



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N. Skyline Dr., Suite A, Idaho Falls, Idaho 83402-1718 - (208) 525-7161- Fax (208) 525-7177

EASTERN REGION

DIRK KEMPTHORNE
GOVERNOR

KARL J. DREHER
DIRECTOR

OCTOBER 31, 2001

FRANKLIN COUNTY TREASURER/AUDITOR
39 WEST ONEIDA
PRESTON ID 83263

RE: WATER DISTRICT NO: 13-N
WATERMASTER: MICHAEL KUNZ

Dear Gentlemen:

Transmitted herewith is the Watermaster's Report and claim for services along with the Proposed Budget for 2002 for the above mentioned Water District.

The various items in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

Harold W. Jones
Water Rights Supervisor

Enclosure

HWJ:dn



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EASTERN REGION

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OCTOBER 31, 2001

MICHAEL KUNZ
19 SOUTH STATE STREET
PRESTON ID 83263

WATER DISTRICT #13-N
STREAM: MINK CREEK/RIVERDALE CANAL CO.

Dear Mr. Kunz:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

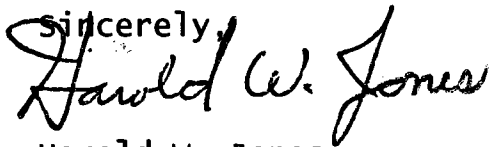
During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and/or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be

submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Couer d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Harold W. Jones
Water Right Supervisor

HWJ:dn

Enclosure

WATERMASTER'S REPORT

RECEIVED

OCT 29 2001

Department of Water Resources
Eastern Region

From April 15 ~~2001~~ To Oct 1 ~~2001~~

Water District No. 13N

Name of Watermaster Bob L. Erickson

P.O. Address 5598 E Hwy 36 Preston, Id. 83263

AFFIDAVIT OF WATERMASTER

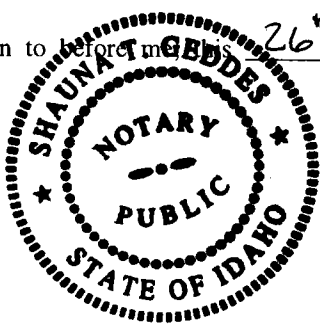
STATE OF IDAHO }
COUNTY OF Franklin } ss.

Bob L. Erickson, being first duly sworn, deposes and says that he is Watermaster of Water District 13N, having been lawfully appointed by _____, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Bob L. Erickson

(Deputy) Watermaster District No. _____

Subscribed and sworn to before me on 26th day of October, 2001



Shauna T. Geddes
Notary Public

My Commission expires 11-08-06

(SEAL)

Boise, Idaho, _____, 19____

I HEREBY CERTIFY, that Bob Erickson was lawfully appointed by me as Water Master of Water District No. 13N, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Karl J. Dreher
Director, Department of Water Resources

By [Signature]

WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1 Mink Creek Town Ditch	462	
2 Mink Creek Rocky Ditch	464	
3 Preston Mink Creek	468	
4 Riverdale Canal Co		
5 Twin Lakes Canal Co	469	
6 Glencoe Irr Co.	470	
7 Rex Steel		
8 Fackrell Gen plant		
9		Totals
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