

Water District No. 65

Payette River Basin, State of Idaho

Darlene Maxwell, Chairman
Roy Maxwell, Vice Chairman
Wayne Martin, Secretary
Ron Shurtleff, Watermaster

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Payette, ID 83661

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NOTICE OF ADVISORY BOARD MEETING

Scheduled for
December 12, 2017

December 4, 2017

RECEIVED
DEC 05 2017
WATER RESOURCES
WESTERN REGION

Dear Mr. Miller

The Advisory Board of Water District No. 65 will hold its regular monthly meeting on **Tuesday, December 12, 2017 at 8:00 PM**, in the **Payette River Irrigation Office**, located at 102 N. Main, Payette, Idaho.

The following tentative agenda items will be considered during this upcoming meeting:

- *Review to approve minutes of the October 10, 2017 meeting*
- *Review to approve the District's Financial Statements*
- *Water Accounting and Reconciliation Report*
- *Storage Carryover Report*
- *Rental Pool Activity Report*
- *Cost Share Program Update*
- *Committee Reports-Budget and Nominations*
- *Prepare for our Annual Meeting In January*
- *Any other business that should be brought before the board*

Note, Meeting Time, 8:00 p.m. December 12, 2017

I look forward to seeing you on December 12, 2017, at the Payette River Irrigation Office.

Sincerely,

Ron Shurtleff

Water District No. 65

Chairman: Darlene Maxwell
Vice Chairman: Roy Maxwell
Secretary: Wayne Martin
Watermaster: Ron Shurtleff

102 North Main Street
Payette, Idaho 83661

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Regular Board Meeting

Date: October 10, 2017

Time: 8:00 p.m.

Location: Payette River Irrigation office

Attending: Fred Coburn, Stuart Ditch, Jim Garner, EID, Gene Parks, EID, Wayne Martin, Washoe, Marcia Herr, Letha, Marc Haws, Letha, Doyle Fackler, LCDC, John Hartman, BCID, Dan Surmeier, BCID, Betty Knox, Recording Secretary and Watermaster, Ron Shurtleff

Guests: Dan Stanaway, Technical Hydrologist, IDWR, Kimberly Welsh, Independent

Absent: Jim Stanley, EID, Ron Mio, Noble, Walt Garman, FCI, Roy Maxwell, BCID, Dyke Nagasaka, LPD, Darlene Maxwell, LPDC, Chad Henggeler, FCI, Joan Howell, Letha, Megan Wells, Enterprise Ditch and Marc Shigeta, NDC

Welcome: Secretary Wayne Martin called the meeting to order and thanked everyone for attending.

Minutes: Secretary Martin asked if there were any additions or corrections to be made to the minutes of the previous meeting. **Dan Surmeier moved and Doyle Fackler seconded to approve the August 8, 2017, minutes. The motion carried.**

Financial

Report: Secretary Martin asked Ron Shurtleff to report on the financial condition of the District. His report contained the following financial status:

Checking: Wells Fargo	7109.27
Savings: State Treasury Fund	1,183,004.03
Accounts Receivable	<u>4284.04</u>
Current Assets	\$1,194,397.34
Fixed Assets	22,465.58
Total Assets	\$1,232,722.31
Total Liabilities	697,945.30
Equity: Equipment	38,324.97
Retained Earnings	423,055.50
Net Income	<u>73,396.54</u>
Total Liability and Equity	\$1,232,722.31

Secretary Martin asked if there were any questions regarding the financial report.

Marc Haws moved, Doyle Fackler seconded, to approve the October 10, 2017, financial statement as presented, the motion carried

**IDWR
Report:**

Secretary Martin turned the floor over to Dan Stanaway, Technical Hydrologist, IDWR. Mr. Stanaway handed out packets and reported on the Payette River Accounting and Reconciliation.

Dan noted that following the high snow pack of last winter, the river's natural flow has been running higher than normal throughout the year and continues to be above average. This caused the day of allocation to occur later in the season than usual. Demand on the river seemed to be down from usual as well. He reported the end result is a smaller amount of storage usage and reservoirs that ended the season with higher contents. Dan displayed a chart which compared the 2017 natural flow to the historical median, and the preceding two years.

Mr. Stanaway demonstrated with historical records and charts the correlation between the timing of the Day of Allocation, storage usage, and storage carryover. Dan noted in contrast with the 2011 year when the Day of Allocation fell on July 31st and the reservoirs ended the season with such high carryover.

Dan went over the Storage Reconciliation sheet and noted the averaging error of only 350 acre feet.

Secretary Martin thanked Mr. Stanaway and turned the floor over to Watermaster Ron Shurtleff

**Watermaster
Report:**

Ron stated he would try to be brief since Mr. Stanaway had presented such an inclusive recap of the 2017 season. Ron displayed the usual reservoir charts and pointed out how much higher the levels of Deadwood and Cascade reservoirs are in comparison to when we started into the 2017 water year. He also displayed the daily storage usage sheets that he prepares for the major storage users in the basin. Ron noted the reduced storage use amounts for both Black Canyon Irrigation District and Emmett Irrigation District. Ron stressed that these figures will change when the final accounting run takes into account the small diversion which will be entered into the accounting in the next few weeks.

**Cost Share
Program:**

Ron moved on to the Cost Share Program. He reported several of the 2017 projects have turned in statements of completion and to date eight projects have been funded for a total outlay of \$48,577.61. Ron stated that a few projects were completed under budget. Ron noted when all projects are complete the district will invest approximately \$95,319 to the outstanding projects. Ron displayed the 2018 Cost Share applications list and noted the Last Chance Ditch has notified

him of a project to do some piping, and he is anticipating a formal application from the Canal Company.

**Gage Station
Above BCD:**

Ron reported an effort to establish an additional gage station above Black Canyon Reservoir, and below the Horseshoe Bend Hydro Generation plant. Ron stated the purpose of this is to gain better knowledge of the water flow coming to Black Canyon reservoir in an effort to smooth out the flow downstream from Black Canyon Dam. Ron elaborated that the idea has been active since 2011 after it was proposed during the Spring Operators Meeting at Black Canyon Dam.

Ron reported that back in 2012 he had contacted the Engineering Leader in the Streamflow department of the Idaho Power company to see if they would be willing to contract the installation and maintenance of a gage in the specified location. Ron included correspondence between Mr. Pete Vidmar which indicated the power company would be willing to undertake the task.

Ron reported the new gage station is still in the planning stage, but if funding for it can be worked out, the gage may become a reality.

**Davis Cattle
Monitor:**

As a point of interest, Ron displayed photos of the gage that was installed at Davis Cattle Company and said it appears to work very well but as yet it has not been calibrated to insure accurate monitoring at the diversion. Ron said he has requested the Department of Water Resources to bring a portable ultrasonic flow meter to the site next year to verify correct calibration of the unit.

**Budget
Committee:**

Ron announced the Budget and Nominating Committee meeting is scheduled to be held in the Emmett irrigation office on October 5, 2017 at 1:00 pm. The committee members are:

Jim Standley	Darlene Maxwell	Dan Surmeier
Ron Mio	Doyle Fackler	Roy Maxwell

Ron reminded everyone in attendance of the Annual Meeting for the Water District coming up on January 16, 2018.

Adjournment: Secretary Martin asked if there was any other business that should come before the board, hearing none; Mr. Martin declared the meeting adjourned at 9:35pm.

Respectfully Submitted

Wayne Martin, Secretary

Betty Knox, Recording Secretary

Water District No. 65
Balance Sheet
As of December 4, 2017

	<u>Dec 4, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking - Water District	4,777.38
State Treasurer	1,169,655.34
Total Checking/Savings	<u>1,174,432.72</u>
Accounts Receivable	
A/R - Assessments	1,964.53
Acct. Rec. - Rental Pool	2,319.51
Total Accounts Receivable	<u>4,284.04</u>
Total Current Assets	<u>1,178,716.76</u>
Fixed Assets	
Office Equipment	22,465.58
Field Equipment	36,374.53
Vehicles	34,352.83
Accumulated Depreciation	-54,867.97
Total Fixed Assets	<u>38,324.97</u>
TOTAL ASSETS	<u><u>1,217,041.73</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Cost - Share Funds Payable	6,500.00
Payable to Lessor - In Basin	30.00
Payable - Lessor-Out of Basin	628,436.53
Payable to IDWRB - Fees	62,978.77
Total Other Current Liabilities	<u>697,945.30</u>
Total Current Liabilities	<u>697,945.30</u>
Total Liabilities	697,945.30
Equity	
Equity - Equipment	38,324.97
Retained Earnings	423,055.50
Net Income	57,715.96
Total Equity	<u>519,096.43</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,217,041.73</u></u>

Water District No. 65
Profit & Loss
 January 1 through December 4, 2017

	Jan 1 - Dec 4, 17
Ordinary Income/Expense	
Income	
Interest Income	4,364.59
Assessment Revenue	74,600.25
Administrative Fee Revenue	
Admin Fees - In Basin	19.50
Admin Fees - Out of Basin	180,750.70
Total Administrative Fee Revenue	180,770.20
Total Income	259,735.04
Gross Profit	259,735.04
Expense	
Payroll Expenses	
Salary - Watermaster	59,583.37
Payroll Taxes	
Company FICA Expense	3,694.17
Company Medicare Expense	863.96
Company Fed Unemployment Tax	42.00
Company State Unemployment Ta	150.83
Total Payroll Taxes	4,750.96
Benefits - Medical Insurance	11,644.96
Benefits - Retirement	5,958.32
Total Payroll Expenses	81,937.61
Workman's Comp Insurance	319.00
Office Rent	6,150.00
Insurance	1,589.00
Postage and Delivery	833.02
Postage Reimburasal Account	0.00
Office & Field Supplies	2,572.35
Telephone	1,413.02
Professional Fees	
Accountant Fees	2,900.00
Office Assistance	4,000.00
Total Professional Fees	6,900.00
Oper. & Maint. - River Gage	17,600.00
Automobile and Mileage	2,583.06
Dues and Subscriptions	1,245.12
Water Education	
Contributions	300.00
Total Water Education	300.00
Maintenance and Repairs	
Computer Repairs	46.00
Equipment Repairs	1,743.16
ArcGIS License Maintenance fee	700.00
Total Maintenance and Repairs	2,489.16
Internet Services	289.45
Travel and Training	
Meals and Lodging	578.97
Meeting Expenses	284.66
Travel and Training - Other	190.00
Total Travel and Training	1,053.63
Interest Expense	
Interest Exp.- Rental Pool	2,443.69

Water District No. 65
Profit & Loss
January 1 through December 4, 2017

	<u>Jan 1 - Dec 4, 17</u>
Total Interest Expense	2,443.69
IWUA Basin Members Dues	23,208.80
Miscellaneous	10.46
Equip. Purchases, Office & Field	504.10
Cost - Share Incentive Prog. Water Management	<u>48,577.61</u>
Total Cost - Share Incentive Prog.	<u>48,577.61</u>
Total Expense	<u>202,019.08</u>
Net Ordinary Income	<u>57,715.96</u>
Net Income	<u><u>57,715.96</u></u>