

# WATER DISTRICT BUDGET

FISCAL YEAR 2022

The budget when adopted shall be filed with the secretary of the meeting and the watermaster shall immediately prepare and file a certified copy of the budget, along with a copy of all resolutions adopted at the annual meeting with the Idaho Department of Water Resources. When a county or counties are designated to collect the funds for the water district, a certified copy of the budget and resolutions must additionally be filed with the designated county or counties. (§ 42-613, Idaho Code)

Water District No. 45K

Water District Name (Stream/Source): Cottonwood

Watermaster: James Mullen

Annual Meeting Secretary: Heidi Light

Annual Meeting Secretary Address: 100 W. Elm St. Oakley, ID

Annual Meeting Secretary Telephone/Email: 208-862-3356 oakcanal@ppmt.org

Please check the appropriate box regarding the collection of water district funds.

☐ The water district collects its own funds.

☐ Cassia County is designated to collect the water district funds.  
(County name)

☐ A complete copy of adopted resolutions must be attached to this document. Highlight any resolutions that were added or changed. A copy of the adopted budget and resolutions must additionally be filed with the designated county or counties.

As the appointed watermaster of water district no. 45K, I HEREBY CERTIFY that the adopted budget, and the resolutions included in this submittal, are true and correct to the best of my knowledge.

JAMES Mullen  
Watermaster printed name

[Signature]  
Watermaster signature

6-28-2022  
Date

### WATERMASTER'S PROPOSED BUDGET

Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, prepare a proposed budget for the upcoming year, together with a distribution of the pro rata amounts of the budget assessed to the respective water users or water delivery organizations using the actual volume of water delivered for the past season or seasons. **The proposed budget and distribution of pro rata assessments shall be presented to the water users for consideration and approval at the next annual meeting.** (§ 42-612, Idaho Code).

1. In the work space below, enter the past year or years watermaster salary, secretary and/or staff salaries, and expenses. Past season costs and expenses, or average past seasons' costs and expenses, may aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.

### PAST YEAR OR YEARS ACTUAL EXPENSES

YEAR	WATERMASTER		ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.		OTHER EXPENSES		TOTAL COSTS
	DAYS	SALARY	DAYS	SALARY	ITEM	COST	

2. Complete the proposed budget section below for the upcoming year. Using the total water delivered from the watermaster report, calculate the the distribution of the proposed budget among water users, and complete the table on pages 3 and 4.

If this district uses a past-year average of deliveries for assessment purposes, please attach the record of past deliveries used to obtain average deliveries or complete the Delivery Averaging Worksheet on page 5.

### WATERMASTER'S PROPOSED BUDGET

Watermaster Salary.....\$ NA

Assistant Watermaster Salary (if any).....\$ NA

Treasurer Salary.....\$ NA

Other Expenses.....\$ 5546.88

Total Expenses for 20\_\_\_\_.....\$ 5546.88

3. Once a final budget is adopted, complete the Adopted Budget section on page three and make any adjustments to the Distribution of Budget table.

## TREASURER STATEMENT OF FINANCIAL AFFAIRS

TO: Idaho Department of Water Resources

FROM: Treasurer of Water District No. 45K Water District Name: Cottonwood Water Users

It shall be the duty of the water district treasurer to prepare a statement of the financial affairs of the district at the end of each fiscal year and to file the statement with the director of the department of water resources. (§ 42-619, Idaho Code)

An audit of the financial affairs of the district shall be made as required in § 67-450B, Idaho Code. A certified copy of the audit shall be filed with the director of the department of water resources following the audit. (§ 42-619, Idaho Code)

I, Tyler Cranney, appointed treasurer of Water District No. \_\_\_\_\_, hereby submit the attached statement(s) for the district. These statement(s) document and account for all water district assets and finances including accounts receivable, accounts received, and monies disbursed on behalf of the district.

Please check the appropriate box

- ☐ Attached is a Statement of Financial Affairs of the district.
- ☐ Attached is a Statement of Financial Affairs and certified copy of the audit as required by § 67-450B, Idaho Code

I hereby certify that the attachment(s) noted above are true and correct copies of the required statement(s) for Fiscal Year 2021.

 1-25-22  
Treasurer signature Date

1310 S. 1000 W., Oakley 208-300-0025 tcranney@safelink.net  
Address Telephone E-Mail

**BIG COTTONWOOD WATER USERS  
ANNUAL MEETING MINUTES  
January 25, 2022  
10:00 a.m.  
OAKLEY CANAL COMPANY**

**PRESENT:**

Tyler Cranney  
Jared Mitton  
Russell Patterson  
Nate Pickett

**NOT PRESENT:**

Arden Cranney

**OTHERS PRESENT:**

James Mullen      Adam Taylor (Patterson)  
Chantry Whittle      Hermilo Ruiz (Patterson)  
Colleen Whittle      Brandon Tycz (F&G)  
Jana Reeder (IDWR)  
David Pickett

**I.** Jared Mitton, President called the annual meeting of the Cottonwood Water Users to order at 10:10 a.m., on January 25, 2022. The meeting was held at the Oakley Canal Company Office located at 100 West Elm St. Oakley, Idaho.

**II. Appointment of Secretary:** David Pickett made a motion to appoint Colleen Whittle as secretary of meeting and Heidi Lloyd as secretary, Russell Patterson seconded the motion, All agreed, motion carried.

**III. Minutes:** The minutes of the 2021 Annual Meeting were read individually. Tyler Cranney made the motion to approve the minutes. David Pickett seconded the motion. All approved.

**IV. Election/reappointment of officers:**

1. David Pickett made a motion to retain the officers and board of advisors for another year, Nate Pickett seconded the motion, all approved, motion carried.  
The officers are: Jared Mitton – President  
Tyler Cranney - Secretary/Treasurer.  
The board of advisors is as follows:  
Arden Cranney  
Nathan Pickett  
Russell Patterson- Triple Ace

2. David Pickett made a motion to retain the services of Oakley Canal Company for another year with James Mullen as Watermaster. Nate Pickett seconded the motion, all agreed, motion carried.

**V. Financial Report:** The board reviewed the financial reports. As of December 31, 2021, there was \$13,424.86 in the checking account. The Oakley Canal Company's 2022 Watermaster fee is \$5,000.00; the secretarial fee is \$400.00. Tyler Cranney made a motion to pay the bills, David Pickett seconded the motion, all agreed, motion carried.

**VI. Budget:** Tyler Cranney made a motion to approve the budget for 2022. Russell Patterson seconded the motion, all agreed, motion carried.

**VII. Watermaster's Report:** James Mullen gave the Watermaster's report.

The 2022 Snow level at Bostetter is: 37" snow depth – 10.9" water equivalency

2021: 25" snow depth - 7.4" water equivalency

Reservoir Level is 57.1 or 12,823 acre feet

Stream flows: Trapper: 10.1 or (505") Goose: 20 or (1000")

Tyler Cranney made motion to accept the water master report. Russell Patterson seconded the motion, all agreed, motion carried.

**VIII. Old Business:**

1. West Ditch Burning: David Pickett would like it noted that it is Tyler Cranney's year to burn the flat ditch and take water first. James Mullen reported that the West ditch is filled in with weeds and would like assistance in burning the weeds. Brandon Tycz replied with he can talk to BLM and see if they would be willing to help. James Mullen said after the vegetation is removed they can spray the weeds in the fall which should help keep up on the maintenance. Brandon Tycz would like to do a walk around and make a plan. After much discussion it was agreed upon to meet in late February.

2. New Check Insert at Lower Diversion: James Mullen would like to pull the check insert out and rebuild it to make the opening more standard. After little discussion it was agreed that the cost would be split and to go ahead and get a cost to do the project.

3. Catwalk at Flats: James Mullen would like to install a catwalk with rails to make it safer. David Pickett replied with it also needing cleaned out and that they agree to share the cost.

4. Measuring Device at 28W Pond: James Mullen would like to add a measuring device for the Cottonwood water at 28W pond. David Pickett replied with not being opposed to a measuring device, but does not believe this is a Cottonwood matter. Tyler Cranney would like the measuring device at the split for accuracy. After little discussion David Pickett agreed to a measuring device at Picketts cost. James Mullen, David Pickett and Tyler Cranney agreed to get together at 28W and see what can be done.

5. Clean Main and Lower Diversion: James Mullen reported that they do this every year and it is pretty routine.

6. Nathan Erickson (IDWR): Nathan Erickson would like users to be aware that he will be sending out a notice for a future meeting with District 140. Water District 140 oversees ground water use. Cottonwood is a sub-district and IDWR proposes updating the order to be more consistent with the way things are currently operating.

**IX. New Business:**

1. New Check at Lower Diversion – The board approved getting a new check at the lower diversion. James Mullen estimates the cost to range from \$3500 to \$4000.

2. West Ditch Maintenance – OCC agreed to maintain the West ditch by cleaning and spraying. James Mullen reported that the excavator is needed in some areas.

3. New CMP at Injection Well– James Mullen reported that for safety and maintenance purposes the West ditch to the injection well pond is in need of a new cmp pipe and headgate for OCC.

4. Catwalk at Flats - James Mullen reported that the catwalk has been built, the catwalk just needs to be placed.

5. Measuring Device at 28 W Pond – James Mullen and David Pickett agreed to go look at the West pond and ditch to determine where the best place to put a measuring device would be.

6. There was a discussion about the cement box and measuring devices on the flats, at the split to North and South cement ditches. The board asked James Mullen to design a better system.

7. Tyler Cranney will have the screen into the pipe on the flats rebuilt.

8. David Pickett acknowledged that it is Picketts year to burn the ditch and take water first.

9. Billing – The board agreed to continue having the billing done through Cassia County with a 1% interest rate per month on late payments.

The next meeting was scheduled for 10:00am, Tuesday, January 24, 2023 at the Canal office.

Russell Patterson made a motion to adjourn the meeting and Tyler Cranney seconded the motion. The meeting was adjourned at 10:55 am.

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President

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Secretary/Treasurer

2:29 PM  
01/28/22  
Accrual Basis

**Cottonwood Water Users**  
**Profit & Loss Budget Overview**  
January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Taxing district funds	5,500.00
Total Income	5,500.00
Expense	
County taxing fees	9.00
Professional Fees	400.00
Watermaster Fee	5,000.00
Total Expense	5,409.00
Net Ordinary Income	91.00
Net Income	91.00

# WATER DISTRICT CONTACT SHEET

Year 20 22

45K Cottonwood

Water District No. / Name

James Mullen

Watermaster Name

920 W. 2000 S., Oakley, ID 83346

Address, City, State, Zip

208-260-0834

Phone Number, Home / Cell

oakcanal@pmt.org

E-mail Address

Colleen Whittle

Assistant Watermaster Name

P.O. Box 53, Oakley, ID 83346

Address, City, State, Zip

208-260-0273

Phone Number, Home / Cell

oakcanal@pmt.org

E-mail Address

Tyler Cranney

Treasurer Name

1310 S. 1000 W., Oakley, ID 83346

Address, City, State, Zip

208-300-0025

Phone Number, Home / Cell

tcranney@safelink.net

E-mail Address

**This information is required for elected water district officer(s). The information provided will be posted on the IDWR website. Please fill in the information above and return it to the appropriate IDWR regional office along with the other forms listed in the meeting checklist above, after your annual meeting.**