



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N. Skyline Dr., Suite A, Idaho Falls, Idaho 83402-1718 - (208) 525-7161- Fax (208) 525-7177

EASTERN REGION

DIRK KEMPTHORNE
GOVERNOR

MARCH 28, 1999

KARL J. DREHER
DIRECTOR

MR. RICHARD D. GARDNER
24286 S. MARSH VALLEY RD.
DOWNEY, ID. 83234

WATER DISTRICT 29-G

Dear Mr. Gardner:

Thank you very much for submitting the minutes for the first annual meeting of Water District 29-G. We hope this up coming year will be a productive one for your new Water District.


Before we can complete certification of the Watermaster for this district we are required to receive the Petition For Watermaster's Services and the Official Oath of office. We also need you to complete and return the Water District Information Sheet. These three forms are enclosed with this letter and are attached to each other with a paper clip.

We have also included a copy of the form used by the water districts when they submit their Adopted Budget each year. This form is sent in after the annual meeting each year. We are sending this to you just as a courtesy so you can see in advance what it looks like.

Around November of each year the water districts submit a Watermaster's Report and a Watermaster's *Proposed* Budget. These forms are submitted prior to your annual meeting. We are sending you these forms just so you will know what they look like and what to expect at the ending of the year.

Please return the completed Petition For Watermaster's Services (signed by the Chairman), the Official Oath (signed by the Watermaster. His signature will need to be Notarized.), and also the Water District Information Sheet. Once we receive these items we can complete the certification process for your Watermaster. Thank you very much for your time and continuing help with this.

Yours truly,


Darlene Newman
Office Secretary

enc.

MAR 18 1999

Department of Water Resources
Eastern Region

Birch Creek Water Users - Dist 29G
1st Meeting 2-23-99 American Legion Hall
Downey Id.

Meeting opened by Tim Lukes of Id. Water Resources.
Mr. Lukes explained reason for meeting + need to
elect officers so meeting could proceed.

Attendance: Tim Lukes, Frank Winward, Kent
Winward, Phil Fergus, Joe R. Davis, Dennis Phillips,
Wm. Phillips and Richard (Skip) Gardner

Nominations opened for office of Chairman and
Sec, Treasurer.

FRANK Winward nominated as Chairman.

Skip Gardner nominated as Sec, Treasurer.
No further nominations - vote unanimous

F. Winward took over meeting with S. Gardner
taking minutes.

Discussion on type of voting procedure to use -
shares or 1 person - 1 vote

Motion made by S. Gardner 2nd by Dennis Phillips
to use 1 person 1 vote method unless special
reason, which will be voted on at that time.

Vote unanimous.

Discussion of responsibilities - Downey Side versus
Malad, and major concerns facing water users. Hydro
Plant diversion + gravel filling other headgate talked
about.

S. Gardner nominated Dennis Phillips to be
Water Master. No other nominations. D. Phillips
elected.

Advisory Committee will be: Phil Fergus, Wm. Phillips
+ Grant Jones.

No Malad users present so decided not to set Budget
or compensation for Water Master until next mtg. which
will be AS SOON AS POSSIBLE.

Meeting Adjourned.

By R.W. (Skip) Gardner
Sec. Inas.
2-23-99

Richard D. Gardner
24286 So. Marsh Valley Rd
Downey, Id 83234

(208) 897-5104

Birch Creek Water Users - Dist 29G
3-2-99 2nd Mtg.

Court House - Malad, Id.
Attendance: F. Winward, S. Gardner, D. Phillips,
W. Phillips, P. Fergus, G. Jones, G. Davis,
L. Corbridge + L. Briggs.

Mtg called to order by Chairman Winward.

Minutes of last mtg. and info passed on to members
not present at 1st Mtg.

Fergus gave report on what Water Masters duties
will be and the reason for having one.

Malad users would like their ditch ride to be
Assistant to Water Master (Bill Schwartz)

Joint responsibilities will be from headwaters
to the two diversions (Main + Hydro) down stream.
Either person CAN cover for the other in advent of
Absence of one.

After diversion each side - Malad or Downey
will be responsible for their side on down from
said diversion.

M/M + 2nd passed unanimous to accept above state-
ment as Agreement.

Discussion on Budget - Workmens Comp. Ins &
wage for Water Master.

Motion made by Wm. + Phillips - 2nd G. Jones to
adopt a \$1000.00 budget to be paid 50/50 by
Malad Users + Downey Users. Passed unanimous.

Will contact Insurance Co.s AS to cost of

OVER

Workmens Comp. Coverage.

Checking Acct. to be opened at Ireland Bank
with only Sec. Treas. signature required for
present year.

Discussion on maintenance + who pays what.
1/4 cost to Downey users, 3/4 cost to Malad AS
that is water split. This from diversion upstream.

All present agreed to have Water Resource
measure both diversions and then discuss problems
& costs.

M/m by P. Ferguson 2nd J. Phillips to Adjourn.
Passed unanimous.

By R.W. (Skip) Gardner
Sec. Treas.
3/2/99

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