

SUGGESTED ANNUAL MEETING AGENDA

- Meeting called to order by the Chairman**
- Reading of last years meeting minutes- Secretary**
- Old Business**
- New Business**
- Elections**
 - Chairman**
 - Secretary**
 - Treasure**
 - Watermaster**
 - Advisory Committee**
- Treasurer Report**
- Presentation of previous year Watermaster Report- Watermaster**
- Proposed budget for the new year- Watermaster**
- * {**
 - Adoption of a Budget**
 - Adoption of District Resolutions**
- Time and place for next years meeting**
- Adjournment**

*** SEE ATTACHED**



March 5, 2003

SUGGESTED RESOLUTIONS

3 SUGGESTED FOR PAYMENTS & WATER DELIVERY, 42-613 & 42-617

1. **resolve** date annual payments due ¹
2. **resolve** maximum 10% interest penalty at 1% per month for non-payment
3. **resolve** no delivery without complete payments.

IF ASSESS MINIMUM PAYMENT, 42-612

1. **resolve** amount for minimum charge per user with \$50 maximum
2. minimum charge applicable if exceeds regular assessment.

DOCUMENTING BUDGET & RESOLUTIONS

Sec'ty files copies of APPROVED BUDGET & ADOPTED RESOLUTIONS with IDWR & County. ²

Use back of "adopted budget" form to record resolutions approved at annual District meeting.

¹ 42-613 previously specified June 1 as date payments were due, but that amended statute omits a specific date. Currently 42-613 & 42-617 state payments are due by date resolved by district, even though 42-617 refers to date mandated in 42-613 as if June 1 were not currently omitted in the language. This appears to be an error in the statutes, resulting in no default date by which payments are due. Result: district should adopt a resolution to specify deadline for paying assessments.

² Assume copies to County n/a if District uses a treasurer instead of County per 42-618 & 42-619. Sec'ty provides copy of budget to treasurer plus sends to IDWR. Use of a treasurer requires periodic financial statements & can include independent audits.