

TWIN LAKES WATER DISTRICT 95C
P O Box 804, Rathdrum ID 83858

RECEIVED
JUL 08 2020

Doug Jones
IDWR, NORTHERN DISTRICT
7600 Mineral Drive, Suite 100
Coeur d'Alene, ID 83815

IDWR / NORTH

Dear Mr. Jones,

Attached are the minutes, attendance roster, ^{*}watermaster's report, year-end financial reports, and adopted budget from the June 25, 2020 Annual Meeting of Twin Lakes Water District 95C. The officers and contact information remain the same as 2019.

** Received by Doug Jones
6/25/20*

Respectfully Submitted,

Susan R. Ellis

Susie Ellis, Secretary
Twin Lakes Water District 95C

ACKNOWLEDGMENT

State of IDAHO
County of Boone
On this 2 day of July, 2020, Susan Ellis
personally appeared before me,
____ who is personally known to me,
X whose identity I verified on the basis of Drivers License
____ whose identity I verified on the oath/affirmation of _____
a credible witness,
to be the signer of the foregoing document, and he/she acknowledged that
he/she signed it. [Signature]
My Commission Expires: Aug 1 2025 Notary Signature



TWIN LAKES WATER DISTRICT#95C
ANNUAL MEETING, June 25, 2020, 7pm
TWIN LAKES ELEMENTARY, 5326 W Rice Rd.
TWIN LAKES ID 83858

The meeting was called to order by Chair Don Ellis at 7pm. Don made introductions of the Watermaster, Advisory Committee members, officers, and IDWR staff. The alternate way of voting was requested by Gordon Sylte.

Elections

Nominations for a chair, vice-chair, and secretary were made by Mary Anderson and seconded by Jason Lucas. The following officers were elected by a unanimous ballot: Chairperson Don Ellis, Vice-Chair, Terry Kiefer, and Secretary Susie Ellis (moved by Mary Anderson, seconded by Scott Erickson).

Secretary Report

The minutes were approved as written. (Moved by Deb Andrews, seconded by Dean).

Treasurer's report

Rick VanZandt, Treasurer, made the Treasurer's report, It was unanimously approved as presented. (Moved by Deb Andrews, seconded by Jason Lucas).

Compensation

Compensation for the Watermaster, Assistant Watermasters, and Treasurer were discussed at length. It was moved and seconded, at the Water Advisory Committee's recommendation, that the watermaster would be paid \$25. an hour; Gordon Sylte moved and Debra Andrews seconded that be raised to \$40. Paul Finman objected. He felt taking that action would show impropriety due to what he saw as vested interests. (A comment was made that the FCD dam tender is now paid \$700. a month. After some argument, the motion was passed. The watermaster assistants will be paid up to \$20. an hour, at the discretion of the watermaster. The treasurer's compensation, under professional services, will again be paid up to \$3,000. The water district always comes in under budget for watermaster and Treasurer services.

Budget

Steve Neff summarized 2019-2020 as follows: Our goal was transparency- the purchase of some new measurement devices will help with this. Other goals were to clean up the books, put cameras at the dam, and improve our website. Steve also purchased watermaster business cards as "calling cards." FIND ATTACHED- proposed budget items, mostly capital improvements. Steve explained these. These items were recommended by the Water Advisory Committee. The **amended** budget was accepted. Copy attached. All will be paid for with our current income (with capital expenses supplemented from our surplus).

Watermaster's Report

Steve Neff made the Annual Watermaster's Report. (See attached 3-page document). Steve gave a shorter summary at the meeting. This provides documentation to refer back to as needed. Watermaster's data is housed on Steve's website: twinwaterdistrict.org

NOMINATIONS/ELECTIONS

Nominations from the floor for watermaster, treasurer, and the 3 at-large members of the water advisory committee were made. The following were re-elected by unanimous ballot (moved by Mary Anderson, seconded by Deanna Sylte: Steve Neff, Watermaster, Rick

VanZandt, Treasurer, and Water Advisory Committee members Renee Miller (new), Jason Lucas, and Doug Jayne. (The chair and vice-chair are standing members of the water advisory committee, as set by the ongoing resolutions passed at the 2017 Annual Meeting).

REPORTS/Other

- **Adjudication – IDWR Doug Jones** stated that he adjudication is moving along. Further mediation about language in the 1989 decree is happening in July. Doug and Steve Neff confer regularly. Paul Finman asked about Gordon Sylte's well application to supplement his water rights.
- **FLOOD CONTROL DISTRICT-** Commissioner Todd Howe gave a short, positive summary. The 4-member board is working well.

NEXT MEETING- will be in May 2021.

ADJOURNMENT – The meeting was adjourned at 9:24.

Respectively submitted,

A handwritten signature in cursive script that reads "Susie Ellis".

Susie Ellis, Secretary

**Proposed Budget Items
For 2020/2021**

Total amount requested: \$7,750

Inventory of water users around Twin Lakes - up to \$2,500

- Paid/volunteer assistants needed to walk/navigate all shores of Twin Lakes to determine who is using water for irrigation/domestic uses

Fish Creek flow measurement - \$1,000

- \$500 for Verizon wireless camera with solar panel
- \$100 for installation of camera mounting pole
- \$400 for new staff gauge and concrete anchor to be placed in stream (includes installation costs)

Dam gate low-flow "narrowing mechanism" - \$500

- \$500 for fabrication of panel system to be lowered in front of gate opening to reduce width/increase height of gate opening to allow debris to pass without clogging opening during summer low flows

Simple weir below dam gate - \$2,750

- Aluminum structure at concrete sill with cutout for accurate measurement (to be viewable by video camera)
- Includes baffle at opening of center gate to disperse energy from discharge

Further camera system additions/modifications - \$1,000

- 2 remaining cameras to be installed at dam once weir/baffle is in place

Monthly/Annual Fees

Continued monthly fees - roughly \$22

- (1) Verizon connected cameras at the Sylte Ranch - \$20 plus taxes/fees

New monthly fees - roughly \$100

- (1) Verizon-connected camera on Fish Creek (mentioned above) - \$20 plus taxes/fees
- Internet access at dam for camera system and gate controls - \$70 plus taxes/fees
 - Access fees may change as better service becomes available

Annual website fee - \$275

- Website and domain renewal - payment already made in May and June 2020

SIGN IN

Twin Lakes Elem.

WD#95C - Annual Meeting
June 25, 2020 7pm.

1. Don Ellis
2. Sussie Ellis
3. Mary F. Anderson
4. Paul FINMAN 208-415-4300 pfinman@3rdBeaumont.com
5. MICHAEL KNOWLES
6. Terry Kiefer 208-687-0822 takiefer@yahoo.com
7. PAT MILLER 208 660 3097 MILPATRE@GMAIL.COM
8. Genée Miller 208 660-3103 ✓
9. Stephen Neff (208) 659-8131 stevenneff2015@gmail.com
10. TERRY LAIBERTE 208 691-7771 terry527@Cider.com
11. Todd Howe 503-209-2687 Thowe@mutualmaterial.com
12. Ron CATER 509-850-5612 RCATER@peoplepc.com
13. Doug Jones IDWR
14. Debra Andrews 724 553 8779 Debra.L.andrews@outlook.com
15. Joan Lake ommen
16. Twin Lakes Improvement Association twlta@hotmail.com
17. Joan Sytle Schween
18. Deanne Sytle Jones*
19. Carla Sytle 208-667-1713
20. Dar Schultz (509) 209-3281, darschultz@junio.com
21. Roberta McKinney 208-518-7686 mckinney4@me.com
22. Sue Goodrich 208-659-881
23. LARRY FARRIS 425-919-2228 (27)
24. Denise Hoppen 206-886-3600 cell

* Attendee
#25 cut-off
see attached
email

Jones, Doug

From: Susan Ellis <susan_elizabeth_ellis@hotmail.com>
Sent: Sunday, July 19, 2020 3:34 PM
To: Jones, Doug
Subject: Re: Attendance Sign-in Sheet

#25 is: Molly Seaburg, 206-947-6655, mollyj9@live.com Susie

Get Outlook for iOS

From: Jones, Doug <Doug.Jones@idwr.idaho.gov>
Sent: Wednesday, July 8, 2020 3:19:12 PM
To: Susan Ellis <susan_elizabeth_ellis@hotmail.com>
Subject: Attendance Sign-in Sheet

Hi Susie,

Thank you for the WD95-C documents, they will be handled and a Water master Appointment Certificate sent to Steve, with a copy to you. I noticed that attendee #25 was cut off from the copy you sent. I think it would be ok to email response with the name and contact information provided and I'll attach it to the packet of documents.

Take care!

Doug

Twin Lakes WD #95C

Sign in

June 25, 2020

P. 2

7pm meeting

509-868-5790

carlaerickson@ohiohospitals.com

YOU GOT ME

26. Scott & Carla Erickson

27. JASON LUCAS

28. HERB MINATRE

29. BOB KUNW

30. Chuck Esposito

1422291

N. Birdsong Lane Rathdrum ID 83858

31. Doug Jayne

23931 N. Lakemore W Blvd.

32. Rene Lacroix 5177 W Village Blvd 208-687-5989

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Twin Lakes Water District 95-C
Annual Watermaster Report
May 2019 to June 2020
Steve Neff - Watermaster
5/2/2020

May

- Following the annual meeting on May 15, work on the new website was continued. Regular blog entries with lake and stream measurement info, public notices, and calendar events would be posted on the site throughout the year.
- On May 30 a special Advisory Committee meeting was held at Twinlow Camp. Staff from IDWR, including Joe Carlson, Doug Jones, and Rob Whitney, were present to discuss current issues. The primary concern was the proposed transition to a water-usage based fee structure.

June

- On June 2 a cellular-based camera was installed on Rathdrum Creek in the Sylte Ranch. This allowed daily viewing of the status of water delivery to the stockwater right.
- Regular measurements of Fish Creek and at Gunning Road began in early June. Inflows were consistent throughout the season. Outflows were regularly set at about 1 cfs less than the measured/estimated inflows. This kept lake levels high throughout the season, while maintaining sufficient stockwater and irrigation flows downstream.
- With the approval of a budget for a camera system at the dam, meetings with land owners, engineers, and others around the dam were accomplished. Research into needs and system specs began to take shape.
- A meeting was held with the new land owner through the area known as the Zirkle Basin. This stream enters the lake just above the dam. Joe Carlson, Bob Haines (representative for the landowner) and I accompanied the landowner along most of the stream from the base of the Rathdrum Mountain where the tributaries meet, down to the lakeside. Diversions along the stream would require further research and discussion.
- A meeting was held at the dam with Gordon Stephenson (FCD) and Tim Guy (Big Foot Technical Services) to calibrate the dam instruments and discuss electronic controls. Several measurements at the concrete sill and below Gunning Culvert were taken to help calibrate the flow measurements of the Steven's Connect instruments.

July

- Training was held at the dam for the new assistant watermaster, Paul Galyen. Measurements were taken with the Flowtracker flow-measuring device. Operation of the dam was also explained. He remained as a backup for measurement needs, but was not utilized during the remainder of the season.
- For comparison purposes, measurements along Fish Creek were accomplished along the stream and down at the mouth of the creek where it enters the lake.

- Conference calls were made in preparation for a watermaster training scheduled for July 22 and 23. The training was held as scheduled and included Rob Whitney and Steve Viscosky from the Boise office of IDWR. Don and Susan Ellis were present as representatives of the water district. They were present for the office portion of the training on both days, while I alone attended field training with the IDWR personnel on the afternoon of the first day. Topics included future direction of the water district, as well as current issues facing the district. These issues included a diversion on a tributary to an unnamed stream in the district, as well as possible mitigation of significant losses along certain sections of Rathdrum Creek.
- After noticing repeated instances of debris clogging the dam gate opening that needed to be flushed out, research for a solution began to take shape. A proposal would be made for the 2020 budget.
- In late July the tributary to the unnamed stream mentioned above was researched and photo-documented. The information was forwarded to IDWR.

August

- A walk down Rathdrum Creek in early August revealed several areas needing attention, including check dams and stream alterations. Of primary concern was a roughly 1,000 foot section of the streambed where nearly half the volume being discharged through the dam on that day was being lost into the ground. This is a man-made section routed away from the natural streambed decades ago.
- By late August I took action to remove the inappropriate diversion in the tributary to the unnamed stream mentioned above by removing said diversion. The flow was returned to the original decades-old dam where the tributary joined the unnamed stream. Emails and documentation were sent to the involved party, as well as IDWR. The stream continued to flow over the dam the remainder of the season.

September

- Communications concerning the tributary to the unnamed stream mentioned above continued throughout September. The landowner's request to allow the diversion to be replaced was denied. No further action was taken.
- I attended a monthly FCD meeting to discuss placement of a ladder for emergency manual operation of the dam gate, as well as possible future improvements to the dam. A ladder was later provided and placed on site. Manual operation of the gate at the motor of the center gate was tested and found successful.
- A meeting was held with Welch Corner. Representatives from the water district and flood control district were present. Several improvements were discussed, including a measuring weir and a roof over the dam structure.

October 2019 through June 2020

- Further research on camera systems showed the best system needed to be fully wired and in conduit, with free cloud service and free phone apps. As soon as the snow

around the dam had melted, installation of the system began. Commercial-grade cameras were purchased through Platt Electric Supply, a wholesale electrical supply company. A licensed electrician worked on the weekends to install conduit and run wire. I assisted with handling opening and closing of the ditches, designing and having camera mounts built by a local fabricator, and programming/testing the cameras after installation. This provided substantial reduction in cost. The system now provides live views of lake level, gate position, areas around the dam (for security), and the staff gauge downstream. More cameras may be installed soon to view a weir below the dam gate.

- Preparation and rescheduling for the 2020 annual meeting began in April, as the COVID-19 pandemic forced postponement of the usual meeting in May. The meeting was also moved to a new venue, Twin Lakes Elementary, to provide for social distancing. The meeting was scheduled for June 25 at 7:00 PM. Proposal to add a weir at the dam, a gate narrowing device, and a camera with staff gauge in Fish Creek were to be proposed. A water district advisory meeting was also set for June 16 at 5:00 PM in order to discuss the upcoming meeting.



Stephen J. Neff

Watermaster

Twin Lakes Water District 95-C

Rathdrum, Idaho

6/25/20

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Twin Lakes Water District 95-C
Profit & Loss Budget Overview
May 2020 through April 2021

	<u>May '20 - Apr 21</u>
Ordinary Income/Expense	
Income	
Assessments	6,000.00
Interest Income	200.00
Amount Available	
From Budget Surplus	<u>13,600.00</u>
Total Amount Available	<u>13,600.00</u>
Total Income	<u>19,800.00</u>
Expense	
Security	285.00
Administrative Expenses	0.00
Creek Maintenance	1,200.00
Payroll	5,280.00
Payroll Expenses	
FICA	0.00
State Unemployment Tax	0.00
Payroll Expenses - Other	<u>1,110.00</u>
Total Payroll Expenses	<u>1,110.00</u>
Professional Fees	3,600.00
State Industrial Insurance	300.00
Water/Snowpack Meas. Devices	7,750.00
Web Hosting	<u>275.00</u>
Total Expense	<u>19,800.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>

5:46 PM

06/25/20

Cash Basis

Twin Lakes Water District 95-C
Profit & Loss Budget vs. Actual
May 2019 through April 2020

	May '19 - Apr 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Assessments	6,197.25	6,000.00	197.25	103.3%
Interest Income	409.66	200.00	209.66	204.8%
Amount Available	0.00	14,690.00	-14,690.00	0.0%
Total Income	6,606.91	20,890.00	-14,283.09	31.6%
Expense				
Security	553.44	0.00	553.44	100.0%
Administrative Expenses	173.31	0.00	173.31	100.0%
Bank Service Fees	0.00	0.00	0.00	0.0%
Creek Maintenance	84.79	0.00	84.79	100.0%
Payroll	2,620.00	6,200.00	-3,580.00	42.3%
Payroll Expenses	551.21	990.00	-438.79	55.7%
Professional Fees	2,342.25	7,800.00	-5,457.75	30.0%
State Industrial Insurance	250.01	300.00	-49.99	83.3%
Water/Snowpack Meas. Devices	7,584.49	5,000.00	2,584.49	151.7%
Web Hosting	202.04	600.00	-397.96	33.7%
Total Expense	14,361.54	20,890.00	-6,528.46	68.7%
Net Ordinary Income	-7,754.63	0.00	-7,754.63	100.0%
Other Income/Expense				
Other Income				
Sale of assets	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-7,754.63	0.00	-7,754.63	100.0%



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Steve Neff as **Watermaster** of **Water District 95-C**, from this day until the 2021 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, August 18, 2020.

Gary Spackman
IDWR Director



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed **Rick VanZandt** as **Treasurer** of **Water District 95-C**, from this day until the 2021 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, August 18, 2020.

Gary Spackman
IDWR Director