

# Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

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FEB 04 2016

WATER RESOURCES  
WESTERN REGION

Water District Number and Name:

61E Cold Springs Creek

Meeting Date:

01-18-16

- ☒ Election of meeting chairman and secretary *Same*
  - ☒ Election of water district watermaster *Same*
  - N/A* ☐ Election of water district assistant watermaster(s) (optional)
  - ☒ Election of water district secretary/treasurer (optional) *Same*
  - ☒ Approval of adopted budget
  - ☒ Next year's meeting date, location, and time *Jan. 9, 2017  
6:00 PM  
Glenris Ferry City Hall*
- ✓ Amended By-laws*

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:  
Paula M. Riggs, Secretary  
Water District Representative *208-599-0446*