



State of Idaho

DEPARTMENT OF WATER RESOURCES

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March 20, 2003

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

John Leedom
370 Knights Rd
McCall, ID 83638

RE: Watermaster Reports on the computer

Dear John,

After visiting with Mrs. Leedom regarding the software on your computer, I discussed options with Department computer personnel. The write one program is designed for accounting, and may present some challenges. I would like to try a trial approach this year utilizing Microsoft Excel spreadsheet for your watermaster report. The spreadsheet format has been setup similar to the watermaster report form, and is enclosed. When you are ready to file your year end report at the season conclusion, I would ask you do the following:

-Fill in each user's season delivery under "Total Delivery 24 Hr. Sec. Feet" (highlited) as you have always done before.

-Complete blanks on page 3 as before

 "Total number of days as watermaster and Rate per Day"

 "Other Expenses—Etc"

 " Total Expenses"

-Pencil in additions/updates needed for users listed on page 1 & 2

-Notarize and Return the completed form to me.

I will then enter the data, and the program will make the calculations to complete the report. The completed report will be approved and returned to you.

With a minimum fee now being charged to users, I would recommend we discontinue completing the Proposed Budget Forms. You can manually adjust total budget amounts and fine tune large user's assessments if there becomes too large a credit or debit yearly. The form can serve as a delivery report and budget collection form combination.

If this looks like something you would like to try or have questions, we can discuss this or other options when I see you this summer.

Hope things go well in the water wars!

Sincerely,