

January 3, 1996

Brian Torgesen, Secretary  
Box 1101  
Soda Springs, ID 83263

WATER DISTRICT # 11-B  
STREAM: SODA CREEK

Dear Mr. Torgeson:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season and the Proposed Budget.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

Also enclosed are the adopted budget forms, Petition for Watermaster Services, Oath of Office and necessary documents for your annual meeting.

Finally, for water districts that collect their own funds, Section 42-619 Idaho Code says in part 9 that "It shall be the duty of the water district treasurer to prepare a statement of the financial affairs of the district at the end of each fiscal year and to file the statement with the director of the department of water resources. An audit of the financial affairs of the district, by an independent public accounting firm, shall be made at district expense at intervals of not more than three (3) years for districts having an annual expense of more than three thousand dollars (\$3,000), and at intervals of not more than five (5) years for districts having an annual expense of three thousand dollars (\$3,000) or less. A certified copy of the audit shall be filed with the director of the department of water resources following an audit".

Sincerely,

Harold W Jones  
Water Rights Supervisor

Enclosures

cc: Watermaster

January 3, 1996

CARIBOU COUNTY TREASURER/AUDITOR  
BOX 57  
SODA SPRINGS ID 83276

RE: WATER DISTRICT NO: 11-B  
WATERMASTER: CRAIG HILL

Dear Gentlemen:

Transmitted herewith is the Watermaster's Report and claim for services along with the Proposed Budget for 1994 for the above mentioned Water District.

The various items in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

HAROLD W JONES  
Water Rights Supervisor

Enclosure

C: Watermaster

# WATERMASTER'S REPORT

From April 15<sup>th</sup>, 1995 To September 15<sup>th</sup>, 1995

**RECEIVED**  
NOV 22 1995  
Department of Water Resources  
Eastern District Office

Water District No. 11-B  
Name of Watermaster Craig M. Hill  
P.O. Address 220 N. 3<sup>rd</sup> E. Soda Springs ID. 83276

### AFFIDAVIT OF WATERMASTER

STATE OF IDAHO }  
COUNTY OF Caribou } ss.

Craig Hill, being first duly sworn, deposes and says that he is Watermaster of Water District 11-B, having been lawfully appointed by R Keith Higgerson, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Craig Hill  
(Deputy) Watermaster District No. 11-B

Subscribed and sworn to before me, this 16<sup>th</sup> day of November, 1995  
Brenda L. Erickson  
Notary Public

(SEAL) My Commission expires 6/26/2001

Boise, Idaho, \_\_\_\_\_, 19\_\_\_\_

I HEREBY CERTIFY, that \_\_\_\_\_ was lawfully appointed by me as Water Master of Water District No. \_\_\_\_\_, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources  
By Ronald P. Clark

WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1 Farmers Land & Irrig Co.	Bancroft + ID.	
2		
3 City Power #5	Soda Springs	
4		
5 City Power #4	" "	
6		
7 Merle Cellan	" "	
8		
9 Robert Torgeson	" "	
10		
11 Hilda Thompson	" "	
12		
13 Monsanto	" "	
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		



SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

**Instructions For Completing Annual Watermaster's Report**

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. **Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.**

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.