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JAN 21 2020

WATER RESOURCES
WESTERN REGION

**Little Canyon Creek Water District #61-D
Annual Meeting Minutes**

Submitted by Heather Williams, Secretary

Meeting called to Order on January 13, 2020 at 11:00 a.m. by Chairman Nate Jones at the Glenns Ferry City Hall. Members in attendance included: Rocky Trail, Mark Anderson, Travis Williams, Teresa McCallum, Paul Bautrel, Nate Jones and Heather Williams. IDWR representatives – Rob Whitney. Watermaster- Wilder Jones.

Motion was made by Paul Bautrel and seconded by Travis Williams to keep Chairman Nate Jones and Secretary/Treasurer Heather Williams in office for 2020. Motion passed unanimously.

Motion was made by Mark Anderson and seconded by Travis Williams to approve the minutes from the annual meeting dated April 30, 2019. Motion passed unanimously.

Watermaster Wilder Jones gave his report for the 2019 water season and a written copy is attached as part of these minutes. Discussion was held.

Motion was made by Mark Anderson and seconded by Teresa McCallum to elect Wilder Jones as Watermaster for 2020 and approving Rusty Trail and Tony Ulrich as assistant watermasters, if needed and at the discretion of Watermaster Wilder Jones. Discussion was held. Motion passed unanimously.

Rob Whitney, IDWR, stated accurate measuring devices are encouraged and should be the goal for water users. He will continue to work with the Watermaster and reservoir /storage users (Trails and Bautrel) on measuring flow amounts.

Heather Williams provided the Financial Report for 2019 and budget for 2020:

- Beginning Balance as of 1/01/19 \$2721.48
 - a. Revenue:
 - 1. Earned interest \$1.45
 - 2. Assessments paid \$1568.52
 - Total revenue = \$1569.97
 - b. Expenses
 - 1. 2019 Workers Comp (\$150.00)
 - 2. Post Office stamps (\$55.00)
 - 3. 2019 Watermaster Wilder Jones (\$1500.00)
 - 4. 2019 Mileage – Watermaster (\$97.44)
 - Total expenses = \$1802.44
- Ending Balance as of 12/31/19 \$2489.01
- **Note discussion was held on unpaid assessment for Ralph Crane water right 61-4123 and it was determined Desert View should be assessed and notified to transfer this right.
- Motion was made by Teresa McCallum and seconded by Paul Bautrel to approve the financial report as presented. Motion passed unanimously.

2020 Budget was discussed. Teresa McCallum moved to budget \$2000 for Watermaster services, an increase from \$1500. Rocky seconded. Motion passed.

- Previous Year Carry Forward \$2489.01
- 2020 Projected Expenses (\$3850.00)
 - a. Watermaster services \$2000
 - b. Office supplies/stamps \$55
 - c. Mileage \$495
 - d. Workers Comp \$300
 - e. Contingency fund \$1000
- **2020 Proposed Assessments \$1360.99**
 1. Each member shall be billed by percentage of water right, with minimum billing of \$40

A motion was made by Teresa McCallum and seconded by Mark Anderson to approve the budget for 2020. Motion passed.

The Advisory Committee did not meet in 2019, no report was given. A motion was made by Teresa McCallum and seconded by Rocky Trail to keep the Advisory Committee members the same. Committee includes: Nate Jones, Rusty Trail, and Mark Anderson. Motion passed.

Review of annual membership dues and bylaws took place. A motion was made by Teresa McCallum and seconded by Travis Williams to remove the last sentence of resolution #9. Discussion was held. Motion passed. A motion was made by Teresa McCallum and seconded by Travis Williams to remove the first sentence of resolution #10 and to amend the second sentence to read: The watermaster is authorized to select a person, based on approval of the water district users at the annual meeting or the Advisory Committee, who upon appointment by the Director of IDWR, may be employed by WD61D to assist the watermaster in performing his or her duties and responsibilities as provided by Idaho law. Motion passed. The revised resolutions are attached to these minutes. A motion was made by Teresa McCallum and seconded by Rocky Trail to approve the resolutions and bylaws as amended. Motion passed.

A motion was made by Travis Williams and seconded by Mark Anderson to hold next year's meeting on January 12, 2021 at 11 am at the Glens Ferry City Hall. Motion passed

Paul Bautreil moved for adjournment at 12:10 p.m. Travis Williams seconded. Motion passed.

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Little Canyon Creek WD 61 D

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Meeting Date:

Jan. 13, 2020

- Election of meeting chairman and secretary
- Election of water district watermaster
- Election of water district assistant watermaster(s) (optional)
- Election of water district secretary/treasurer (optional)
- Approval of adopted budget
- Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Heather Williams Sec. Treas.

Water District Representative