



State of Idaho

DEPARTMENT OF WATER RESOURCES

1341 Fillmore Street, Suite 200, Twin Falls ID 83301-3380

Phone: (208) 736-3033 FAX: (208) 736-3037

SOUTHERN REGION

DIRK KEMPTHORNE  
Governor

KARL J. DREHER  
Director

March 21, 2005

Rick Neff  
PO Box 55  
Malta, ID 83342

RE: Water District 43-B, Upper Raft River

Dear Mr. Neff,

We have received 5 daily-record books for 2004, your 2004 Watermaster's Report, the 2005 Proposed Budget, and the minutes of this year's water meeting. Water-district forms **MUST** be filled out in ink, **NOT** in pencil, as they will eventually be scanned into our database. We will accept the Proposed Budget for this year, even though it is in pencil and not complete, but it needs to be filled out properly in the future. The Report is also in pencil, and it is being returned for completion in ink. I would like to be able to check the Report against the 2004 adopted budget before returning it, but the budget was never turned in by your treasurer. In order to properly review and approve the Report, we need both it and the adopted budget. Two new Report forms are enclosed for your use.

Although the minutes do not say that you were again elected as watermaster, I am assuming that this is the case. Therefore, an oath of office is enclosed for your signature. Once we receive your notarized oath, a certificate of appointment will be issued.

With regard to the 2005 adopted budget, Sec. 42-613 states that it is the watermaster's responsibility to file a copy of the adopted budget with IDWR. So I am sending two Adopted Budget forms to you for completion; one copy is for the district, and one needs to be submitted to this office upon completion.

As you turned in 5 daily-record books, 5 new books are enclosed for your use. Let me know if you need more.

Regards,

James E. Stanton  
Sr. Water Resource Agent

# Watermaster's Proposed Budget

FOR 19<sup>2005</sup>

Water District No. 43 B  
Stream Ref + Run + Clear Creek  
Name of Watermaster Rick Neff  
Post Office Address 24150 2450 E Malta, Id. 83342  
Name of Secretary \_\_\_\_\_  
Post Office Address \_\_\_\_\_

RECEIVED

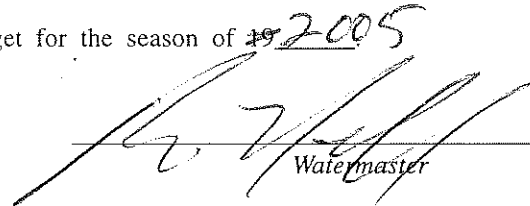
MAR 17 2005

Department of Water Resources  
Southern Region

## SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least thirty (30) days prior to the annual meeting of the water users of the water district, also prepare and file with the department of water resources a proposed budget for the succeeding year, together with a distribution of the amount of said budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for said distribution as hereinabove provided, which said proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for the season of 2005

  
\_\_\_\_\_  
Watermaster

(This report must be made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources, and one copy to the Secretary of the last Annual Water User's Meeting of your District.)



YEAR	WATERMASTER		ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.			TOTAL COSTS	
	DAYS	SALARY	TOTAL	DAYS	SALARY		TOTAL
19							
19							
19							
19							
19							
AVERAGE							
WATERMASTER'S PROPOSED BUDGET							
NEXT YEAR							

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next years proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next years budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carry over debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.