

# **SUB-DISTRICT No. 72-D**

## **2010 PROPOSED RESOLUTIONS**

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### **1. RESOLUTION OF ANNUAL MEETING DATE**

It is herewith resolved that the Annual Meeting for Sub-Water district 72-D shall be the second (2<sup>nd</sup>) Tuesday in March at a time and place to be determined each successive year.

### **2. RESOLUTION REGARDING WATERMASTER TERM OF SERVICE**

It is herewith resolved that the Basin 71 Sub-district watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting.

### **3. RESOLUTION REGARDING WATERMASTER ACCESS TO CONTROL STRUCTURES AND MEASURING DEVICES**

Recognizing that watermaster access to control structures and measuring devices is essential for providing watermaster services and limiting expense, all users shall provide for watermaster access where access to control structures and measuring devices is through a locked gate and other reasonable means of access are not available. The user shall, upon request by the watermaster, provide to the watermaster or deputy watermaster a key or combination to any such locks.

### **4. RESOLUTIONS REGARDING BUDGET MATTERS**

#### **4a. RESOLUTION SETTING THE 2010 BUDGET**

It is herewith resolved that the 2010 operating budget for Sub-district No. 72-D is as follows:

Watermaster Wages (\$10/hr)	\$ 4,150
Secretary/Treasurer Wages (flat fee)	\$ 500
FICA/Medicare/Workers Comp (est. 13.6%)	\$ 650
Vehicle Mileage (est. 300 miles/week @ \$0.55/mi.)	\$ 3,300
Office Supplies/misc/Contingency	\$ 1,400
<b>Total</b>	<b>\$ 10,000</b>

\* Budget line item totals shown are estimates; actual line item costs may vary, but the total expense for the sub-district cannot exceed \$10,000 prior to the 2011 annual meeting.

#### **4b. RESOLUTION TO COLLECT BUDGET**

It is herewith resolved that the adopted budget for Sub-district No. 72-D be collected from the water users by the Sub-district No. 72-D Watermaster as provided by Idaho Code § 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the sub-district.

#### **4c. RESOLUTION REGARDING MINIMUM USER FEE**

It is herewith resolved that a minimum charge of \$50.00 per water right owner shall be assessed. Whenever the prorated charge to a user is less than \$50.00, that user will be assessed \$50.00.

#### **4d. RESOLUTION OF FINAL ASSESSMENT DETERMINATION**

It is herewith resolved that, in accordance with Idaho Code § 42-612 (5), the assessment amount for each user as shown in the 2010 adopted budget shall constitute a final determination of the amount due for 2010.

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### **4e. RESOLUTION OF DISTRICT PAYMENT TERMS**

It is herewith resolved that the following payment terms be put into effect:

1. Assessments shall be payable within thirty (30) days of the billing date. The postmark date will be considered the date of payment. Accounts not paid within thirty (30) days shall be charged in accordance with Idaho Code § 42-613 which provides for a late fee of 10% of the amount due and interest of 1% per month for each month.
2. The Watermaster will terminate water delivery to any water user whose assessments are not paid in full within sixty (60) days of the billing date and will not resume delivery until that user's amount due is paid in full.

### **5. RESOLUTION TO ELECT A DISTRICT TREASURER**

It is herewith resolved that \_\_\_\_\_ be appointed as secretary/treasurer for Sub-district No. 72-D until a successor is elected or appointed. The duties of the treasurer will be to approve expenses and disburse sub-district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619.

### **6. RESOLUTION TO ELECT WATERMASTER**

It is herewith resolved that \_\_\_\_\_ be appointed as watermaster for Sub-district No. 72-D until a successor is elected or appointed.

### **7. RESOLUTION REGARDING WD170 ADVISORY COMMITTEE REPRESENTATIVE**

It is herewith resolved that the Sub-district No. 72-D representative on the Water District No. 170 Advisory Committee shall be (to be appointed at the meeting):

### **8. RESOLUTION REGARDING VOTING BY ALTERNATIVE METHOD**

It is herewith resolved that, in the event that a vote by the alternative method (as described in Idaho Code § 42-605(4)) is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be composed of the following parties:

- the current Water District No. 170 Watermaster
- the current Sub-district No. 72-D Watermaster
- at least one other Sub-district No. 72-D water user