



## State of Idaho

# DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

BRAD LITTLE  
Governor

GARY SPACKMAN  
Director

January 10, 2019

TERRY SEEGRIST  
140 S 3<sup>RD</sup> E  
MOUNTAIN HOME ID 83647-3019

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Chad Jones at (208)334-2190 or [chad.jones@idwr.idaho.gov](mailto:chad.jones@idwr.idaho.gov).

Sincerely,

Chad Jones  
Technical Records Specialist I

Enclosures



State of Idaho

DEPARTMENT OF WATER RESOURCES

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Brad Little
Governor

GARY SPACKMAN
Director

To: 61A Canyon Creek
From: Chad Jones
Date: January 10, 2019
Re: Annual Water District Meeting Information Form

Please complete this annual water district meeting information form and return it to IDWR (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.

Meeting Location

Facility Name \_\_\_\_\_

Room Name/Number \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Meeting Time/Day

Date (month, day, year) \_\_\_\_\_

Day of Week \_\_\_\_\_

Time \_\_\_\_\_

Signature, Water District Representative \_\_\_\_\_ Title \_\_\_\_\_

Representative Phone Number \_\_\_\_\_

Representative Email Address \_\_\_\_\_

Return this form via mail, fax, or email, attention Chad Jones - Western Region:

Mail
2735 Airport Way
Boise, ID 83705-5082

Fax
(208)334-2348

Email
chad.jones@idwr.idaho.gov

# Annual Water District Meeting Checklist

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Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

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Meeting Date:

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- Election of meeting chairman and secretary
- Election of water district watermaster
- Election of water district assistant watermaster(s) (optional)
- Election of water district secretary/treasurer (optional)
- Approval of adopted budget
- Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

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Water District Representative

WaterDistr	Addressee	Organization	InCareOf	Address	City	StateCode	ZipCode	Deliverable
61A	Anita L Fickle			6955 Mayfield Rd	Mountain Home	ID	83647	Yes
61A	Forrest Freer			2690 S 10th E	Mountain Home	ID	83647	No
61A	Ireland Ranches			153 Ne Ake Dr	Mountain Home	ID	83647	Yes
61A	Jack S and Jeanette L Cox			16968 Ne Syrup Creek Rd	Mountain Home	ID	83647	Yes
61A	James S Norstebon			6825 May Field Rd	Mountain Home	ID	83647	Yes
61A	Joy A and Robert A Norstebon			14158 Ne Memory Ln	Mountain Home	ID	83647	Yes
61A	Kristine K and Michael D Taylor			17750 Ne Dyllan Ln	Mountain Home	ID	83647	Yes
61A	Mary J Horgan			14180 NE Crosswater Ln	Mountain Home	ID	83647	Yes
61A	Mountain Home Irrigation District		Calvin Ireland Board Chairman	140 S 3Rd East	Mountain Home	ID	83647	Yes
61A	Rick Hansen			10185 Canyon Creek Rd	Mountain Home	ID	83647	Yes
61A	Ronnie Pruit			10357 Canyon Creek Rd	Mountain Home	ID	83647	Yes
61A	Shane Fontes			PO Box 597	Mountain Home	ID	83647	Yes
61A	Theodore W Hoffman			600 Ne Broken Circle Dr	Mountain Home	ID	83647	Yes