

2/6/2020

## WD140 2020 Annual Meeting Minutes

Mike Cranney called the meeting to order

- Election of meeting Chairman
  - Floor open for nominations
  - Randy Brown nominated Mike Cranney as the Chairman. Earl Warthen 2<sup>nd</sup>. All in favor
- Nomination for meeting Secretary
  - Randy Brown nominated Adam McCoy as meeting secretary. All in favor
- Reading of the 2019 Annual Meeting minutes by Adam McCoy
  - All in favor to accept meeting minutes as presented.
- Water Master Report
  - Jaxon Higgs presented the watermaster report.
    - Presented the 2019 assessment summary
      - 2019 cost per AF was \$0.42
      - YTD Cost Summary
        - YTD cost of \$73,353.75
        - Estimate approximately \$1,500 for legal & accounting for the 2019 fiscal year as well as \$1,121.25 for the remaining February watermaster bill.
        - In order to finish the wd140 calculations before the end of the 2019 fiscal year the costs would be approximately \$6,000. (Normally the calculations are not done until after the end of the fiscal year but this year it is ahead of schedule)
        - Proposed to use the Districts reserve money to cover the additional costs of calculations for 2019. Currently the district has about \$18k in the bank.
  - Treasurer Report present by Don Pickett
    - All of the numbers look correct and in good standing for the district
    - Reminder to Owners to update information anytime there is a change in owner information.
    - There were a few cases of miscommunication between Landlord/Tenant Situations with the billing. All assessments will be sent to the owners.
    - Mike Cranney motion to accept the Treasurer Report. All in favor
    - Nominations for Treasurer
      - Russell Patterson nominated Don Pickett as WD140 Treasurer. Craig Searle 2<sup>nd</sup>.
  - Jaxon Higgs continued watermaster report
    - There were 87 potential flow meter violations, but 0 final violations
    - 2 of the 610 wells that should have a flow meter did not
  - Mike Cranney motioned to approve the 2019 budget. All in favor
- Advisory Committee nominations
  - Don Gunderson pointed out that Shawn Burton was no longer involved and Earl Warthen should be listed in his place with Chris King as alternate. All in favor of the changes and keeping existing members of the advisory committee.

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- It was proposed by Jaxon Higgs and Water Well Consultants to keep Water Well Consultants as watermaster but change Brian Higgs from watermaster to Adam McCoy as watermaster. Mike Cranney motioned to accept Adam McCoy as new watermaster, All in Favor.
- Proposed Resolutions for 2020
  - Changes presented in proposed resolutions to change
    - Adam Mccoy as Watermaster
    - increase in the budget from \$55 to \$65 and POD amount from \$75 to \$80
    - Reduce Legal & accounting fee to \$2,500
    - Add cost of joining Idaho Water User's, which would be \$0.0025 of the District budget equal to approximately \$220 for the membership fee and \$1000 budget for travel expenses to meetings
    - Randy Brown motion to adopt proposed changes to the 2020 budget. Don Gunderson 2<sup>nd</sup>. All in favor
    - Nolan Critchfield motioned to approve the proposed resolutions. Eugene Mathews 2<sup>nd</sup>. All in favor
- Mike Cranney motion to adjourn the meeting. All in favor.

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DEPT OF WATER RESOURCES  
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## WATER DISTRICT 140

### Adopted BUDGET 2020

Feb 6, 2020

#### WD 140 Total Budget

Water Master		225 hrs @ \$55/hr	\$14,625
Assistant Water Master		225 hrs @ \$55/hr	\$14,625
Legal and Accounting		\$2,500 set fee	\$2,500
Measuring and Reporting	SWID	413 POD's @ \$80	\$33,040
Measuring and Reporting	GCID	62 POD's @ \$80	\$4,960
Measuring and Reporting	City of Burley	23 POD's @ \$80	\$1,840
Measuring and Reporting	MVGWD	67 POD's @ \$80	\$5,360
Measuring and Reporting	WD 140 Non-subdistrict	98 POD's @ \$80	\$7,840
Idaho Water Users Dues		\$ budget x 0.0025	\$220
Travel		5 nights	\$1,000
<b>Total Budget</b>			<b>\$86,010</b>

The water master will charge WD 140 for measuring and reporting. Measuring and reporting of wells will be charged exactly equal for each well within WD 140 including SWID/GC which is \$55 equipment fee (charged once per 3 years) plus \$65/hr for time spent measuring and reporting. The \$80 per POD delineated above for measuring and reporting reflects the average estimated cost per well over 3 years.

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DEPT OF WATER RESOURCES  
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**Water District No. 140  
Oakley Valley Area  
~~2019~~2020 Adopted Proposed Resolutions**

The water users of Water District No. 140, meeting at a special district meeting on February 7, ~~2019~~2020 at the Cassia County City Hall in Burley, Idaho, HEREBY ADOPT THE FOLLOWING RESOLUTIONS:

1. The watermaster shall perform the duties as required by Chapter 6, Title 42, Idaho Code and in accordance with the following:
  - a. The duties described in the Final Order Creating Water District No. 140 signed by the Director of IDWR, December 28, 2006, including:
    - 1) Assure that water uses are in compliance with Idaho water law;
    - 2) Administer and enforce water rights in order of priority, and curtail out-of-priority diversions under ground water rights in Water District No. 140 determined by the Director to be causing injury to senior priority water rights if not covered by a stipulated agreement or a mitigation plan approved by the Director;
    - 3) Measure, record and report flows under the water rights and diversions in the district, in accordance with requirements established by IDWR.
    - 4) Curtail unauthorized or excessive diversions (i.e., any diversion without a water right or in excess of the elements or conditions of a water right);
    - 5) Enforce the provisions of any stipulated agreements or mitigation plans approved by the Director and applicable in Water District No. 140.
  - b. Work with sub-district watermasters and advisory committees to assure that the duties described above in item 1a. are carried out in local sub-districts.
  - c. Direction and guidance provided by the Director of IDWR, including but not limited to, general guidelines as provided in the IDWR Watermaster Handbook.
  - d. The annual water district resolutions as adopted herein.
2. That Water Well Consultants, Inc. (WWC) elected to provide the watermaster services for Water District No. 140 and that the Director appoint ~~Brian Higgs~~Adam McCoy or other employees of WWC as may be necessary, to serve as the watermaster for the ensuing year.
3. As provided in Idaho Code 42-608(4), the watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting or until a successor may be appointed.
4. The water users of Water District No. 140 hereby empower the duly elected Chairperson of the Water District No. 140 Advisory Committee created herein to enter into a Memorandum of Understanding between Water District No. 140 and WWC (~~Brian Higgs~~Adam McCoy) that will provide the following:
  - a. Water District 140 will assume full responsibility for all expenses of the district incurred following the ~~2019~~2020 water district annual meeting. WWC will provide full-time or part-time employees as necessary for watermaster duties during the dates of service as identified in Resolution #3, and pursuant to the adopted budget.

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- b. WWC (~~Brian Higgs~~Adam McCoy) may appoint other employees as necessary to perform measurement and reporting of diversions within the water district that are not within a sub-district and/or heretofore have not measured or reported flows. Such employees will work directly under the supervision of the watermaster.
  - c. The water master shall maintain an office for the ensuing year at 355 West 500 South, Burley, ID.
5. Water users in Water District 140 who are not reporting annual diversions to one of the sub-districts created herein shall report diversions directly to the watermaster of Water District 140. *Measuring and reporting charges paid either to a subdistrict or directly to Water District 140 will not be used to determine voting shares.*
6. The itemized budget for Water District 140 for the fiscal year ~~2019~~2020 beginning March 1, ~~2019~~2020 and ending on February 28, 2020, be as follows: Five Thousand Dollars (\$5,000) for legal and accounting fees, ~~Two Hundred~~ Twenty Dollars (\$220) ~~One dollars (\$201)~~ for Idaho Water User's membership dues, ~~One Thousand dollars (\$1,000)~~ for travel expenses associated with Idaho Water User's meetings, Twenty-four Thousand Seven Hundred Fifty Dollars (\$24,750) for Watermaster Duties, and Forty-nine Thousand Seven Hundred Twenty-five Dollars (\$49,725) for measuring and reporting of diversions that are required to be measured and reported pursuant to an order of the Director of IDWR and that are not reporting to a sub-district.
7. Don Pickett be elected Water District 140 treasurer. The duties of the treasurer will be to approve expenses and disburse Water District funds, and to prepare or review a written statement of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code Section 42-619, and to authorize a periodic formal review of the financial affairs of the district as is determined necessary.
8. In accordance with Idaho Code § 42-618, the Watermaster of Water District 140 is hereby authorized to collect the expenses of the Water District directly from the water users or from the subdistricts. The Watermaster will make an assessment to each individual water user, or, in aggregate to each subdistrict, in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the Water District.
9. Given that the water district cost for administering water for many water users is greater than their normal assessments would be based upon their total annual use of water, it is resolved that the watermaster of Water District 140 is authorized to assess a \$25 minimum charge for watermaster services for water users within his or her jurisdiction.
10. The watermaster shall prepare assessments for the ~~2019~~2020 budget after the water users present at the ~~2019~~2020 annual meeting have formally adopted the budget. The advisory committee recommends that the ~~2019~~2020 assessments be due to Water District 140 on or before April 15, ~~2019~~2020 so that there will be sufficient funds early enough in the year to accommodate the expenses of the water district.
11. All payments for assessments not received by May 1, ~~2019~~2020 shall accrue penalties in the amount of 10% of the charge plus interest in the amount of 1% per month, with a minimum of \$20, as provided pursuant to Idaho Code Section 42-617.

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12. It is resolved that the Watermaster is authorized pursuant to Idaho Code Section 42-618, to withhold or suspend deliveries of water to any water user who has not paid their assessment charges by January 1 of the year following the billing date.
13. An advisory committee shall be elected to provide input to the watermaster and the Director of IDWR. The number and composition of the advisory committee for the ensuing year shall total 12 seats as follows:
- 2 members of the Southwest Irrigation District;
  - 2 members of the Goose Creek Irrigation District and Oakley Canal Co including Goose/Trapper Creeks (45-C), Birch Creek (45-B), and Cottonwood Creek (45-K) water districts;
  - 2 Basin 45 ground water irrigators not in Southwest or Goose Creek Irrigation Districts;
  - 1 ground water irrigator from Golden Valley Water District (45-O);
  - 3 non-irrigation ground water users (1 from municipal, 1 from industrial, 1 from dairies);
  - 2 members of Marsh Creek (45-F) and/or Basin Ck (45-A) water districts.

Each group represented may also select an alternate for each seat. Candidates will be voted on at caucus during the annual meeting. The advisory committee will meet as often as needed to address the structure, governance and operation of the district. Decisions or recommendations of the advisory committee must be made with at least 50% of advisory members present in favor

14. The Water District No. 140 annual meeting shall hereafter be held on the first Thursday of February of each year unless the Director of IDWR should find it necessary to change the meeting date or unless changed by future resolution of the District at any annual meeting. An agenda for the annual meeting shall be prepared 14 days prior to the annual meeting by the advisory committee and posted to the IDWR water district web site. Copies shall be mailed to all advisory committee members.
15. Copies of the Minutes of the annual meeting, all approved resolutions, and any report prepared in accordance with Idaho Code 42-615, shall be filed with the Director of the IDWR in accordance with Idaho Code 42-617.
16. The watermaster shall be responsible for submitting to IDWR annual reports showing water use and such other information that may be deemed necessary by the Director of IDWR in accordance with Idaho Code 42-606, 42-708, and 42-709.
17. The Water District No. 140 watermaster, sub-district watermasters and any watermaster assistants are authorized as appointed agents of IDWR under Idaho Code 42-1701(5) to make reasonable entry on lands within the District, in accordance with IDWR policy, to carry out their duties as instructed by IDWR. These duties include but are not limited to:
- a. Monitoring diversion and measuring rate and volume of water diverted from surface and ground water and other public water sources.
  - b. Measuring the depth to water in wells.
  - c. Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use of water and report to IDWR.

18. The Advisory Committee shall make available any proposed resolutions or budget at least fourteen (14) days prior to the annual meeting. This shall not preclude any water right owner from proposing any new resolution or proposing changes to resolutions at any annual meeting.
19. Water District 140 includes one or more water districts, ground water districts, irrigation districts, municipalities, or other geographical areas where the source of water or nature of water use is common among water right owners and users. Since water districts and irrigation districts may already be measuring and reporting diversions on their own, and in order to promote efficiency in the administration of water rights and water management, the Director of IDWR, working with the members of the water district through an advisory or steering committee, may provide for sub-districts as he finds appropriate. The director therefore recognizes and provides the following sub-districts:
- Magic Valley Ground Water District (B45 portion)
  - Southwest Irrigation District
  - Goose Creek Irrigation District and Oakley Canal Company
  - City of Burley
  - Golden Valley Water District
  - Existing Surface Water Districts – Basin Creek (45-A), Birch Creek (45-B), Goose/Trapper Creek (45-C), Marsh Creek(45-F), and Cottonwood Creek (45-K).
20. Water rights in an existing active water district which has been designated as a sub-district of Water District 140, shall not be subject to assessments from Water District 140, provided that these sub-districts are providing adequate distribution of water. Existing Water Districts Basin Creek (45-A), Birch Creek (45-B), Goose/Trapper Creek (45-C), Marsh Creek(45-F), Cottonwood Creek (45-K), and Golden Valley (45-O) shall continue to hold annual meetings, elect watermasters, adopt a budget, and select an advisory committee. The Watermaster of Water District 140 shall not include the rights within these sub-districts in the general administrative assessment unless the Watermaster has been required to directly expend time or resources to deliver and/or regulate water in that sub-district.
- i. The sub-districts designated above which are not active Water Districts may have employees or agents who measure and report diversions to IDWR, and who may provide other services to the sub-district. These sub-districts will be subject to an aggregate administrative assessment, but will not be charged by Water District 140 for measurement and reporting. The Director of IDWR may appoint employees or agents of the sub-districts as assistant watermasters for purposes of measuring and reporting water use to the watermaster of Water District 140. The Water District 140 watermaster and the Director of IDWR will provide direction and guidance to assistant watermasters for measuring and reporting of diversions in sub-districts, including but not limited to the following:
    - a. Each sub-district shall prepare an annual report of diversion data to the water district watermaster in accordance with Idaho Code § 42-606, § 42-708, § 42-709, and the direction provided by the Director of IDWR.
    - b. Assistant watermasters from sub-districts shall cooperate and coordinate with the water district watermaster and IDWR in sharing water use information and in the investigation of water uses within sub-districts, including but not limited to investigation of water use to confirm reductions of water use when required, and confirm and report compliance of water use with valid water rights.

- c. The regulation of diversions, including curtailment of diversions and other water right enforcement actions, shall be the primary responsibility of the Water District 140 watermaster or IDWR.
  - d. Sub-districts and sub-district assistant watermasters may cooperate and participate with the water district and IDWR in resolution of unauthorized diversions or other enforcement matters.
  - e. To the extent that sub-district assistant watermasters may otherwise be involved in the regulation or enforcement of diversions, such involvement will be under the instruction of the Water District 140 watermaster or the Director of IDWR.
21. In order to provide greater representation for ground water users in the district, Water District 140 will participate in Idaho Water Users Association and provide budgeted funds for annual membership dues and travel funds for one (1) representative to attend the Idaho Water User's annual convention and other associated meetings.



# WD140 Annual Meeting Sign-In Sheet 2/6/2020

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DEPT OF WATER RESOURCES  
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Name	Email
Don Gunderson	<a href="mailto:goondy@safelink.net">goondy@safelink.net</a>
Dallon Schenk	
Marsha Moss	<a href="mailto:memconseco@live.com">memconseco@live.com</a>
Earl Warthen	
David Graybill	
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David Warren	<a href="mailto:dsgoldwing1@gmail.com">dsgoldwing1@gmail.com</a>
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Bryan Reiter	<a href="mailto:breiter@burleyidaho.org">breiter@burleyidaho.org</a>
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Colte Les (?)	<a href="mailto:c6.les@burleyidaho.org">c6.les@burleyidaho.org</a>

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