

WATER DISTRICT INFORMATION SHEET

2020

Year

100 / St. Anthony - Rexburg  
Water District # / Stream Name

Blake Jordan  
Watermaster Name

900 N Skyline Dr., Ste A Idaho Falls ID 83402  
Address

(208) 525-7161 Blake.Jordan@idwr.idaho.gov  
Phone Number, Home / Cell E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell E-Mail Address

Cher Ramos  
Secretary Name

900 N Skyline Dr., Ste A Idaho Falls, ID 83402  
Address

(208) 525-7161 Cher.Ramos@idwr.idaho.gov  
Phone Number, Home / Cell E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources, along with the other forms, after your annual meeting.

Thank you,

Cher Ramos  
Technical Records Specialist, IDWR  
Cher.Ramos@idwr.idaho.gov

Meeting Minutes Water District 100 (Draft)  
Annual Meeting Minutes  
January 28, 2020  
Fremont-Madison Irrigation District, St. Anthony ID

There was no advisory meeting prior to the meeting this year.

1:00pm Aaron Dalling opened the meeting.

Aaron Dalling was nominated as meeting chairman and Cher Ramos as meeting secretary by Mark Ricks with a second by Larid Robinson and motion carried. Motion stated by Jeff Raybould and carried with all in agreement.

Time was given to review the minutes. Approval of minutes was motioned by Dwight Little with a second by Mark Ricks, and the motion carried.

Cher reviewed the 2019 Profit and Loss Budget and Actuals Report. Income and Expenses on the report were explained. Cher also explained that the IDWR January bill will be available around February 10<sup>th</sup> and is anticipated to approximately be \$2000 which will drop the net income once it is entered into QuickBooks.

Mark Ricks said the 50% fringe benefits seemed high and wanted to know how many employees WD 100 pays. Cher explained the employee costs are broken down but they are still the wage of hire and gave an example of an employee with an annual salary of \$30,000 will have a breakdown of wage and fringe benefits but will still ultimately be a \$30,000 employee. Jeff Raybould explained that the staff that works with IDWR is shared with other entities so WD 100 does not have to come up with the whole salary for the employees they use, and their costs are contingent upon the amount of work performed for the district and how much time is allotted by IDWR to use these employees.

Cher also reviewed the Balance Sheet with Previous Year Comparison with the outstanding receivables explained and Blake added that we had some refunds out that will impact the bank balance once they are cashed. The total amount on refunds made was under \$2000. A motion to accept the financial report was made by Jeff Raybould, with a second by Bevan Jeppesen. Motion carried in favor by all.

Blake proposed the budget for 2020. He explained changes in staff affected the current year budget so he factored in a new employee who will be working in WD 100 this year, with Jared moving into a different position at IDWR. The proposed budget involves increasing the AF charge to \$0.14 from last year's \$0.13 with anticipated less acre feet being used than last year.

Jeff Raybould wanted to know if there was now enough information to get away from the 2AF/acre base and move to actual data and Blake responded yes the data will be considered in assessments.

Aaron suggested that there be a motion to accept the budget including to keep the new rate of \$0.14 and to move to raw data evaluations of water usage rather than base amount for assessments. Jeff Raybould so moved and Mark Ricks seconded the motion.

1:27pm Blake reviewed the Resolutions. The proposed budget section needs to be updated with the amount from the approved proposed budget; a correction on a clerical error. The updates were provided in red writing and strikethroughs. Blake reviewed all changes proposed. A motion to approve the Resolutions for 2020 was made by Mark Ricks and seconded by Larid Robinson.

Blake talked about proposed updates to Idaho State Code Title 42 Chapter 6, which are being presented for approval.

Jared presented the Watermaster Report Presentation. It was discussed that water users should leave their electricity on for readings until October 31<sup>st</sup>. In the event the power is shut off when staff goes out to obtain a reading, the water user is contacted to turn the power back on and report the reading to IDWR.

Aaron suggested providing the advisory committee with the meeting information before the annual meeting next year. A motion was made to retain the current advisory committee by Larid Robinson and was seconded by Jeff Raybould, with all in favor.

Blake addressed a question about the few people who still do not have a working flow meter, and the consequences that can be a result of non-compliance.

Aaron made a motion to adjourn the meeting and Jeff Raybould so moved. Meeting adjourned at 2:13pm.

  
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Cher Ramos, 2020 Meeting Secretary

1/29/2020  
Date

**WATER DISTRICT 100  
BUDGET 2020**

**2020  
Adopted  
Budget**

<b>Assessments</b>	Count	2020 Rate		
Minimum Charges	103	\$ 40.00	\$	4,120
Diversion Charges	299	\$ 40.00	\$	11,960
Acre-foot Charges	110,000	\$ 0.14	\$	15,400
			\$	<u>31,480</u>
<b>Other Income</b>				
Credit Adjustments/Misc Income				
Interest				
<b>Total Income Budget</b>			\$	<u><u>31,480</u></u>
<b>Expenses</b>				
IDWR Contract			\$	31,480
Anticipated January IDWR Expense				
Reconciliation Discrepancy				
<b>Total Expense Budget</b>			\$	<u><u>31,480</u></u>
<b>Proposed Net Income (Loss)</b>			\$	-

**Water District 100  
2020 Approved Resolutions**

The water users of Water District 100, meeting at the annual district meeting on January 28, 2020, at the offices of Fremont-Madison Irrigation District in St. Anthony Idaho, hereby adopt the following resolutions:

1. The watermaster for Water District 100 and any assistants shall perform their duties in accordance with Chapter 6, Title 42, Idaho Code, the *Final Order Creating Water District 100* (December 29, 2006), the *Order Revising Water District No. 100* (May 10, 2017), these resolutions, and any other direction and guidance provided by the Director of IDWR (“Director”) pursuant to Idaho Law. These duties include, but are not limited to, the following:
  - a) Measure, record and report diversions of ground water in the district;
  - b) Administer water rights according to priority;
  - c) Curtail unauthorized diversions;
  - d) Curtail out-of-priority diversions which are determined by the Director to be causing injury to senior water rights, unless the out-of-priority diversions are protected from curtailment by a stipulated agreement or mitigation plan approved by the Director;
  - e) Inspect flow meters to confirm ongoing, reliable operation;
  - f) Enforce the provisions of any stipulated agreements or mitigation plans.
  
2. Blake Jordan is elected as the watermaster for Water District 100. As provided in Idaho Code § 42-608(4), the Director shall appoint Blake Jordan, an employee of IDWR, to provide watermaster services from February 1, 2020 to January 31, 2021.
  
3. The water users of Water District 100 empower the elected advisory committee to enter into or continue to apply a Memorandum of Understanding between Water District 100 and the Director that will provide for the following:
  - a) The 2020 budget for Water District 100 will be set at this annual meeting;
  - b) Water District 100 will provide compensation to IDWR for clerical and financial support services, watermaster services, and measuring/reporting services;
  - c) The watermaster shall maintain an office within the IDWR Eastern Regional Office, located in Idaho Falls, Idaho;
  - d) IDWR will provide office space, vehicles and the use of all necessary office and field equipment in exchange for compensation as set forth in the budget included in these resolutions. This arrangement shall not give Water District 100 any ownership interest in any IDWR office space or equipment. However, any equipment purchased by Water District 100 will remain owned by the district.
  
4. The budget of Water District 100 for this year (beginning on February 1, 2020 and ending on January 31, 2021) is as follows:

Assessments to be Collected	\$ 31,480
Watermaster Services (IDWR Contract)	\$ 31,480

5. The water users within Water District 100 shall be assessed according to the following provisions:
  - a) Waived Assessments: Water users who divert water for domestic or stockwater purposes as described in Idaho Code § 42-111 shall not be assessed by Water District 100.
  - b) Minimum Assessments: Water users whose water rights authorize a combined diversion rate of 0.24 cfs or less for non-irrigation uses or whose water rights authorize 5 acres of irrigation or less will be assessed a minimum assessment pursuant to Idaho Code § 42-612(4). The minimum assessment for Water District 100 shall be \$40.
  - c) All other diversions in Water District 100 shall be assessed as follows:
    - 1) **\$40 per diversion** (whether used or unused); and
    - 2) **\$0.14 per acre foot** based on the average annual diversion volume for each diversion, reported by the watermaster, for the previous five years.
  - d) In the event that past season delivery records are not available, the Watermaster may reasonably estimate the volume of water delivered or used, when the water was available under the priority of the right during the past season, or seasons.
  - e) The watermaster shall send assessments to Madison Ground Water District (“MGWD”) and Henrys Fork Ground Water District (“HFGWD”), representing the combined assessments for all of the water users within their respective districts. MGWD and HFGWD are authorized to pay the annual assessment for Water District 100 on behalf of the water users in their respective districts and then incorporate the water district costs into their own assessments.
  - f) As provided for in Idaho Code § 42-617, assessment payments are due within 30 days of the date on the assessment. Payments made after 30 days shall accrue penalties in the amount of 10% of the total assessment and shall accrue interest in the amount of 1% of the delinquent balance per month.
  - g) The watermaster is authorized to withhold or suspend delivery of water to any water user who has not paid their assessment charges by January 1 of the year following the original assessment date.
6. Jeff Raybould is hereby elected as the Water District 100 Treasurer. The duties of the treasurer will be to approve the expenses and disburse water district funds, and to prepare or oversee preparation of a written statement of the financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619. Blake Jordan, watermaster for Water District 100, will also be designated an authorized signature for banking purposes.

7. An advisory committee shall be elected at each annual meeting to represent the interests of the water users within the district and to provide input to the watermaster and the Director of IDWR. The Water District 100 advisory committee shall consist of an odd number of members with a minimum size of three members. At least two members shall be water users with irrigation rights and one shall be a water user from municipal, commercial or industrial use.
8. The credentials for voting in any district meeting and for serving on the Water District 100 advisory committee shall be as follows:
  - a) Must be a water user of the district as evidenced by a valid water right.
  - b) Must have paid all assessments owed to the water district.
9. The annual meeting for Water District 100 shall be held on the last Tuesday of January of each year unless the Director of IDWR or the Water District 100 advisory committee should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting.
10. Copies of the minutes of the annual meeting, the approved budget, the adopted resolutions, and the watermasters report (prepared in accordance with Idaho Code § 42-615) shall be filed with the Director in accordance with Idaho Code § 42-617.
11. The watermaster of Water District 100 shall be responsible for submitting to IDWR annual reports showing water use and such other information that may be deemed necessary by the Director.
12. The watermaster and assistant watermasters are authorized under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district to carry out the duties of the watermaster as instructed by IDWR. These duties include, but are not limited to:
  - a) Monitoring diversions and measuring the rate and volume of water diverted from ground water and other public water sources;
  - b) Measuring the depth to water in wells; and
  - c) Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use and to determine compliance with mitigation provisions required by agreement or order of IDWR.