 Debit	
\$104.40	\$112.00	\$7.60	\$0.00	24
\$12.00	\$12.00	\$0.00	\$0.00	25
\$107.07	\$113.32	\$6.25	\$0.00	26
\$36.00	\$36.00	\$0.00	\$0.00	27
\$633.46	\$582.86	\$0.00	\$50.60	28
\$15.25	\$91.20	\$75.95	\$0.00	29
\$744.80	\$854.20	\$109.40	\$0.00	30
\$43.20	\$43.20	\$0.00	\$0.00	31
\$66.35	\$74.20	\$7.85	\$0.00	32
\$26.40	\$26.40	\$0.00	\$0.00	33
\$12.00	\$12.00	\$0.00	\$0.00	34
\$12.00	\$12.00	\$0.00	\$0.00	35

0 * *

0 * 15 +

2 * 00 +

0 * 54 +

11 * 90 +

1 * 00 +

15 * 60 +

3 * 60 +

1 * 50 +

6 * 50 +

2 * 70 +

12 * 00 +

2 * 40 +

2 * 50 +

27 * 60 +

0 * 30 +

30 * 00 +

0 * 90 +

121 * 27 +

Total Delivery in 24-Hour Sec. Feet	Total Cost		Adopted Budget		Credits		Debits		Cost Per 24-Hr. Sec. Ft. \$ <u>38¢</u>
	\$	cts.	\$	cts.	\$	cts.	\$	cts.	
1									Total No. Days of Watermaster <u>2014</u>
2									days at \$ per day <u>\$2400 00</u>
3									Total No. Days of Asst. ^{Sec.} Watermaster <u>500 00</u>
4									days at \$ per day \$
5									Other expenses charged pro rata \$
6									TOTAL COST <u>\$3561 86</u>
7									Total No. 24-Hour Sec. Feet Delivered <u>12/57</u>
8									Cost per 24-Hour Sec. Feet Delivered <u>\$38 00 30¢</u>
9									
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Budget for the 11F water District		
Geneva, Idaho		
Year 2014		
2014 Actual Expenses		
Payroll		
Water Master		2,216.43
Secretary		461.75
IRS/Taxes		443.70
Office Supplies		
Postage, Copies		7.50
Tax prep		70.00
Misc supplies		65.48
Worker Comp		300.00
Training		-
Misc		-
		<u>3,564.86</u>

SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

Watermaster's Proposed Budget

FOR ~~14~~ ²⁰15

RECEIVED

JAN 22 2015

Department of Water Resources
Eastern Region

Water District No. 11-F
Stream THOMAS FORK
Name of Watermaster JOEL C. TEUSCHER
Post Office Address P.O. Box 74 GENEVA, IDAHO 83238
Name of Secretary James Teuscher
Post Office Address 110 N 8th St Montpelier ID 83254

SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least thirty (30) days prior to the annual meeting of the water users of the water district, also prepare and file with the department of water resources a proposed budget for the succeeding year, together with a distribution of the amount of said budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for said distribution as hereinabove provided, which said proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for the season of ~~2014~~ ²⁰¹⁵

Joel C. Teuscher
Watermaster

(This report must be made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources, and one copy to the Secretary of the last Annual Water User's Meeting of your District.)

							Past Season Deli
Water Right Owner		IDWR Water Right IDENT No.	Diversion Name/Remarks				
1	Bauman, Brandon	118	Thomas Fork	1			
2	Bischoff, Nadine	129; 130, 7619	Muddy Creek	2			
3	Boehme, Derek	142, 143, 144	Thomas Fork	3			
4	Boehme, Garth	124; 129; 142; 143	Hall Ditch; Thomas Fork	4			
5	Boehme, Gene	139; 144	Hall Ditch; Thomas Fork	5			
6	Boehme, Bryce	132	Thomas Fork	6			
7	Boehme, Robert & Rodney	121; 123; 131; 132; 7495; 7535; 7537; 7538; 7539; 7540; 7541; 7543	Steven & Larson; Thomas Fork; Un-named Stream	7			
8	Carriburu, John		Dry Creek,	8			
9	Esterholdt, Erik	92, 94, 96	Raymond Creek	9			
11	Geneva Cemetery District	7522	Un-named Spring	11			
12	Brook, Kelly	114	Hall Ditch	12			
13	Hardesty, Chuck	128; 158	Thomas Fork	13			
14	Hillier, Lou Allen	116; 117	Thomas Fork	14			
15	Hirschi, Harvey	137; 138	Muddy Creek	15			
16	Hirschi, Lavall	146; 7603; 7609	Muddy Creek; Preuss Creek; Thomas Fork	16			
17	Love, Karlene	149	Muddy Creek	17			
18	Loertscher, Karma	150	Muddy Creek	18			
19	Loertshcer, Richard	7680	Muddy	19			
20	Makoff, John	7604; 90; 7610; 7608	Muddy Creek; Preuss Creek	20			
21	Minhondo, Edward	119; 125; 126	Halls Ditch; Dry Creek	21			
22	Petersen, David	122; 134; 4105	Two-Story Dam; Wood Canyon Creek	22			
23	Peterson, Cary	105; 106	Thomas Fork	23			
24	Price, C & JC	145; 146; 7605; 7606	Cry Creek; Cooper Spring; Thomas Fork	24			
25	Raymond, Grant		Raymond Creek	25			
26	Rigby, Kenneth	154; 7536; 7542; 7534	Thomas Fork; Steven & Larson	26			
27	Roberts, Ron	118; 138	Thomas Fork; Muddy Canal	27			
28	Taylor Canal	115; 127 133; 147; 151; 152; 155; 159 thru 172	Taylor Canal	28			
29	Teuscher, Gary	141; 153; 7618; 7620	Hirschi Creek, Muddy Canal	29			
30	Thomas Fork Canal	95; 99; 100; 101; 102; 103; 104; 108; 7544; 7545	Thomas Fork	30			

S								
	2014	Delivery (Average)	15 Projected Use Fee	Water Right Fee	15 Assessment	14 Credit or Debit	14 Fees Receiveable	15 Adjusted Billing
	0.0	0.00	\$0.00	\$24.00	\$24.00	\$0.00		\$24.00
	0.0	0.00	\$0.00	\$36.00	\$36.00	\$0.00		\$36.00
	15.0	15.00	\$3.00	\$43.20	\$46.20	(\$29.98)		\$16.22
	208.0	208.00	\$41.60	\$84.48	\$126.08	(\$43.32)		\$82.76
	54.0	54.00	\$10.80	\$12.00	\$22.80	(\$4.71)		\$18.09
	0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00	\$12.00	\$24.00
	1,190.0	1190.00	\$238.00	\$319.68	\$557.68	(\$55.15)		\$502.53
	100.0	100.00	\$20.00	\$12.00	\$32.00	(\$6.50)	\$40.40	\$65.90
	0.0	0.00	\$0.00	\$36.00	\$36.00	\$0.00		\$36.00
	0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00
	1,560.0	1560.00	\$312.00	\$192.00	\$504.00	(\$109.40)		\$394.60
	0.0	0.00	\$0.00	\$51.60	\$51.60	\$0.00		\$51.60
	0.0	0.00	\$0.00	\$26.40	\$26.40	\$0.00		\$26.40
	0.0	0.00	\$0.00	\$24.00	\$24.00	\$0.00		\$24.00
	360.0	360.00	\$72.00	\$70.92	\$142.92	(\$49.60)		\$93.32
	0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00
	180.0	180.00	\$36.00	\$28.80	\$64.80	(\$23.70)		\$41.10
	0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00
	650.0	650.00	\$130.00	\$109.08	\$239.08	(\$74.05)		\$165.03
	270.0	270.00	\$54.00	\$88.80	\$142.80	(\$33.55)		\$109.25
	0.0	0.00	\$0.00	\$207.60	\$207.60	\$0.00		\$207.60
	1,200.0	1200.00	\$240.00	\$122.40	\$362.40	(\$42.00)		\$320.40
	240.0	240.00	\$48.00	\$72.00	\$120.00	(\$7.60)		\$112.40
	0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00
	250.0	250.00	\$50.00	\$73.32	\$123.32	(\$6.25)		\$117.07
	0.0	0.00	\$0.00	\$36.00	\$36.00	\$0.00		\$36.00
	2,860.0	2860.00	\$572.00	\$384.96	\$956.96	\$50.60		\$1,007.56
	30.0	30.00	\$6.00	\$79.20	\$85.20	(\$80.00)		\$5.20
	3,000.0	3000.00	\$600.00	\$437.04	\$1,037.04	(\$109.40)		\$927.64

Water Right Owner		IDWR Water Right IDENT No.	Diversion Name/Remarks				
31	Tueller, Lon	135; 136; 140;	Muddy Canal, Soren Canyon	31			
32	Tueller, Rao	7538; 140; 7607	Steven & Larson; Soren Canyon Creek; Muddy Canal	32			
33	Widmer, Kirk	7678; 119; 7679; 7681; 157	Thomas Fork	33			
34	Widmer, Laura	120	Muddy Canal	34			
35	Price, Keith		Dry Creek	35			

2014	Delivery (Average)	15 Projected Use Fee	Water Right Fee	15 Assessment	14 Credit or Debit	14 Fees Receiveable	15 Adjusted Billing
0.0	0.00	\$0.00	\$43.20	\$43.20	\$0.00	\$43.20	\$86.40
90.0	90.00	\$18.00	\$36.00	\$54.00	(\$7.85)		\$46.15
0.0	0.00	\$0.00	\$80.16	\$80.16	\$0.00		\$80.16
0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00
0.0	0.00	\$0.00	\$12.00	\$12.00	\$0.00		\$12.00

WATERMASTER			ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.			OTHER	TOTAL
YEAR	DAYS	SALARY	TOTAL	DAYS	SALARY	EXPENSES	COSTS
19__							
19__							
19__							
19__							
19__							
AVERAGE							

WATERMASTER'S PROPOSED BUDGET

2015	Fall	2400	00	550	00	1230	00	
NEXT YEAR	yr.							

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next years proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next years budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carry over debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

February 4, 2015

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Joel C Teuscher
PO Box 74
Geneva ID 83238-0074

Water District 11F

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

A handwritten signature in black ink that reads "Dennis M. Dunn". The signature is written in a cursive style with a large initial "D" and "D".

Dennis M Dunn
Sr. Water Right Agent

Enclosure

DMD:sc



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

February 4, 2015

Water District 11F
James Teuscher
110 N 8th St
Montpelier ID 83254-1479

WATER DISTRICT #11F

Dear Secretary:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and/or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

A handwritten signature in dark ink, reading "Dennis M. Dunn". The signature is fluid and cursive, with the first name "Dennis" being the most prominent part.

Dennis M. Dunn
Senior Water Right Agent

DMD:sc

Enclosures