



State of Idaho

# DEPARTMENT OF WATER RESOURCES

Southern Region, 222 Shoshone St. East, Twin Falls, Idaho 83301 (208) 736-3033

CECIL D. ANDRUS  
Governor

November 22, 1994

R. KEITH HIGGINSON  
Director

ATTN: KATHI PECK  
SECRETARY WD-37N  
PO BOX 355  
CAREY ID 83320

Re: 1994-1995 FORMS

Dear Secretary:

Enclosed is a Watermaster Report form for this year, and a Proposed Budget form for next year. If more forms are needed, please feel free to make copies. Only the original of each completed form needs to be submitted to this office.

Upon receipt of the completed forms, an Adopted Budget form will be forwarded to you. Since your annual water meeting is held in March, we would expect to send out the Adopted Budget form in early February. Be sure to include the mailing address of each water user in the Adopted Budget.

Most water districts elect their watermaster for the irrigation season only. In this case, the Idaho Code requires that a call-on petition be submitted to IDWR prior to appointment of the watermaster. In districts where the watermaster's term of service is the full year, no call-on petition is required. If your district uses the seasonal appointment method, you may wish to consider changing to the annual method. This would eliminate the need for a call-on petition, and would allow the watermaster to preform his/her duties as needed without interruption. This change could be voted on at your next water-district meeting if you so desire. Making this change should have little effect on your annual budget.

Please provide the names, mailing addresses, and telephone numbers for all district officers when next year's adopted budget is returned to this office. This will make it easier for us to contact the district should questions or problems arise.

Thank you for your cooperation in this process. If you have questions or need assistance, please feel free to contact me.

Sincerely,

James A Stanton  
Sr Water Rights Agent  
Watermaster Program