

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

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74B Kirtley Creek

JUN 06 2022

Department of Water Resources  
Eastern Region

Meeting Date, Time and Location:

March 14, 2022 7:30pm, Orie Kirtley Cockrell home

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster\*
- ☐ Elect assistant watermaster(s)\* (optional)
- ☒ Elect water district treasurer\*
- ☐ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date Second Monday Time 7pm Location Cockrell home

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Kirtley Cockrell Secretary/Treasurer March 14, 2022  
Water District Representative / Title Date

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE  
BUDGET AS ADOPTED AT THE ANNUAL MEETING OF THE USERS OF  
WATER DISTRICT No. 74B

On March 14<sup>th</sup>, 2022, at 7:30 pm, the water meeting for Kirtley Creek 74B was held at the home of Orie and Kortne Cockrell. The meeting was called to order by Orie Cockrell and the previous years minutes from 2021 were read. Charlie Cockrell motioned to approve the minutes, and Nichole Cockrell seconded it. The motion carried unanimously.

Orie asked for any new business to be reported. Rocky Walker asked about a plug in the creek and if it had been removed yet. Charlie will clean that part of the creek before irrigation season.

Charlie Cockrell brought up what is required of the water master vs. what he (the water master) is paid. They are only required to check the creek once a day at the same time. Any more than that is excess, and the water master should not be called to check water levels more than needed.

Nichole Cockrell nominated Orie Cockrell for water master. Rocky Walker seconded it. Charlie Cockrell motioned to cease nominations.

Rocky Walker nominated Charlie Cockrell as assistant water master. Orie Cockrell seconded it. The motion passed and nominations were ceased.

Nichole Cockrell nominated Kortne Cockrell for secretary/treasurer. Rocky Walker seconded it. The motion passed and nominations were ceased.

Orie Cockrell gave the financial report. Charlie Cockrell made a motion for a resolution that anyone who doesn't pay their bill, gets no water. Rocky Walker seconded it. Motion for resolution passed unanimously. Charlie Cockrell motioned to approve the budget. Rocky Walker seconded it. The budget passed unanimously.

Those in attendance were Charlie Cockrell, Nichole Cockrell, Orie Cockrell, Kortne Cockrell, and Rocky Walker.

The next meeting will be held the second Monday of March 2023 at 7 pm, at the home of Orie and Kortne Cockrell. Orie Cockrell made a motion to adjourn the meeting. Kortne Cockrell seconded the motion. Meeting was adjourned.

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**Water District No. 74B**

JUN 06 2022

**Amendments**

Department of Water Resources  
Eastern Region

**March 2021** – Mona Cockrell gave the financial report, with Orie approving the budget. Raymond Cockrell seconded it, with a resolution that Kris Bird is a non-consumptive water user that we will charge \$20 a trip in a 5 month season. The budget and resolution passed unanimously.

**March 2022-** Charlie Cockrell made a motion for a resolution that anyone who doesn't pay their bill, gets no water. Rocky Walker seconded it. Motion for resolution passed unanimously.

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# ROSTER OF ATTENDANCE

20 21 ANNUAL MEETING

JUN 06 2022

Department of Water Resources  
Eastern Region

WATER DISTRICT NO. 74B

WATER DISTRICT AREA Kirtley Creek

## ANNUAL MEETING

Date March 14<sup>th</sup> Time 7:30 am/pm

Location Orie & Fortne Cockrell home

Address 182 Lemhi Rd  
Salmon, ID 83467

NAME	ADDRESS	REPRESENTING
Charlie Cockrell	185 Kirtley Creek Rd	Raymond Cockrell
Nichole Cockrell	185 Kirtley Creek Rd	Self
Orie Cockrell	182 Lemhi Rd	Self
Fortne Cockrell	" " "	Self
Rocky Walker	286 Lemhi Rd	Mike Lane