



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N. Skyline Dr., Suite A, Idaho Falls, Idaho 83402-1718 - (208) 525-7161- Fax (208) 525-7177

EASTERN REGION

January 19, 1999

DIRK KEMPTHORNE
GOVERNOR

KARL J. DREHER
DIRECTOR

MS. MARTHA BASSETT
271 HIGHWAY 34
GRACE, ID. 83241

WATER DISTRICT #13-S
STREAM: WHISKEY CREEK

Dear Ms. Bassett:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and/or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be

submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Couer d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Harold W. Jones
Water Right Supervisor

HWJ:dn

Enclosure



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DIRK KEMPTHORNE
GOVERNOR

January 19, 1999

KARL J. DREHER
DIRECTOR

CARIBOU COUNTY TREASURER/AUDITOR
BOX 507
SODA SPRINGS, ID. 83276

RE: WATER DISTRICT NO: 13-S
WATERMASTER: GLENN V. TURNER

Dear Gentlemen:

Transmitted herewith is the Watermaster's Report and claim for services along with the Proposed Budget for 1999 for the above mentioned Water District.

The various items in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

Harold W. Jones/dw

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Water Rights Supervisor

Enclosure

HWJ:dn



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Harold W. Jones
Water Right Supervisor

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Enclosure



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January 19, 1999

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CARIBOU COUNTY TREASURER/AUDITOR
BOX 507
SODA SPRINGS, ID. 83276

RE: WATER DISTRICT NO: 13-S
WATERMASTER: GLENN V. TURNER

Dear Gentlemen:

Transmitted herewith is the Watermaster's Report and claim for services along with the Proposed Budget for 1999 for the above mentioned Water District.

The various items in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

Harold W. Jones/dw

Harold W. Jones
Water Rights Supervisor

Enclosure

HWJ:dn

WATERMASTER'S REPORT

RECEIVED

DEC 02 1998

Department of Water Resources
Eastern Region

From May 1, 1998 To Oct 1, 1998

Water District No. 135

Name of Watermaster Glenn V. Turner

P.O. Address 179 Hiway 34, Grace, Idaho 83241

AFFIDAVIT OF WATERMASTER

STATE OF IDAHO)
COUNTY OF Caribou) ss.

Glenn V. Turner, being first duly sworn, deposes and says that he is Watermaster of Water District 135, having been lawfully appointed by Karl J. Dreher, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Glenn V. Turner

(Deputy) Watermaster District No. 135

Subscribed and sworn to before me, this 1 day of Dec., 1998

Heather Amey
Notary Public

(SEAL)

My Commission expires 8-7-2002

Boise, Idaho, _____, 19____

I HEREBY CERTIFY, that _____ was lawfully appointed by me as Water Master of Water District No. _____, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources

By _____

WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1		(Rasmussen Ditch)
2		Daniel Mickelson
3		John Tedroe
4		Martha Bassett
5		(Mickelson Ditch)
6		Mike Tingey (Duane)
7		Roger Mickelson
8		Michael Tingey
9		John Tedroe
10		Frank Swenson
11		(Mendenhall Ditch)
12		Glenn V. Turner
13		Roger Mickelson
14		Steve Tingey
15		Dwayne Mendenhall
16		(Collins Ditch)
17		Riley + Lawrence Mickelson
18		(Solo)
19		Gene Rasmussen
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		

Total Delivery in 24-Hour Sec. Feet	Total Cost		Adopted Budget		Credits		Debits		Cost Per 24-Hr. Sec. Ft. \$.0581047			
	\$	cts.	\$	cts.	\$	cts.	\$	cts.				
										Total No. Days of Watermaster		
266.02	15	46	15	46						days at \$	per day	\$ 120 ⁰⁰
211.80	12	31	12	31						Total No. Days of Asst. Watermaster		
101.66	5	91	5	91						days at \$	per day	\$
										SECRETARY Other expenses charged pro rata		\$ 20 ⁰⁰
111.83	6	50	6	50						TOTAL COST		\$ 140 ⁰⁰
110.14	6	40	6	40						Total No. 24-Hour Sec. Feet Delivered		2409 44
150.80	8	76	8	76						Cost per 24-Hour Sec. Feet Delivered		\$ 140 ⁰⁰
118.61	6	89	6	89								
57.61	3	35	3	35								
435.46	25	30	25	30								
176.22	10	24	10	24								
74.55	4	33	4	33								
243.99	14	18	14	18								
276.19	16	05	16	05								
74.55	4	33	4	33								
2409.44	140	⁰⁰	140	⁰⁰	-	-	-	-				

SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. **Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.**

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

1998 WATERMASTER'S REPORT

From: April 20 To: September 30

Water District No. 13-S

Stream: Whiskey Creek

Tributary to: Bear River

Watermaster: Glenn V. Turner
Address: 179 Highway 34
Grace, Idaho 83241
(208) 427-6672

RECEIVED

DEC 18 1998

Department of Water Resources
Eastern Region

Affidavit of Watermaster

STATE OF IDAHO)
) ss.
COUNTY OF CARIBOU)

GLENN V. TURNER, being first duly sworn, deposes and says that he is Watermaster of Water District Number 13-S, having been lawfully appointed by KARL DREHER, Director, Idaho Department of Water Resources, that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Glenn V. Turner
(Deputy) Watermaster, Water District Number 13-S

Subscribed and sworn before me, this 17 day of December, 1998

Heather Amcoyl
Notary Public

My Commission expires 8-7-2002



Seal

I HEREBY CERTIFY that GLENN V. TURNER was lawfully appointed by me as Watermaster of Water District 13-S, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

H. C. Jones For Karl J. Dreher
Director, Idaho Department of Water Resources

Water User	Monthly Totals of 24-hour Second Feet for Irrigation Season							Total 24-hr Sec. Ft.
	April	May	June	July	August	September	October	
Rasmussen Ditch:								
Daniel Mickelson		44.78	46.16	51.59	61.32	62.17		266.02
John Tedrow		35.65	36.75	41.07	48.83	49.50		211.80
Martha Bassett		17.11	17.64	19.72	23.44	23.76		101.67
Mickelson Ditch:								
Duane Robison		18.82	19.40	21.69	25.78	26.14		111.83
Michael Tingey		25.38	26.17	29.25	34.76	35.24		150.80
John Tedrow		19.96	20.58	23.00	27.34	27.72		118.60
Roger Mickelson		18.54	19.11	21.36	25.39	25.74		110.14
Joe Frank Swenson		9.70	10.00	11.17	13.28	13.46		57.61
Mendenhall Ditch:								
Glenn Turner		73.30	75.56	84.45	100.38	101.77		435.46
Steve Tingey		12.55	12.94	14.46	17.19	17.42		74.56
Roger Mickelson		29.66	30.58	34.17	40.62	41.18		176.21
DeWayne Mendenhall		41.07	42.34	47.32	56.25	57.02		244.00
Collins Ditch:								
Lawrence/Riley Mickelson		46.49	47.92	53.56	63.67	64.55		276.19
Solo:								
Gene Rasmussen		12.55	12.94	14.46	17.19	17.42		74.56
24-hour Sec. Ft. Totals:	0.00	405.56	418.09	467.27	555.44	563.09	0.00	2409.45

Water User	Total 24-hr Sec. Ft.	Total Cost	Total Non-consumptive	Adopted Budget	Credit	Debit
Rasmussen Ditch:						
Daniel Mickelson	266.02	\$15.46		\$15.46	\$0.00	
John Tedrow	211.80	\$12.31		\$12.31	\$0.00	
Martha Bassett	101.67	\$5.91		\$5.91	\$0.00	
Mickelson Ditch:						
Duane Robison	111.83	\$6.50		\$6.50	\$0.00	
Michael Tingey	150.80	\$8.76		\$8.75		(\$0.01)
John Tedrow	118.60	\$6.89		\$6.89		(\$0.00)
Roger Mickelson	110.14	\$6.40		\$6.48	\$0.08	
Joe Frank Swenson	57.61	\$3.35		\$3.35	\$0.00	
Mendenhall Ditch:						
Glenn Turner	435.46	\$25.30		\$25.30		(\$0.00)
Steve Tingey	74.56	\$4.33		\$4.33		(\$0.00)
Roger Mickelson	176.21	\$10.24		\$10.17		(\$0.07)
DeWayne Mendenhall	244.00	\$14.18		\$14.18	\$0.00	
Collins Ditch:						
Lawrence/Riley Mickelson	276.19	\$16.05		\$16.04		(\$0.01)
Solo:						
Gene Rasmussen	74.56	\$4.33		\$4.33		(\$0.00)
Totals:	2409.45	\$140.00	\$0.00	\$140.00	\$0.08	(\$0.08)

Costs:

Watermaster:

Total Days:
 Rate per Day:
 OR Rate per Season:
 Total:

Other pro rata expenses:
 Total for Season:

Assistant Watermaster:

Total Days:
 Rate per Day:
 OR Rate per Season:
 Total:

Non-consumptive Costs:
 Total for Season:

Totals:

Watermaster:
 Assistant:
 Other Pro rata expenses:
 Total Cost:
 Non-consumptive Cost:
 Cost distributed pro rata:
 Cost per 24-hr Sec. Ft.: