### WATERMASTER'S REPORT

From JAN 1 20 13 TO BEC	31 ,20_13
Water District No. 13-M  Name of Watermaster Miles Geddes  P.O. Address 2806 W 7400 IV PREST	on ID 83263
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STATE OF IDAHO }	JAN 1 0 200%
SS.   COUNTY OF	Department of Water Francisco
Miles Geddes, being first duly sworn, deposes and District 13-M, having been lawfully appointed by GAR	says that he is Watermaster of Water
Idaho Department of Water Resources, and that the volumes of water, as stated in this rep	•
risks helders of the district or	. Deddes
Subscribed and sworn to before me, this 9 day of January  (SEAL) SHELDA WANNER Notary Public State of Idaho  My Comment	Watermaster District No. 13- M 20 14  Notary Public  aission expires 08/10/16  aho, 10 January , 20/4
TOTAL NO. OF THE PROPERTY OF T	wfully appointed by me as Water Master
of Water District No. 13-100, and that the information contained in this report, as	
knowledge and belief, correct.	
Slary Sy	Department of Water Resources
By Sennis	m Suns

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1 2	Miller FAMILY ESTATE	<u> </u>	
3	MERRIII RANCH	9 885 B, 886 B 887 B. 889 D	
5	TREASURETON IRE	3) 875, 876	
7	Cleveland IRR CO.	3 877 878 879	
9	LUANA 11. DAVIS		
10 11	ZYNN I-1 DAVIS		
12	BLAIS DEIL	9870B 872A	
13 14		872 B	
15	HENGERSOM	3 871	
16 17	STRONGARM PES.	(3) 77 07	
18	IRR. DIST.	2 2505	
19			
20	-	-	
22			
23			
24			
25 26			
27			
28			
29			
30			

5 Total Delivery Total Cost Adopted Budget Credits Debits Cost Per 24-Hr. Sec. Ft. \$ 27 in 24-Hour Sec. Feet \$ cts. \$ \$ cts. cts. Total No. Days of Watermaster 2 days at \$ \$ per day 3 Total No. Days of Asst. Watermaster 4 days at \$ per day 5 Other expenses charged pro rata 6 TOTAL COST Total No. 24-Hour Sec. Feet Delivered 8 Cost per 24-Hour Sec. Feet Delivered 9 0 1 12 3 4 6 8 9 0 1 2 3 5 б 7 8 9

### SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

### Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as "TOTAL COST". Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	I
1 2	Millor FAMILY ESTATE	13) 7784 885.A 886A 887A 889C	
3	MERRILL RANCH	9 885 B, 886 B 887 B, 889 b	7
5	TREASURETON IRS	<sup>(3)</sup> 875, 876	1
7	Cleveland IRR CO.	13) 877 878 879 880	
8		(4)	
9	LUANA 1. DAVIS		
10	ZYNN I-1 DAVIS	868 869 870A	
11	01 - 1	(3) 00.7	
12	BLAIS DEIL	870B 872A	
14		872 B	
15	1-1-011-70	3 871	
16	HENGERSOM	2 011	
17	STRONGHAM PES.	13) 7303	
18	IRR. DIST.	/	
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### BUDGET ADOPTED AT THE ANNUAL MEETING

### OF THE WATER USERS

WAT	ER DISTRICT NO	.13-M	
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Estimated Amount for Assistant Watermaster	and other Water	District Officials\$	0
Estimated Amount for Other Expenses	11071100000000000000000000000000000000	s <u></u>	50
ALSO ESTIMATED EXPENSES I	ED FOR	2014	
		DGET AMONG USERS	ana ay su t
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MillER CAMILY ?	13- 885 A	***************************************	
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	,		
MERRILL RANCH	13-885-B 13 886 B		75 00
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BLAISDELL	13-872-A 13-872-B		50 00
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TREASURETON IER CO.	13-875		75 00
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STRONG ARM TRR DIST	13-2303		7500
121 DAVIS	13-865		7500
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MONTE HENDERSON	12-871	617	50 2

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### **IDWR OFFICES**

JAN 10 2014

Department of Water Resources
Eastern Region

State 322 E Front St Boise ID 83720

**REGIONAL OFFICES** 

Western 2735 Airport Wy Boise ID 83705 334-2190

Southern 1341 Fillmore St Ste 200 Twin Falls, ID 83301 736-3033

Eastern 900 N Skyline Dr Ste A Idaho Falls, ID 83402 525-7161

Northern 7600 N Mineral Dr Ste 100 Coeur D'Alene, ID 83815

# Rules for Record Keeping

- 1. Use the daily record book or personal spreadsheet
- Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
- 3. If the Water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or head gate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and head gate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
- 4. If the water being delivered is not actually measured, enter an "E" in the grid space under the column meas method for the particular day that the flow rate is estimated. An "E" should always follow an estimated numerical flow that is observed and set in the field.
- 5. If water is not being delivered, enter a "0" (zero) in the proper grid space. If the water right is cut off because of unavailability of water, a zero may be entered in the grid space corresponding to the day the right could no longer be satisfied, and all subsequent days when water is not deliverable may be designated with a horizontal line through the grids that represent the days of non delivery.
- A blank grid space; means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
- If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
- Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream right holders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.

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If necessary or requested, watermasters should submit a separate water rights list or reference sheet that associates water rights with current owners or diversion names.

Remarks

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## State of Idaho DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

January 15, 2014

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Miles Geddes 2806 W 7400 North Preston ID 83263

Water District 13M

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statue, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as week as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

Dennis M Dunn

Sr. Water Right Agent

Enclosure

DMD:sc



# State of Idaho DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

> C.L. "BUTCH" OTTER Governor

> > GARY SPACKMAN Director

January 15, 2014

Kay Swainston 3759 N 1600 West Preston ID 83263

**WATER DISTRICT #13M** 

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Sincerely,

Dennis M. Dunn

Senior Water Right Agent

DMD:sc

**Enclosures**