

# WATERMASTER'S REPORT

## 2009 Adopted Resolutions

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### 1. RESOLUTION OF ANNUAL MEETING DATE (Adopted 2009)

It is herewith resolved that, subject to approval by the Director if the Idaho Department of Water Resources, the Annual Meeting for the Basin 71 Sub-Water district shall be the second (2<sup>nd</sup>) Tuesday in June at a time and place to be determined each successive year.

### 2. RESOLUTION REGARDING WATERMASTER TERM OF SERVICE (Adopted 2009)

It is herewith resolved that the Basin 71 Sub-district watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting.

### 3. RESOLUTION REGARDING WATERMASTER ACCESS TO CONTROL STRUCTURES AND MEASURING DEVICES (Adopted 2009)

Recognizing that watermaster access to control structures and measuring devices is essential for providing watermaster services and limiting expense, all users shall provide for watermaster access where access to control structures and measuring devices is through a locked gate and other reasonable means of access are not available. The user shall, upon request by the watermaster, provide to the watermaster or deputy watermaster a key or combination to any such locks.

### 4. RESOLUTIONS REGARDING BUDGET MATTERS (Adopted 2009)

#### 4a. RESOLUTION SETTING THE 2009 BUDGET (Adopted 2009)

It is herewith resolved that the 2009 operating budget for Sub-district No. 71 is as follows:

Watermaster Wages (\$10/hr)	\$ 3,600
Secretary/Treasurer Wages (flat fee)	\$ 300
FICA/Medicare/Workers Comp (est. 13.6%)	\$ 530
Vehicle Mileage (est. 300 miles/week @ \$0.55/mi.)	\$ 3,570
Office Supplies/misc	\$ 400
<b>Total</b>	<b>\$8,400</b>

\* Budget line item totals shown are estimates; actual line item costs may vary, but the total expense for the sub-district cannot exceed \$8,400 prior to the 2010 annual meeting.

#### 4b. RESOLUTION TO COLLECT BUDGET (Adopted 2009)

It is herewith resolved that the adopted budget for Sub-district No. 71 be collected from the water users by the Sub-district No. 71 Watermaster as provided by Idaho Code § 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the sub-district.

#### 4c. RESOLUTION REGARDING MINIMUM USER FEE (Adopted 2009)

It is herewith resolved that a minimum charge of \$50.00 per water right owner shall be assessed. Whenever the prorated charge to a user is less than \$50.00, that user will be assessed \$50.00.

#### 4d. RESOLUTION OF FINAL ASSESSMENT DETERMINATION (Adopted 2009)

It is herewith resolved that, in accordance with Idaho Code § 42-612 (5), the assessment amount for each user as shown in the 2009 adopted budget shall constitute a final determination of the amount due for 2009.

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## 2009 Adopted Resolutions

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### 4e. RESOLUTION OF DISTRICT PAYMENT TERMS (Adopted 2009)

It is herewith resolved that the following payment terms be put into effect:

1. Assessments shall be payable within thirty (30) days of the billing date. The postmark date will be considered the date of payment. Accounts not paid within thirty (30) days shall be charged in accordance with Idaho Code § 42-613 which provides for a late fee of 10% of the amount due and interest of 1% per month.
2. The Watermaster will terminate water delivery to any water user whose assessments are not paid in full within sixty (60) days of the billing date and will not resume delivery until that user's amount due is paid in full.

### 5. RESOLUTION TO ELECT A DISTRICT TREASURER (Adopted 2009)

It is herewith resolved that Michelle Ewing be appointed as secretary/treasurer for Sub-district No. 71 until a successor is elected or appointed. The duties of the treasurer will be to approve expenses and disburse sub-district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619.

### 6. RESOLUTION TO ELECT WATERMASTER (Adopted 2009)

It is herewith resolved that Jan Skrukrud be appointed as watermaster for Sub-district No. 71 until a successor is elected or appointed.

### 7. RESOLUTION REGARDING ADVISORY COMMITTEE STRUCTURE (Adopted 2009)

It is herewith resolved that an advisory committee shall be selected to provide input to the watermaster and the Director of IDWR. The advisory committee will meet as often as needed to address the structure, governance and operation of the district. Five water users shall comprise the advisory committee. The advisory committee members for the ensuing year shall be the following (to be appointed at the meeting):

Member #1: Cliff Hansen

Member #3: Dan Woolley

Member #5: Jay Neider

Member #2: Brett Woolley

Member #4: Bill Leavell

Member #6: Sherrill Baird

### 8. RESOLUTION REGARDING WD170 ADVISORY COMMITTEE REPRESENTATIVE (Adopted 2009)

It is herewith resolved that the three Basin 71 representatives on the Water District No. 170 Advisory Committee shall be (to be appointed at the meeting):

Representative 1: Mark Henslee

Representative 2: Sherrill Baird

Representative 3: Cliff Hansen

Note: The 2008 representatives were Pat Brady, Mark Henslee, and Jay Neider

### 9. RESOLUTION REGARDING VOTING BY ALTERNATIVE METHOD (Adopted 2009)

It is herewith resolved that, in the event that a vote by the alternative method (as described in Idaho Code § 42-605(4)) is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be composed of the following parties:

- the current Water District No. 170 Watermaster
- the current Sub-district No. 71 Watermaster
- at least one member of the Sub-district No. 71 Advisory Committee.

**SUB-DISTRICT No. 71**  
**2009 ADOPTED RESOLUTIONS**

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**2. RESOLUTION REGARDING WATERMASTER TERM OF SERVICE**

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**3. RESOLUTION REGARDING WATERMASTER ACCESS TO CONTROL STRUCTURES AND MEASURING DEVICES**

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It is herewith resolved that the adopted budget for Sub-district No. 71 be collected from the water users by the Sub-district No. 71 Watermaster as provided by Idaho Code § 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the sub-district.

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It is herewith resolved that a minimum charge of \$50.00 per water right owner shall be assessed. Whenever the prorated charge to a user is less than \$50.00, that user will be assessed \$50.00.

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# SUB-DISTRICT No. 71 2009 ADOPTED RESOLUTIONS

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Member #1: Cliff Hansen                      Member #3: Dan Woolley                      Member #5: Jay Neider  
Member #2: Brett Woolley                      Member #4: Bill Leavell                      Member #6: Sherrill Baird

## 8. RESOLUTION REGARDING WD170 ADVISORY COMMITTEE REPRESENTATIVE

It is herewith resolved that the three Basin 71 representatives on the Water District No. 170 Advisory Committee shall be (to be appointed at the meeting):

Representative 1: Mark Henslee

Representative 2: Sherrill Baird

Representative 3: Cliff Hansen

Note: The 2008 representatives were Pat Brady, Mark Henslee, and Jay Neider

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- the current Sub-district No. 71 Watermaster
- at least one member of the Sub-district No. 71 Advisory Committee