



State of Idaho

DEPARTMENT OF WATER RESOURCES

1341 Fillmore Street, Suite 200, Twin Falls ID 83301-3380

Phone: (208) 736-3033 FAX: (208) 736-3037

SOUTHERN REGION

DIRK KEMPTHORNE  
Governor

KARL J. DREHER  
Director

February 7, 2006

Patricia M Hawkins  
HC 61 Box 3050  
Challis, ID 83226

RE: Water District 72-F, Morgan Creek

Dear Mrs. Hawkins;

We have received your corrected 2005 Watermaster's Report, your 2005 Adopted Budget, and your completed 2006 Proposed Budget. The Report is again being returned for correction. All entries need to be made in ink, not pencil. The Report needs to be based on the actual cfs total for the district, not on the erroneous total used for the billing. For last year, Column 1 can be left blank. Column 2 is for each user's pro-rated share of the bill, NOT for the unit cost. The unit cost for last year is the amount of money due to the district (\$300) divided by the total decreed cfs (it would be divided by the total 24-hr second feet delivered in a normal year). I found the unit cost to be \$5.583 for last year; for accurate billing, it is best to carry the unit cost to at least 3 decimal places. You used the unit cost from the adopted budget, which is wrong (the two figures will always be different); all entries in Columns 4 & 5 are therefore incorrect. The only users with debits will be those who didn't pay their bill; all others will have credits. Each user will have a debit or a credit, but NOT both. The unit cost needs to be shown in the last column two lines below the TOTAL COST line. When checking the report for accuracy, I use the unit-cost figure to check the other columns, and also check the unit-cost figure itself; if everything checks out, I approve the report and send a copy of the approval page to the watermaster.

The Adopted Budget for last year makes no sense, as the total estimated expenses are less than what was budgeted; THIS IS WRONG! You cannot collect more money than the estimated expenses allow. Any adjustments from previous years are NOT shown on this document. I will let it slide this time, as the extra money paid can be credited against the 2006 billing. As with the WM report, all entries need to be made in ink to facilitate archiving of these documents on microfilm. Adopted Budget forms for 2006 are enclosed.

The Proposed Budget for this year is incorrect with regard to Column 7, as this should be each user's share of the \$3300 proposed total; you are showing the unit cost, which does not appear on this form. And since the debits and credits from the 2005 Report are wrong, Column 8 will also be wrong.

The budgeting method used by each district is not specified by law, so you can certainly vote to simplify the process by doing everything strictly according to water rights. There would be no credits, and debits would only occur if someone did not pay their bill. Mr. Hughes, for example, would always pay 26.44% of the actual district costs regardless of how much water he received over the season; \$79.33 should be the cost for last year. Sec. 42-617 of the Idaho Code specifies what interest can be charged for late payments, and also allows the watermaster to withhold deliveries until a bill has been paid in full; both items need to be specifically adopted at the annual water meeting to be lawful.

On the assumption that you will retain your position for this year, an oath of office is enclosed for your notarized signature. Once we receive your notarized oath and the minutes from this year's water meeting, your certificate of appointment will be issued.

Regards,

James E. Stanton  
Sr. Water Resource Agent



State of Idaho

## DEPARTMENT OF WATER RESOURCES

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SOUTHERN REGION

DIRK KEMPTHORNE  
Governor

KARL J. DREHER  
Director

January 26, 2006

Patricia M Hawkins  
HC 61 Box 3050  
Challis, ID 83226

RE: Water District 72-F, Morgan Creek

Dear Ms. Hawkins;

We have received your 2005 Watermaster's Report and your 2006 Proposed Budget. Both documents are being returned to you for completion. I realize that you are new at this, so I will try to guide you through the process.

The Report needs to be completed for EACH water user, not just for the district as a whole. ALL costs incurred by the district need to be included in the Report. Since the total bill for 2005 was less than what was paid in, each user will have a credit (assuming they paid their bill on time). It appears that you never actually delivered any water last year, so apparently there is no record of how much water each user got over the season. Once the Upper Salmon River water district is activated, I expect that you will be required to keep track of (and report) total seasonal water deliveries for each user. This should not be a problem once all the diversions get accurate measuring devices. For 2005, the \$300 total cost will be prorated to each user based on their share of the total decreed diversion rate; Delbert Hughes, for example, owes \$80.27. Since he paid \$542.12, he will have a credit of \$461.85 that will be applied against his 2006 adopted-budget amount.

The Proposed Budget you submitted was left blank except for the front page; the inside and back pages need to be completed. Since your budget is based on water rights rather than on a 5-year average, Columns 1 to 6 can be left blank. Column 7 is for each person's share of the total proposed budget based on their total cfs rate. Column 8 is for the Column 7 amounts adjusted for debits or credits from the previous year; you can complete this column or not, as it is not required (at least not by me). The back page of the form is for listing the various proposed expenses for the district for this year; at a minimum, the NEXT YEAR line needs to be completed.

You did not submit an adopted budget for 2005, but this is required by law; forms were sent to you last March, but were never completed and returned to this office. New forms are enclosed for your use in preparing the 2005 budget; forms for 2006 will be sent out once we receive the minutes of this year's water meeting. The Watermaster's Report is checked against the Adopted Budget, so cannot be approved without it.

If you have questions, feel free to contact me.

Regards,

James E. Stanton  
Sr. Water Resource Agent



State of Idaho

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SOUTHERN REGION

DIRK KEMPTHORNE  
Governor

KARL J. DREHER  
Director

November 18, 2005

Patricia M Hawkins  
HC 61 Box 3050  
Challis, ID 83226

RE: Water District 72-F, Morgan Creek

Dear Mrs. Hawkins;

Enclosed are two Watermaster Report forms and two Proposed Budget forms for your use. Please submit one copy of each completed form to this office prior to next year's water meeting, along with your daily delivery records.

Regards,

James E. Stanton  
Sr. Water Resource Agent