

**SUB-DISTRICT NO. 72D**  
**TREASURER'S REPORT 2019**  
 March 2019 through February 2020

**RECEIVED**  
**MAR 19 2020**  
 DEPT OF WATER RESOURCES  
 SOUTHERN REGION

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>INTEREST INCOME</b>	
CHECKING 3899	0.22
SAVINGS 6788	2.98
<b>Total INTEREST INCOME</b>	<b>3.20</b>
Late Fee-Assessments	62.12
<b>WATER USER'S FINANCE CHARGE</b>	<b>2.00</b>
Water User Yearly Assessment	7,124.01
<b>Total Income</b>	<b>7,191.33</b>
<b>Gross Profit</b>	<b>7,191.33</b>
<b>Expense</b>	
Office Supplies	148.70
Rent Expense	56.00
TREASURER	1,186.00
<b>WATERMASTER</b>	
WATERMASTER CONTRACT LABOR	2,750.00
WATERMASTER MILEAGE	1,616.46
<b>Total WATERMASTER</b>	<b>4,366.46</b>
WORKMAN'S COMP	300.15
<b>Total Expense</b>	<b>6,057.31</b>
<b>Net Ordinary Income</b>	<b>1,134.02</b>
<b>Net Income</b>	<b>1,134.02</b>
STARTING BALANCE	\$7,037.25
Interest not added yet-report ended 2/20/1 reconciliation	<u>\$0.18</u>
ADJUSTED STARTING BALANCE	\$7,037.43
INCOME	\$7,191.33
EXPENSES	-\$6,057.31
ACCOUNTS RECEIVABLES	<u>-\$2.00</u>
ENDING BALANCE	\$8,169.45

WATER DISTRICT 72D  
APPROVED BUDGET 2020  
March 16, 2020

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DEPT OF WATER RESOURCES  
SOUTHERN REGION

***Proposed Expenses***

Watermaster Wages	\$4,500.00
(180 hours @ \$25/hr)	
Secretary/Treasurer Wages	\$2,000.00
(80 hours @ \$25/hr)	
Workers Comp	\$350.00
Vehicle Mileage	\$1,900.00
(3304 miles @ \$0.575/mile)	
Supplies/misc	\$250.00
Contingency	\$500.00
<b>TOTAL PROPOSED BUDGET</b>	<b>\$9,500.00</b>
 Amount out of \$8,169.45 carryover from 2019 to cover Proposed Budget	 \$3,250.00
<b>TOTAL AMOUNT TO COLLECT</b>	<b>\$6,250.00</b>
 Remaining amount of 2019 carryover out of a total of \$8,169.45	 \$4,919.45

**ANNUAL MEETING MINUTES  
WATER SUB-DISTRICT 72D, CLAYTON AREA  
MONDAY MARCH 16, 2020 7:00 PM  
CLAYTON COMMUNITY CENTER**

**RECEIVED**  
**MAR 19 2020**  
DEPT OF WATER RESOURCES  
SOUTHERN REGION

Meeting was called to order by Howard Cutler

Present were: JR Baker, Preston Cutler, Brent Cutler, Howard Cutler, Wayne Baker, Patty Maloney, Thomas V. McGowan, Tim Leuzinger and Melodie Baker.

Howard Cutler was nominated as Meeting Chairman by Melodie Baker. Second by Tom McGowan. Motion passed unanimously.

Mel Baker was nominated as Meeting Secretary by Howard Cutler. Second by Tom McGowan. Motion passed unanimously.

Mel Baker read the 2019 meeting minutes. Tom McGowan moved to accept the minutes and Wayne Baker second. Motion passed unanimously.

Melodie Baker made the motion to keep the advisory committee as it stands, JR Baker second the motion. Motion passed unanimously. They are currently: Thompson Creek Mine-Richard Giampedraglia, Squaw Creek-Tom McGowan, East Fork-Wayne Baker and Main Salmon-Howard Cutler.

WD170 Advisory Committee Representative Report was given by Sub-District 72D's Representative Tom McGowan. There was discussion about changing notification of annual meetings to email rather than mail. Decision was for a combination of both. The water users down towards Salmon are trying to figure out the best way to configure an actual district so they can do business and send out assessments. One thing that was brought up was that the meeting notice was confusing because it said the meeting would be held at the Yankee Fork FS Office and for all of us, that means the one above Clayton.

Financial Report was given by the Treasurer, Melodie Baker. We are increasing in carryover and so I am proposing a reduction in the budget that we will discuss when we reach that on the agenda. We have collected all but a couple of assessments, so we are doing well there. IRS mileage rate is going down from \$0.58 to \$0.575. The post office box rental went up, but everything else seems to be stable.

Watermaster Report was given by the Watermaster, Brent Cutler. It was a good year. Plenty of water. There was discussion about possibly not having as much water this year. Couple of devices need batteries, but other than that, all is good.

BUDGET-There was discussion over the 2019 budget. Melodie did a 3-year review of expenses and felt we could reduce the budget and had a proposed budget for the members to review. Also, Melodie Baker requested an increase in the hourly rate for both herself and Brent Cutler, raising the rates from \$20/hr to \$25/hr. After discussion, Tom McGowan moved to increase the wages as stated, saying it was money well spent and JR Baker second the motion.

RESOLUTIONS-Members reviewed the Resolutions. Mel Baker requested that they change the dated from "starting on the first of the month following the annual meeting, and ending on the last day of the month of the annual meeting" to "starting on the first of the month of the annual meeting, and ending on the last day of the month prior to the annual meeting". Resolutions will be changed for Watermaster Compensation, Treasurer Compensation and Setting of the 2020 Budget. Tim Leuzinger moved to accept the proposed budget and the changes to the resolutions as presented and Tom McGowan second the motion. Motion passed unanimously.

JR Baker made the motion to keep Brent Cutler as Watermaster and Nora Cutler as Deputy Watermaster, Tim Leuzinger second the motion. Motion passed unanimously.

Tom McGowan made the motion to keep Melodie Baker as Treasurer. Second by JR Baker. Motion passed unanimously.

With there being no more business to discuss, Wayne Baker made the motion to adjourn the meeting, second by JR Baker. Motion passed unanimously. Meeting was adjourned at 7:51 pm.

Minutes submitted by Meeting Secretary, Melodie L. Baker

**DISTRICT 72D**  
**CLAYTON AREA SUB-DISTRICT**

PREVIOUSLY ADOPTED RESOLUTIONS WILL REMAIN IN EFFECT UNTIL  
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MAJORITY VOTE OF THE WATER RIGHT OWNERS IN THEIR ANNUAL MEETING  
OR SPECIAL MEETING CALLED FOR SUCH PURPOSE

**ANNUAL MEEING DATE**

**Adopted 2014**

It is resolved that the Annual Meeting for Sub-Water district 72D shall be the third (3<sup>rd</sup>) Monday in March at a time and place to be determined each successive year.

**WATERMASTER TERM OF SERVICE**

**Adopted 2010**

It is resolved that the Sub-district 72D watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting.

**WATERMASTER ACCESS TO CONTROL STRUCTURES AND  
MEASURING DEVICES**

**Adopted 2010**

Recognizing that watermaster access to control structures and measuring devices is essential for providing watermaster services and limiting expense, all users shall provide for watermaster access where access to control structures and measuring devices is through a locked gate and other reasonable means of access are not available. The user shall, upon request by the watermaster, provide to the watermaster or deputy watermaster a key or combination to any such locks.

**RESOLUTION TO COLLECT BUDGET**

**Adopted 2010**

It is resolved that the adopted budget for Sub-district No. 72D be collected from the water users by the Sub-district No. 72D Watermaster as provided by Idaho Code § 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the sub-district.

**RESOLUTION TO ASSESS NONCONSUMPTIVE WATER RIGHTS**

**Adopted 2019**

Pursuant to Idaho Code 42-605(A), it is resolved that the watermaster shall determine each year the cost of delivery of nonconsumptive water rights. Those nonconsumptive rights determined to incur delivery charges shall be assessed the same pro-rata rate as consumptive water rights in that year. Other nonconsumptive rights shall be subject to any applicable minimum charge. Nonconsumptive rights which will be assessed a pro-rata charge will be identified each year in the meeting minutes.

**DISTRICT PAYMENT TERMS**

**Adopted 2010**

It is resolved that the following payment terms be put into effect:

1. Assessments shall be payable within thirty (30) days of the billing date. The postmark date will be considered the date of payment. Accounts not paid within thirty (30) days shall be charged in accordance with Idaho Code §42-617 which provides for a late fee of 10% of the amount due and interest of 1% per month for each month.
2. All assessments shall be paid in United States funds.

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3. The Watermaster will terminate water delivery to any water user whose assessments are not paid in full within sixty (60) days of the billing date and will not resume delivery until that user's amount due is paid in full.

**FINAL ASSESSMENT DETERMINATION**

**Adopted 2013**

It is resolved that, in accordance with Idaho Code §42-612 (5), the assessment amount for each user as shown in the adopted budget shall constitute a final determination of the amount due for that year.

**MINIMUM USER FEE**

**Adopted 2015**

It is resolved that a minimum charge of \$50.00 per water right owner shall be assessed. Whenever the prorated charge to a user is less than \$50.00, that user will be assessed \$50.00.

**DISTRICT FISCAL YEAR**

**Adopted 2020**

It is resolved that the fiscal year for Sub-district No. 72 be defined as starting on the first of the month of the annual meeting, and ending on the last day of the month prior to the annual meeting. The fiscal years shall be referred to using the year of the meeting during which the budget for that fiscal year was adopted.

**WATERMASTER EMPLOYMENT AND COMPENSATION**

**Adopted 2020**

The Watermaster will be paid as independent contractor at \$25/hr., plus mileage reimbursement for travel at the federal reimbursement rate in effect on the date the mileage was incurred. Watermaster shall be paid monthly based on actual hours worked and mileage incurred during the previous 30-day pay cycle.

**TREASURER COMPENSATION**

**Adopted 2020**

The Treasurer will be paid as independent contractor at \$25/hr., plus mileage reimbursement for travel at the federal reimbursement rate in effect on the date the mileage was incurred. Treasurer shall be paid monthly based on actual hours worked and mileage incurred during the previous 30-day pay cycle.

**VOTING BY ALTERNATIVE METHOD**

**Adopted 2010**

It is resolved that, in the event that a vote by the alternative method (as described in Idaho Code § 42-605(4)) is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be composed of the following parties:

- the current Water District No. 170 Watermaster
- the current Sub-district No. 72D Watermaster
- at least one other Sub-district No. 72D water user

**SUB-DISTRICT 72D ADVISORY COMMITTEE**

**Adopted 2010**

It is resolved that an advisory committee shall be selected to provide input to the watermaster and the Directory of IDWR. The advisory committee will meet as often as needed to address the structure,

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governance and operation of the sub-district. Four water users shall comprise the advisory committee. Each of the advisory committee members will represent one of four areas within the sub-district, as shown below. The advisory committee members for the ensuing year shall be the following:

- Area 1: Thompson Creek Mine
- Area 2: Squaw Creek area
- Area 3: East Fork and tributaries
- Area 4: Main Salmon River and tributaries downstream of East Fork

**SUB-DISTRICT 72D ADVISORY COMMITTEE MEMBERS**

**Adopted 2017**

The advisory committee members for the ensuing year shall be the following:

- Area 1: Thompson Creek Mine – Richard Giampedraglia
- Area 2: Squaw Creek area – Tom McGowan
- Area 3: East Fork and Tributaries – Wayne Baker
- Area 4: Main Salmon River and tributaries downstream of East Fork – Howard Cutler

**WD170 ADVISORY COMMITTEE REPRESENTATIVE**

**Adopted 2012**

It is resolved that the Sub-district No. 72D representative on the Water District No. 170 Advisory Committee shall be Tom McGowan

**CHARGES FOR NON-ESSENTIAL WATERMASTER VISITS**

**Adopted 2016**

Any water user who makes a call on the Watermaster outside of regularly scheduled visits may be subject to charges for additional watermaster hours and mileage, if the visit is not necessary for purposes of regulation and administration of water rights. The Watermaster and the Advisory Committee representative for the area shall determine if the visit was necessary.

**RESOLUTION SETTING THE 2020 BUDGET**

**Adopted 2020**

It is resolved that the 2020 operating budget for Sub-district No. 72D is as follows:

Watermaster Wages \$25/hr estimated 180 hours \$4,500 total)  
Secretary/Treasurer Wages \$25/hr estimated 80 hours (\$2,000 total)  
Workers Comp. \$350  
Vehicle Mileage for Watermaster and Treasurer \$1980  
Office Supplies/misc \$250  
Contingency \$500  
Total \$6,250

\*Budget line item totals shown are estimates; actual line item costs may vary, but the total cost incurred for the sub-district cannot exceed \$6,250 during this fiscal year.

**WATERMASTER**

**Adopted 2019**

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It is resolved that Brent Cutler be appointed as watermaster and Nora Cutler be appointed as deputy watermaster for Sub-district No. 72D until a successor is elected or appointed.

**DISTRICT TREASURER**

**Adopted 2016**

It is resolved that Melodie Baker be appointed as secretary/treasurer for Sub-district No. 72D until a successor is elected or appointed. The duties of the treasurer will be to approve expenses and disburse sub-district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619.

**SUB-DISTRICT 72D SIGN IN SHEET**  
**MARCH 16, 2020 7:00 PM ANNUAL MEETING**

	Name	Affiliation	Email	Phone #
1	Mel Baker	Sa/Treas 72D		
2	J.R. Baker			
3	Presta Cutler			
4	Brent Cutler			
5	Howard Cottle			
6	Patty Maloney			
7	Wayne Baker			
8	Thomas V. McLean			
9	Tim Lyngren			
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