

Agenda
ANNUAL MEETING of WATER DISTRICT 36A

Tuesday, January 19, 2021
2:00 PM, Hagerman City Hall, Hagerman, Idaho (limited seating due to COVID)

PLEASE Join the meeting by visiting:
zoom.us, click JOIN A MEETING, enter Meeting ID 924 9954 7061 and Passcode 2020
To participate by phone, call 669-900-6833 then enter Meeting ID 924 9954 7061

1. Call to Order
2. Welcome, Introductions & Roll Call
3. Election of Meeting Chairman & Secretary
4. Approval of Minutes from the 2020 WD36A Annual Meeting
5. Adoption of 2021 Budget
6. Approval of 2021 Resolutions
7. Selection of 2021 Advisory Board Members
8. Water Master's Report & Goals for 2021
9. District News and Updates
10. Adjourn

2020 WD36A Watermaster, Secretary/Treasurer, Chairman and Advisory Board Members:

Frank Erwin
Matt Doperalski
Linda Lemmon

Watermaster
Deputy Watermaster
Secretary/Treasurer

Gary Lemmon (Big Springs Water Users Assoc.)
Phillip Henderson (Evaqua Farms)
Bud Huntley (Big Bend Irrigation & Mining Co.)
John Mavencamp (Brailsford Ditch)
Billy McCarthy (Hunt Ditch, Curran Ditch)
Butch Morris (Hoagland Tunnel Ditch)
Skyler Farnsworth (IDFG)
Dan Yore (Buckeye Ditch)

Chairman
Board Member
Board Member
Board Member
Board Member
Board Member
Board Member
Board Member

Water District 36A – Annual Meeting
January 19, 2021, 2:00 pm
Hagerman City Hall, Hagerman, ID & ZOOM call

RECEIVED
FEB 01 2021
DEPT OF WATER RESOURCES
SOUTHERN REGION

(1-3) Call to Order, Welcome & Meeting Chairman/Secretary Elections

Frank Erwin, WD 36A Water Master, opened the meeting at 2:10 pm, identified those in attendance at the City Hall and welcomed all in attendance by Zoom. Nathan Erickson from IDWR and Justin Hulme from the City of Hagerman were thanked for getting us connected by ZOOM. Frank explained that since the majority of people were attending by ZOOM instead of in person due to current COVID restrictions, instead of asking for a hand vote, he would ask for a voice vote of those voting "nay", and call the vote accepted if the nay votes were voiced by the minority in attendance. Twenty seven people were in attendance representing 25 of the 72 assessed diversions in the District, plus 11 individual water rights.

Frank Erwin asked for nominations for a meeting Chairman. **Bud Huntly nominated and Rudy Shokal seconded Gary Lemmon as meeting Chair.** No other nominations were offered and nominations were closed. **Motion carried with no opposing votes.** Gary Lemmon asked for nominations for a meeting Secretary. **Bud Huntley nominated and Rudy Shokal seconded Linda Lemmon as meeting Secretary.** No other nominations were offered and nominations were closed. **Motion carried with no opposing votes.**

Handouts available on the IDWR website for review and/or download: Agenda for today's meeting, Minutes from the January 21, 2020 Annual Meeting, the 2020 Treasurer's Report and Proposed 2021 Water District Budget, and the proposed 2021 Resolutions.

(4) Approval of FY 2020 Annual Meeting Minutes

Gary Lemmon asked for a motion to approve the minutes from last year's annual meeting. **A motion was made by Bud Huntley and seconded by Cathy Daily to approve the minutes from the January 19, 2020 Annual Meeting as written and presented. Motion carried with no opposing votes.**

(5) Adoption of Proposed 2021 Budget

Frank Erwin reviewed the handout titled **Water District 36A Budget Summary (as of 12/31/20)** which included both the 2020 Treasurer's Report (adopted and actual budgets) and the 2021 Proposed Budget. He reminded everyone that the budget goal last year and this year has been to incrementally increase the overall budget to support hiring a replacement Water Master at a more realistic salary. With other expenses being relatively the same as last year, except for the increased insurance and withholding taxes, Frank proposed this budget goal could be achieved by increasing the rate charged on volume diverted from \$0.15/24-hr second foot to \$0.20/24-hr second. He proposed that the minimum charged per diversion remain at \$200. A little over \$4,000 would remain in the contingency category for unanticipated expenses.

Gary asked for a motion to approve the budget. **A motion to accept the proposed budget as presented was made by Bud Huntley and seconded by Catherine Daily.** There was no further discussion. **Motion carried with no opposing votes.**

(6) Adoption of Proposed 2021 Resolutions

Gary Lemmon reviewed the handout titled **Water District 36A - Proposed Resolutions for 2021** which described the rules under which the District would operate this year. The proposed resolutions had been reviewed and approved previously by the Advisory Board at their annual meeting in December 2020. Gary explained that the main change to the proposed resolutions was the substitution of Matt Doperalski as Water Master to replace Frank Erwin who was retiring after 25 years of service.

Bud Huntley moved and Cathy Daily seconded that the 2021 proposed resolutions be adopted as presented. There was no further discussion. **Motion carried with no opposing votes.**

(7) Election of Water District 36A Advisory Board for FY 2021

Gary Lemmon explained that all of the current Advisory Board members indicated that they would be willing to serve again this year.

Bud Huntley moved and Cathy Daily seconded that the Advisory Board members who served in 2020 be re-elected to serve in 2021. No other nominations were offered and the nominations were closed. ***Motion carried with no opposing votes.***

2021 Advisory Board Members are: *Skyler Farnsworth, Idaho Fish & Game*
Philip Henderson, Evaqua Farms
Bud Huntley, Big Bend Irrigation & Mining Co.
Gary Lemmon, Big Springs Water Users Assoc.
John Mavencamp, Brailsford Ditch
Billy McCarthy, Buckeye Farms (Curren Ditch, Hunt Ditch)
Howard Morris, Hoagland Tunnel
Dan Yore, Buckeye Ditch

(8-9) Water Master's Report, Goals & District News for 2021

Matt shared his cell phone with everyone (it was also printed on the meeting notice sent out by IDWR). His primary goal this year will be to continue learning the system and people in the District. Frank said he would still be available to assist Matt over the next year or two during the transition. Matt reminded everyone to complete the information requested on the flow reports and submit the reports as soon as possible.

On behalf of the District, Matt presented Frank with a plaque commemorating his 25 years of service which read "In recognition of your never ending dedication to the water, people, and economic value of the resource".

Meeting adjourned at 2:57 pm. Motion to adjourn was made by Cathy Daily and seconded by Bud Huntley. There were no opposing votes.

Minutes recorded by



Linda Lemmon, Secretary

Minutes certified for submission to IDWR by



Gary Lemmon, Meeting Chairman

Attachments: 2021 Adopted Budget, 2021 Adopted Resolutions

WATER DISTRICT 36A – ADOPTED RESOLUTIONS FOR 2021

- 1 **BE IT RESOLVED**, that hereafter the annual meeting of Water District 36A shall be held on the third Tuesday in January each year.
- 2 **BE IT RESOLVED**, that the amounts payable by each ditch, association, canal company, or other water user, as shown by the approved budget, shall become due and payable upon receipt and delinquent on April 15th, and said amount, if not paid, shall bear a penalty of 10% and interest from that date until paid, at a rate of 1% per month.
- 3 **BE IT RESOLVED**, that no ditch, association, canal company, or other water user shall have the right to demand and receive water, and the Water Master shall not deliver to such person(s) or entity(ies), until the amount due and payable from such user(s), as fixed by the budget, has been paid.
- 4 **BE IT RESOLVED**, that the Water Master shall be in service for a full year, commencing on February 1st of each year and continuing until the following January 31st, or until his successor as been duly qualified and elected.
- 5 **BE IT RESOLVED**, that Matt Doperalski be elected Water Master of Water District 36A for the ensuing year, beginning February 1, 2021, and ending January 31, 2022.
- 6 **BE IT RESOLVED**, that Linda Lemmon be elected Secretary/Treasurer for Water District 36A for the ensuing year, beginning February 1, 2021, and ending January 31, 2022.
- 7 **BE IT RESOLVED**, that the elected Treasurer of Water District 36A should only disburse monies from the Water District accounts upon a voucher approved by the Water Master. Water District checks may be signed either by the Treasurer or Chairman, but must be co-signed by an Advisory Board Member. Advisory Board Members Howard Morris or Billy McCarthy shall serve for the purpose of co-signing all Water District 36A checks.
- 8 **BE IT RESOLVED**, that Water District 36A assessments shown in the adopted budget shall constitute a final determination of the amount due for that year (per Idaho Code 42-612).
- 9 **BE IT RESOLVED**, that Water District 36A assessments shall be based on the most recent reliable data available to the Water Master and shall be assessed in 24-hour second feet (per Idaho Code 42-612).
- 10 **BE IT RESOLVED**, that for the year 2021, a minimum charge of \$200.00 shall be assessed to each individual or entity that owns a water right, whose share of the total budget is less than the above specified amount.
- 11 **BE IT RESOLVED**, that for all mitigation and replacement water rights administered within the boundary of Water District 36A, the Water Master shall require lockable and controllable structures at all points of delivery and measuring devices approved by both the Water District 36A Water Master and IDWR. These mitigation and replacement water right diversions shall be measured and reported to Water District 36A, and shall be assessed by Water District 36A. Costs for structures and devices shall be paid by the owner of the water right being used for mitigation or replacement purposes.

ROSTER OF ATTENDANCE

20 21 ANNUAL MEETING

WATER DISTRICT NO. 36A

ANNUAL MEETING

WATER DISTRICT AREA Billingsley Creek

Date 1-19-21 Time 200 am pm

Location Hagerman City Hall

Address & Zoom call

NAME	ADDRESS	REPRESENTING	
Frank Erwin	In person	WD36A + HWUA	
Gary Lemmon	↓	BSWUA, BCA	
Matt Doperaski		Boyer Ponds	
Linda Lemmon		self	
Phillip Henderson		Zoom	Evaqua
Dennis Saccone	↓	Old Curren	
Randy Kerr		self (Sands)	
Beri Omohundro		self (Bar S)	
Skyler Farusworth		IDFG	
Sue Robinson		self (Buckeye)	
John Mavencamp		self (Brailsford)	
Billy McCarthy		Buckeye Farms	
Christen Kristen Kline			
Lynn Babington		self (Babington Hatchery Spring Ck Spg)	

NAME

ADDRESS

REPRESENTING

Lee Collette	Zoom	self (Spring Ck Spring)
Judie Traska	↓	ID Parks + Rec
Dan Vore		Buckeye
Dee Smith		self (Buckeye)
Randy Kerr		Sands
Rudy Shokal		self
Nathan Erickson	In Person	IDWR
Krista Davis	Zoom	IPCo
Ron Smith	↓	self (Brailsford)
Sharlene Smith		self (Brailsford)
Justin Halme	In Person	City of Hagenman
David Graybill	Zoom	IDWR
Bud Huntley	↓	BBIMCo
Catherine Daily		Jones Hatchery, Irvig

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

WD 36A - Billingsley Creek

Meeting Date, Time and Location:

1-19-21 2:00 pm Hagerman City Hall + Zoom Call

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR following the meeting*)
- Determine next year's meeting date, time and location

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Linda Penner ^{WD 36A}
Secretary

1-20-21

Water District Representative / Title

Date

WATER DISTRICT BUDGET

FISCAL YEAR 2021

The budget when adopted shall be filed with the secretary of the meeting and the watermaster shall immediately prepare and file a certified copy of the budget, along with a copy of all resolutions adopted at the annual meeting with the Idaho Department of Water Resources. When a county or counties are designated to collect the funds for the water district, a certified copy of the budget and resolutions must additionally be filed with the designated county or counties. (§ 42-613, Idaho Code)

Water District No. 36A

Water District Name (Stream/Source): Billingsley Creek

Watermaster: Matt Doperalski

Annual Meeting Secretary: Linda Lemmon

Annual Meeting Secretary Address: PO Box 295, Hagerman, ID 83332

Annual Meeting Secretary Telephone/Email: 208-837-4808 wd36a@northrim.net

Please check the appropriate box regarding the collection of water district funds.

The water district collects its own funds.

_____ County is designated to collect the water district funds.
(County name)

A complete copy of adopted resolutions must be attached to this document. Highlight any resolutions that were added or changed. A copy of the adopted budget and resolutions must additionally be filed with the designated county or counties.

As the appointed watermaster of water district no. 36A, I HEREBY CERTIFY that the adopted budget, and the resolutions included in this submittal, are true and correct to the best of my knowledge.

Matthew J. Doperalski

Watermaster printed name

Matthew J. Doperalski 1/19/2021
Watermaster signature Date

TREASURER STATEMENT OF FINANCIAL AFFAIRS

TO: Idaho Department of Water Resources

FROM: Treasurer of Water District No. 36A Water District Name: Billingsley Creek

It shall be the duty of the water district treasurer to prepare a statement of the financial affairs of the district at the end of each fiscal year and to file the statement with the director of the department of water resources. (§ 42-619, Idaho Code)

An audit of the financial affairs of the district shall be made as required in § 67-450B, Idaho Code. A certified copy of the audit shall be filed with the director of the department of water resources following the audit. (§ 42-619, Idaho Code)

I, Linda Lemmon, appointed treasurer of Water District No. 36A, hereby submit the attached statement(s) for the district. These statement(s) document and account for all water district assets and finances including accounts receivable, accounts received, and monies disbursed on behalf of the district.

Please check the appropriate box

- Attached is a Statement of Financial Affairs of the district.
- Attached is a Statement of Financial Affairs and certified copy of the audit as required by § 67-450B, Idaho Code

I hereby certify that the attachment(s) noted above are true and correct copies of the required statement(s) for Fiscal Year 2020.


Treasurer signature

1-20-21
Date

PO Box 295, Hagerma, ID 83332
Address

(208) 837-4808
Telephone

wd36A@northrim.net
E-Mail