



State of Idaho

DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, P.O. Box 83720, Boise, Idaho 83720-0098

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PHILIP E. BATT
GOVERNOR

KARL J. DREHER
DIRECTOR

November 23, 1998

Dennis Phillips
3rd N 1st St
Downey ID 83234

Re: Water District meeting

Dear Dennis,

Now that a water district has been formed for Birch Creek, an annual meeting needs to be scheduled in order to select a watermaster and adopt a budget for 1999. Most water districts hold their annual meetings on either the first Monday in March, or the first or second Monday in January. I would suggest you schedule your meeting at a different time to avoid potential conflicts with other district meetings, and to assure that staff from IDWR is able to attend your meeting and provide assistance. I suggest scheduling a day or evening between the second Monday in January and the first Monday in March. Please avoid state holidays. Tim Luke mentioned that he will be travelling to Salt Lake City on Feb. 23 or 24. He suggested perhaps scheduling a meeting on the evening of February 23.

You may need to hold two meetings this first year. The first meeting may only result in the election of a meeting chairman and secretary, as well as perhaps an advisory committee. You may need some time and a second meeting to prepare and adopt a budget, and elect a watermaster.

Over the next month or two, you should be thinking about potential watermaster candidates. You may want to solicit interest in the position before the annual meeting. Department staff can assist you with preparation of a budget, as well as other matters pertaining to the annual meeting.

Enclosed is a form you will need to complete and return to me. I will then notify your members of the time, place and date of the meeting. Also enclosed is a list of the members of water district 29G. Please update or make corrections and return it to me as well.

If you have any questions, you may contact me or Tim Luke at (208) 327-7864.

Sincerely,

A handwritten signature in cursive script that reads "Roberta Loveall". The signature is written in black ink and is positioned above the typed name.

Roberta Loveall
Water Distribution Section