



State of Idaho

DEPARTMENT OF WATER RESOURCES

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DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

March 29, 2004

LYNN GRAMKOW, WATERMASTER
PORTER CREEK WATER DISTRICT 65B
196 PORTER CREEK RD
HORSESHOE BEND ID 83629

RE: Watermaster Oath & Petition for Watermaster's Services

Dear Ms. Gramkow:

I attended the Porter Creek Water District annual meeting on March 3, 2004. Enclosed is a copy of the minutes taken by Patt. I appreciate that she sent in a copy of the minutes within a few days of the meeting. There may be a couple errors in the minutes; I understood that your minimum salary would be the same as last year (\$200), and that the 2005 meeting would be the first Wednesday in March (March 2, 2005). You may want to check with the chairman (Mr. Dobson) on these issues.

The district decided not to levy any assessments this year and to rely on the current balance to cover the district's expenses. The county should be notified that the district will not be assessing this year, and perhaps it is best that you or the district secretary complete an Adopted Budget form to document this fact, and to send a copy to the county. A budget form is enclosed for your use.

Also enclosed is your Watermaster Oath. Please sign the enclosed oath form and return it to the Department, and we will then issue your Certificate of Appointment.

The Petition for Watermaster's Services is also included on the Oath page. This petition can be completed and returned now, or at a later date as needed.

Thank you for your cooperation. Please contact me if you have any questions.

Sincerely,

Scott King
Western Region

Enclosures

Annual Water District Meeting Minutes

Longbranch Restaurant, Horseshoe Bend, 11:00 AM, March 3, 2004

RECEIVED
MAR 09 2004
WATER RESOURCES
WESTERN REGION

In attendance:

Members: Chairman, Steve Dobson, Cliff Bledsoe, Roger Miller, George Doval, J.C. Fry, Patt Miller and IDWR Staff Engineer Scott N. King

Steve Dobson called the meeting to order and introduced Scott King.

It was moved, seconded and passed unanimously to retain all officers from previous year.

The minutes of previous meeting were not available. Scott told us we needed to get copies of the minutes and the Watermaster's Report to IDWR within 10 days after meetings. Steve asked for someone to take minutes of this meeting and Patt volunteered.

There was no old business.

There was no new business.

There was no Treasure's report. However Scott said we showed an accounting balance of \$1684.74 as of Feb.22, 04 enough for this year.

Watermaster's Report showed no deliveries for the year. Pay was discussed: ^{\$ 200.00} ~~\$300.00~~ minimum with \$60.00 per day, regardless of number of hours, and mileage of \$.37 per mile. It was moved by JC Fry, Seconded by Cliff Bledsoe and unanimously passed to keep the same pay for the current year.

Assessment was discussed and moved by Fry, seconded by Bledsoe, unanimously passed to make no change.

It was unanimously passed to retain Lynn Gramkow as Watermaster for this year.

After some discussion it was moved by Bledsoe, seconded by Fry and unanimously passed to remove Lynn Gramkow from the Advisory Board since she is a user. Bledsoe nominated Gene Hess be her replacement, Fry seconded and unanimously passed.

Next year meeting was set for The Longbranch on the second Wednesday in March, 2005 at 11:00 AM.

Steve asked if there was any further business. Since there was not, Fry moved for adjournment, seconded by Bledsoe and unanimously passed.

MEMORANDUM

To: File, Porter Creek Water District 65B
From: Scott King *SK*
Date: March 3, 2004

Subject: Notes from Annual Meeting

I attended the district's annual meeting today, 11:00 am at The Long Branch restaurant in Horseshoe Bend. Minutes from last year's meeting were not available, and the past secretary was not in attendance. I advised the district that it is essential that IDWR and Boise County receive copies of the minutes and adopted budget in a timely manner, but that we have not been receiving these for the past few years until the following year's meeting which is too late.

Steve Dobson was elected chairperson for the meeting. Pat agreed to be secretary for this meeting. There was no report from the treasurer, although I advised that Boise County currently had \$1684.74 in their account as of 2/27/04. Although not in attendance, Lynn Gramkow was again elected watermaster. The watermaster's salary was set at \$60/day plus mileage at \$0.375/mile with \$200 minimum, along with \$300 for workman's comp insurance. There will be no assessments this year as the funds available should be adequate for 2004. The advisory committee remained the same, except that Lynn was removed and Gene Hess was added. The next meeting set for the 1st Wednesday in March 2005, same time and location. I advised that the district should consider assessing again next year to be sure adequate funds are available, and that if deliveries are not required this year, the assessment could be based on the water right flow rate with a minimum fee not to exceed \$50 per user.

65B

2/26/04
-JE

SEE 2/25/04 memo in file.

SEE 2/26/04 Annual Checklist in permanent file.

NOTE Watermaster cell #.

Problems

(1) Secretary - KEEP electing Don Ramsey (#1 priority) who delegates to his assistant. She records meeting but doesn't get minutes & adopted budget to us or county.

(2) Watermaster Report - District adopted min. Wm salary even w/o deliveries 2003. County needs good documentation to cut check for Wm. See info stapled w/ 1/5/04 fax in 2003 file.

What does county need to easily cut check for Wm? Consider that ~~that~~ usual billing based on deliveries, which lead to proposed budget "spreadsheet" helpful for county billing, has not occurred & probably won't since Wm deliveries increasingly RARE.

(3) Updates to Wm Delivery Table etc - Review once
? pending XFA's approval.