

March 21, 1996

LEMHI COUNTY TREASURER/AUDITOR
206 COURTHOUSE DR
SALMON ID 83467

RE: Water District No. 74-Q

Dear Sirs:

Enclosed please find a copy of the Adopted Budget and Minutes of Water District #74-Q. They have been read and approved by this office.

If you have any questions concerning this matter, please feel free to contact this office.

Respectfully submitted,

HAROLD W. JONES
Water Rights Supervisor

Enclosure

HWJ:sc

March 18, 1996

JUDITH W AMONSON, Secretary
PO BOX 51
LEMHI, ID 83465

RE: Water District No. 74-Q

Dear Ms. Amonson:

We acknowledge receipt of the Minutes of the Annual
Watermaster's Election Meeting held in your district.

Now we need the Oath of Office and the Petition for
Watermaster Services forms before the watermaster can be
officially certified in your district.

Sincerely,

Harold W Jones
Water Rights Supervisor

HWJ:sc

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE WATER USERS OF

WATER DISTRICT No. 740

Minutes of the Water Meeting 1996

The annual meeting for the year 1996, District 740 was held on March 4, 1996, at 2 p.m. with four water users present: Bill Snyder, Dick Tyler, Bob Carlson, John Amonson, and secretary/treasurer Judy Amonson.

Selecton of a chairman and secretary/treasurer were considered. Bob Carlson made the motion that Bill Snyder remain as chairman and Judy Amonson remain as secretary/treasurer. Dick Tyler seconded the motion and it was carried. There were no changes of the Credentials Committee consisting of Bob Carlson, Kent Bird, and John Amonson and the Advisory Committee consisting of Bill Snyder, Dick Tyler, Bob Carlson and John Amonson. With no reports from either committee, compensation to be paid to the watermaster and his assistant were reviewed. Also discussed was the need for Workman's Compensation insurance for all persons employed by the water district. The secretary explained that 1995 was the first year it was needed. The fee of \$550.00 was paid on October 5, 1995 for 1995. It is the understanding of the secretary that Idaho State Insurance Fund will send a bill for the amount due depending on the total seasons' wages in September. A discussion followed on the proposed budget for 1996. The financial report was reviewed and the letter from the Department of Water Resources dated January 31, 1996, regarding audit requirements was noted by the secretary. The motion was made by Dick Tyler to adopt the proposed budget for 1996 and seconded by Bob Carlson. The resolutions were also reviewed and no changes or additions were made. A lengthy discussion followed on headgate maintenance promoted by a letter sent to all 740 water users last Fall, as was requested by the watermaster. There were two applicants for the watermaster job this year. Votes were taken and the tally was in favor of Michael E. Ries. A motion was made to hire Mr. Ries for watermaster with the wages as stated in the resolutions. The motion was seconded and carried. It was decided that being a new watermaster, it was mandatory that he attend the school given annually to familiarize himself to the job. Meeting adjourned 4 p.m.

Resolutions

1. Watermasters compensation was set at \$25.00 per day, not to exceed 100 days and the expenses for 1996 not to exceed the budget, including the salary, social security and travel. The watermaster is to be prepared to go on the job April 1st.
2. After the water recedes to a point where the D.C. and the Leadore Grazing District are receiving the entire flow of water, the watermaster shall measure twice a week, but charge daily.
3. It is the duty of the watermaster to see that the water is not molested in any of the ditches leading to the lands where it is to be used.
4. The water fee must be paid in advance by April 1st before any water can be delivered and interest charged on all accounts not paid by that date.
5. No bills to be paid without the signature of the secretary/treasurer of the district, chairman or authorized person, if secretary is not available. \$15.00 travel and \$10.00 wage.
6. Credits to be given to the users as defined on the watermaster's report with a small holdover.
7. Watermaster to try and establish a consistent time of day to measure the water and let each user know when the water is shut off.

Chairman-Bill Snyder

Bill Snyder

Secretary/Treasurer-Judy Amonson

Judy Amonson

minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance and insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Couer d'Alene, Idaho Falls, Pocatello and Twin Falls.

Water districts are also reminded that all paid water district staff may be subject to state and federal withholding taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of these withholding taxes may be the responsibility of the watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

Harold W Jones
Water Rights Supervisor

HWJ:sc

Enclosures