



State of Idaho

DEPARTMENT OF WATER RESOURCES

322 East Front Street • P.O. Box 83720 • Boise, Idaho 83720-0098

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December 7, 2009

C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Interim Director

<name>
<address1>
<address2>

Re: Water District 29D Steering Committee

Dear Mr./Ms.<name>,

Thank you for agreeing to participate on the Water District 29-D (Lower Portneuf River and tributaries) Steering Committee. The first steering committee meeting is scheduled as follows:

Date: December 16, 2009
Time: 7:00 P.M.
Location: Pocatello City Hall
Paradise Conference Room
911 N. 7th Ave
Pocatello, ID

A proposed meeting agenda is attached. The steering committee is needed to help water users prepare for the first annual water district meeting which will be held in March, 2009. The steering committee will draft proposed resolutions for the first annual meeting regarding election of a watermaster, advisory committee, and treasurer; proposed budget, collection of budget; and other resolutions pertinent to the operation of the district. The committee should also discuss an approach for soliciting interest from potential watermaster candidates. I hope that the committee's work can be completed over three meetings between now and March. The first steering committee meeting will be mostly informal and informational in nature, with some discussion about budget. I hope that a second and third meeting will focus on developing actual resolutions related to a budget and district operation, and include some exploration of watermaster candidates.

A copy of the current steering committee roster is also included with this letter. All of the individuals listed accepted invitations and/or expressed interest in participating in the committee.

Questions, concerns or needs related to the scheduled meeting may be directed to Tim Luke by calling 208-287-4959, or by e-mail at tim.luke@idwr.idaho.gov.

Sincerely,

Tim Luke
Manager, Water Distribution
Cc: Lyle Swank and Ernie Carlsen, IDWR Eastern Region

WATER DISTRICT 29-D STEERING COMMITTEE
LOWER PORTNEUF RIVER AND TRIBUTARIES

MEETING AGENDA
DECEMBER 16, 2009
POCATELLO CITY HALL
PARADISE CONFERENCE ROOM
7:00 P.M.

- I. Background Information Tim Luke, IDWR
- a. Review Order Creating water district, district boundaries
 - b. Timeline for operation of district
 - c. Steering Committee's role prior to district operation
 - d. Overview of water rights in district
- II. Water District Responsibilities Tim Luke, IDWR
- a. Annual Meeting, resolutions, elections, budgets, reports
 - b. Watermaster Duties
 - c. Minimum Standards for Water District
 - minimum standards for district & minimum standards/qualifications for watermaster
 - d. Advisory Committee Representation
- III. Open Discussion (Questions and Answers) All Participants
- IV. Schedule Next Meeting and Adjournment All Participants

Water 29-D Steering Committee

Kirk Adkins, J.R. Simplot Co. (Portneuf River)
George Chandler, (Rapid Creek & tributaries)
Todd Gilbert (Cutler Creek, Lower Rock Creek, Indian Creek)
Ralph Onstine (Portneuf River)
Matt Rendace (Indian Creek)
Elese Teton, Sho-Ban Tribe (tentative) (Mink Creek)
Dean Tranmer or designate, City of Pocatello (Mink Creek, Gibson Jack Creek)
Tim Luke, IDWR



Kirk Adkins, J.R. Simplot Co.
1150 W Highway 30
Pocatello, Id 83201

George Chandler
3440 N Rapid Crk Rd
Inkom, Id 83245

Todd Gilbert
Box 302
Inkom, Id 83245

Ralph Onstine
3103 S Old Hwy 91
Mc Cammon, Id 83250

Matt Rendace
2204 W Portneuf Rd
Inkom, Id 83245

Elese Teton
Sho-Ban Tribe
Tribal Water Resources
Fort Hall, Id 83203

Dean Tranmer
City of Pocatello
PO Box 4169
Pocatello, Id 83205