

February 27, 2009

<<Name>>  
<<Street>>  
<<City, ST ZIP>>

**RE: STEERING COMMITTEE MEETING MARCH 11<sup>TH</sup>, 2009**

Dear <<Name>>:

This letter is being sent to notify you that the first of a series of steering committee meetings has been scheduled to discuss the operational details of the newly-created Basin 71 sub-district within Water District No. 170. You are receiving this letter because you have expressed an interest in participating in the committee or have asked to be included in the notices.

The meeting has been scheduled as follows:

**When: Wednesday, March 4<sup>th</sup>, 2009 5:00 P.M.**

**Where: Mountain Village Hotel Conference Room (Room #116)**

A steering committee is needed to help water users prepare for the first annual water district meeting (to be held in the spring of 2009). IDWR anticipates the steering committee will draft proposed resolutions for the first annual meeting regarding election of a watermaster, advisory committee, and treasurer; proposed budget, collection of budget; and other resolutions pertinent to the operation of the district.

The purpose of the meetings is to accomplish the two main tasks listed below. IDWR anticipates several meetings will be held to accomplish these tasks.

- Schedule an annual meeting of the sub-district to be held in spring 2009. This task will involve selecting a meeting date and location. As you are aware, many of the water right holders are seasonal residents, so the committee's input is needed to determine a date for the meeting that considers that fact along with other timing considerations, such as any preparations that must be made prior to the start of the irrigation season.
- Formulate a proposed plan of operation for the sub-district. The steering committee's objective under this task is to formulate operational details that will ensure the district performs its duties in a way that best serves the users and is acceptable to IDWR. The proposed plan must result in the sub-district conforming to the list of performance standards attached to this letter and will be subject to approval and adoption by the sub-district users at the annual meeting. The plan will likely consist of a number of proposed resolutions that describe the operation of the sub-district and the proposed budget for the 2009 season. Users will vote whether to adopt the proposed resolutions, either as written or with revisions, at the annual meeting.

Two documents are attached to this letter. The first is a list of performance standards that details IDWR's expectations regarding the operation of the sub-district. The plan of operations for the sub-district should be developed consistent with these standards. The second is an agenda for the meeting that provides some additional information and considerations that may be useful to consider prior to the meeting.

Questions, concerns or needs related to the scheduled meeting may be directed to Nick Miller by calling 208-287-4956, or by e-mail at [Nick.Miller@idwr.idaho.gov](mailto:Nick.Miller@idwr.idaho.gov). You may also contact Bob Foster at the IDWR Field Office in Salmon, Idaho at 208-756-6644, or by e-mail at [Bob.Foster@idwr.idaho.gov](mailto:Bob.Foster@idwr.idaho.gov).

Sincerely,

Nick Miller, P.E.  
Water Distribution Section, IDWR

*ENCLOSURES:*

- 1) *PERFORMANCE STANDARDS FOR SUB-DISTRICTS WITHIN WATER DISTRICT NO. 170, THE UPPER SALMON RIVER (2 PAGES)*
- 2) *AGENDA – SUB-DISTRICT NO. 71 STEERING COMMITTEE MEETING (1 PAGE)*

*C:*

*Bob Foster – IDWR Salmon Office*

*James Bennetts – Challis, ID*

*Michael Humphreys – San Antonio, TX*

*Basin 71 Steering Committee:*

*Cliff Hansen – Challis, ID*  
*Bob Jarrett – Stanley, ID*  
*Bill Leavell – Stanley, ID*  
*Doug MacNichol – McCall, ID*  
*Jay Neider – Stanley, ID*  
*Ken Smith – Stanley, ID*  
*Margaret Watkins – Stanley, ID*  
*Brett Woolley – Stanley, ID*  
*Dan Woolley – Stanley, ID*