

Water District 170
2017 Watermaster Report
Annual Meeting January 23, 2018

RECEIVED
FEB 01 2018
DEPT OF WATER RESOURCES
SOUTHERN REGION

Notable activities and accomplishments in 2017:

- 468.5 hours worked Approximate value to District \$33,000
- Flow meter installations and inspections on approx 30 B73-Pahsimeroi wells (2014 Order). Watermaster has collected first year of ground water data
- Second round compliance Inventories of Pahsimeroi tributary diversions
- Compliance letters sent to about 12 water users in WD72D, all for measurement and control issues
- Expansion of WD170 to include Lemhi Basin 74 (Public meeting Nov 28, public hearing Feb 1, 2018)

Goals for 2018:

- Ground water inventory and measurement order in B74 (2019 implementation)
- Compliance letters to WD71 and WD72A
- Inventory (re-inventory) of all WD170 diversions and determination of compliance and reporting needs
- Watermaster training in Salmon
- Begin inventory of B75 diversions and form a steering committee to discuss creation of sub-districts

BASIC FORMULA for computing Water District Reimbursement to IDWR	
Base = rate X hours	
Benefits = (Base X 0.21)+ insurance*	
Indirect = (Base+Benefits) X 0.403	
Leave Allocation = 1.15 X (base + benefits + Indirect)	
<i>Insurance Charge pro-rated for WD fiscal year</i>	\$13,100
Administrative Charges	
Watermaster Salary	23% FTE
Base pay	\$14,383
Benefits	\$5,971.07
Indirect expenses	\$8,203 <i>(equipment and office expenses, etc)</i>
	\$28,557
	\$33,097 plus leave allocation

**AGENDA
WATER DISTRICT 170
2018 ANNUAL MEETING
Tuesday, January 23, 2:00 pm
American Legion Hall
Challis ID**

Call Meeting to Order

Selection of Meeting Chairman and
Secretary

Jim Hawkins

Read and Approve 2017 Minutes

Watermaster Report
-2017 Activities
-2018 Goals and Objectives

Present 2018 of Proposed Resolutions and Budget

Revision and/or Adoption of Budget and Resolutions,
Election of Watermaster

Other Items of Business

Set Time and Place of Next Annual Meeting

Adjournment of Meeting

**WATER DISTRICT 170
ADOPTED BUDGET 2018**

Date: January 23, 2018

Administrative Charge

Watermaster Services \$0

Financial Review \$0

Administrative Subtotal
\$0

Estimated 2017 Carryover \$0

Recommended Administrative Assessment \$0

Measuring and Reporting Charges-for non-subdistrict diversions

Watermaster Assistants \$0

Clerical Staff \$0

Measuring and Reporting Subtotal
\$0

Estimated 2017 Carryover \$0

Recommended M & R Assessment \$0

Total 2018 Budget \$0

**Total 2018 Assessment

\$0

ANNUAL MEETING MINUTES
WATER DISTRICT 170 – UPPER SALMON RIVER
Tuesday, January 23, 2018
Advisory Committee – 1:00 pm
General Meeting - 2:00 pm
American Legion Hall, Challis ID

The Advisory Committee convened at 1:00 pm, prior to the general meeting. In attendance were Charlie Boge (non-sub), Tom McGowan (72D), Jeri D'orazio (72A), George Miller (73), Jim Hawkins (72F), Richard Giampadreglia (CMI), and watermaster Cindy Yenter.

The group discussed the need to modify the composition of the advisory committee to add representation for the Lemhi Basin which is being added to WD170 this year. The watermaster had visited with some Lemhi water users, who had suggested two Lemhi seats on the WD170 Advisory Committee. Because the addition of the Lemhi Basin nearly doubles the number of water rights and administered diversions in WD170, the group agreed.

The watermaster had reached out to both USFS and BLM regarding their seats on the WD170 Advisory Committee. Tom Ford with USFS was interested in participating but was on furlough the day before the meeting and did not attend. BLM never responded. Jim Hawkins suggested that the seats be left in place and that the district be sure and invite agency representatives every year. That way the agencies could not claim they were being excluded.

The watermaster had proposed changes to the Resolutions which cleaned up some awkward language, inserted consistent acronyms, and clarified that WD170 would not assess sub-districts who are operating according to state law. The group agreed to recommend these changes. The watermaster had also proposed the addition of a sentence which stated that WD170 might assess in non-subdistrict areas in the future. The committee rejected this change, insisting this issue could be addressed later. Jim Hawkins asked the watermaster to inventory all the non-sub diversions in the coming year and evaluate the measurement needs and administrative cost. The four largest non-sub diverters (Challis Irrigation, Gini Ditch, City of Challis and First Fruits) are self-reporting to WD170.

The Advisory Committee meeting adjourned at approximately 1:50 pm.

The Annual Meeting of Water District 170 was called to order by Jim Hawkins at approximately 2:00 pm. The Advisory members were joined by eight other water users for the general meeting.

Jim Hawkins was unanimously selected to be the meeting chair. Cindy Yenter offered to record the meeting and prepare minutes.

Copies of 2017 minutes were distributed and reviewed and were approved with no objections.

Cindy Yenter gave a watermaster report which described her field activities in WD170 during 2017 and her goals and plans for WD170 in 2018. That report is attached to these minutes. She also presented the snowpack report and a brief overview of pending legislation. The watermaster announced that

there is a public hearing scheduled for February 1 in regard to the expansion of WD170 to include the Lemhi Basin.

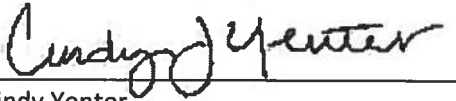
The Watermaster offered some general information regarding filing of stockwater claims on federal land, and insurance requirements for water districts. Since the watermaster is a State of Idaho employee, she is already fully covered by the State's insurance. Any other duly appointed watermaster or watermaster assistant are also covered by the State's liability insurance while on duty; water districts must provide worker's compensation insurance.

Chairman Hawkins presented the proposed 2018 resolutions, and recommended the changes discussed at the Advisory meeting. IDWR will continue to provide watermaster services, Cindy Yenter will be appointed WD170 Watermaster for 2018, and Water District 170 will continue to have a zero budget in 2018 and will not make assessments. A motion was made and seconded to adopt the resolutions as recommended by the Advisory Committee, and to strike the entry regarding assessment of non-sub areas.

The 2019 meeting will be held on the fourth Tuesday of January, in Challis. The best time for the meeting was discussed. Most in attendance favored the afternoon meetings. No vote was taken.

There being no other business brought forth, Chairman Hawkins asked for a motion, and adjourned the meeting at 2:24 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Cindy Yenter". The signature is written in a cursive style and is positioned above a horizontal line.

Cindy Yenter
102 S Warpath
Salmon ID 83467

WATER DISTRICT 170 UPPER SALMON RIVER

**PREVIOUSLY ADOPTED RESOLUTIONS WILL REMAIN IN EFFECT UNTIL CHANGED BY
SUBSEQUENT RESOLUTION OR OTHERWISE ALTERED BY MAJORITY VOTE OF THE
WATER RIGHT OWNERS IN THEIR ANNUAL MEETING OR SPECIAL MEETING CALLED
FOR SUCH PURPOSE**

DISTRICT BYLAWS

Adopted 2007

The Idaho Department of Water Resources (IDWR) Watermaster Handbook and related Idaho Statutes (both as may be duly amended from time to time) and Resolutions as duly approved by the water right owners of the District shall serve as the Upper Salmon Water District No. 170 (WD170) Bylaws.

WATERMASTER TERM OF SERVICE

Adopted 2008

Until changed by subsequent Resolution or otherwise altered by majority vote of the water right owners in their Annual Meeting or special meeting called for such purpose, it is herewith resolved that the WD170 Watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting.

ELECTION OF OFFICERS

Adopted 2007

Until changed by subsequent Resolution or otherwise altered by majority vote of the water right owners in their Annual Meeting or special meeting called for such purpose, it is herewith resolved that District Officers shall be elected at the end of each Annual Meeting allowing incumbents to conduct the entire meeting and Agenda business prior to any potential change(s).

OFFICER AUTHORITY

Adopted 2007

Upon being duly elected by water right owner majority vote at their Annual Meeting the Secretary/ Treasurer shall, until replaced by subsequent majority vote of the water right owners in their Annual Meeting or special meeting called for such purpose, have full authority to sign on behalf of the District including, but not limited to, the District bank account(s). The Chairman and Watermaster shall also have alternate signature authority for the District bank account(s).

WATER RIGHT OWNERSHIP BY MULTIPLE PARTIES

Adopted 2007

Any water right(s) owned by more than one individual (or married couple) shall declare a single individual (or married couple) who shall represent all other owner's interests and be the primary contact with the District on relevant District issues.

WATERMASTER ACCESS

Adopted 2009

Until changed by subsequent Resolution or otherwise altered by majority vote of the water right owners in their Annual Meeting or special meeting called for such purpose, it is herewith resolved that all users shall provide for watermaster access to control structures and measuring devices. If the access is through a locked gate, the user shall, upon request by the watermaster, provide to the watermaster or deputy watermaster a key or combination to such locks.

ANNUAL MEETING DATE

Adopted 2007

Until changed by subsequent Resolution or otherwise altered by majority vote of the water right owners in their Annual Meeting or special meeting called for such purpose, it is herewith resolved that the WD170 Annual Meeting shall be the fourth (4th) Tuesday in January on a date, time and place to be determined at the Annual Meeting each successive year.

**WATER DISTRICT 170
UPPER SALMON RIVER**

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DISTRICT PAYMENT TERMS

Adopted 2007

1. Annual Adopted Budget payment shall be payable on or before March 1; any other billing within thirty (30) days following such billing; the postmark date will be considered the date of payment.
2. If not paid by April 1st the water user shall be charged in accordance with Statute 42-613 which provides for a late fee of 10% of the amount and interest of 1% per month.
3. If not paid in full (partial payments shall not be acceptable) including Late Fee by April 1st, Treasurer shall so inform the Watermaster who shall immediately terminate water delivery to the water right owner who is in payment default.
4. Treasurer must thereafter receive the original invoice amount, Late Fee(s) plus a \$25.00 Watermaster Service Fee before Treasurer shall advise the Watermaster who shall then again deliver the applicable right(s).
5. A returned or insufficient fund check shall require the Treasurer to so advise the Watermaster who shall immediately terminate the appropriate water delivery. All monies originally due plus applicable bank charges and any charges then resulting from unmet District payment terms must be paid in cash, cashier's check or money order before Treasurer shall so advise the Watermaster who shall then deliver the appropriate water right(s).
6. In the event payment in full is not received by the end of the then current irrigation season (or sooner if the Treasurer determines sale of the property and associated water right[s] is imminent), the Treasurer may, on behalf of the District, initiate legal action in Small Claims Court against the water right owner(s). Eventual recovery is to include costs incurred by such action as well as all other monies due.

Note: When a water delivery termination is imminent and there are others utilizing the same diversion that could be affected, those others affected shall, whenever possible, be advised of said delivery termination as soon as possible after the problem arises so they shall have the opportunity, if they so desire, to deal with the matter as they may deem appropriate before water delivery is reduced by the amount covered by the applicable right(s) being terminated

PROXY VOTING & SUBORDINATED WATER RIGHTS

Adopted 2007

1. In accordance with District Bylaws, proxy votes shall not be allowed "except that in the absence of the owner a right may be voted by another person present who has the use of the right for the ensuing season, such as a tenant, lesser or contract purchaser".
2. In such case(s) or whenever a right is subordinated and/or "worked" by anyone other than the owner a form adopted and provided by the District shall be completed and returned to the Secretary/Treasurer to remain on file throughout the term stating with whom such agreement exists, whether such voting right is granted, and/or granting authority to represent the water right owner on any other water issues that may arise during the irrigation season or balance of the agreement term to be recorded by water right owner with the County Recorder of jurisdiction.

WATER DISTRICT 170 UPPER SALMON RIVER

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ADVISORY COMMITTEE STRUCTURE

Adopted 2018

A WD170 Advisory Committee shall be elected to provide input to the watermaster and the Director of IDWR. The WD170 Advisory Committee shall be comprised of 14 total seats, as follows:

Sub-district representatives (8 total): Stanley Basin (1 seat), Clayton Area (1 seat), Garden Creek (1 seat), Challis Creek (1 seat), Morgan Creek (1 seat), Pahsimeroi Basin (1 seat), Lemhi Basin (2 seats)
Basin 72 non sub-district area irrigation (2 seats)
Commercial/industrial/ municipal/other uses (2 seats)
US Forest Service (1 seat)
US Bureau of Land Management (1 seat)

Seats may be added to or subtracted from the WD170 Advisory Committee in subsequent years depending on further revisions or expansions of the district boundaries to be determined as necessary. Each group represented may also select an alternate for each seat.

Representatives for sub-district areas will be selected during that sub-district's annual meeting. The sub-district will notify the WD170 watermaster of the representative(s) selected following the sub-district annual meeting. Representatives for the non-sub-district groups will be selected at the WD170 annual meeting. The WD170 Advisory Committee will meet as often as needed to address the structure, governance and operation of the district.

CURRENT YEAR ADVISORY COMMITTEE MEMBERS

Adopted 2018

Basin 72 non sub-district area irrigation (2 seats) – Gary Chamberlain, Charlie Boge
Basin 71 & 72 commercial/industrial/ municipal/other uses (2 seats) –
City of Challis: Cory Rice
Thompson Creek Mine: Richard Giampedraglia
US Forest Service –
US Bureau of Land Management -
Sub-district representatives – To be selected by each entity

WATERMASTER SERVICES

Adopted 2018

Watermaster services for WD170 shall be provided by IDWR and the Director shall name or appoint a Department employee to serve as the WD170 Watermaster for the ensuing year.

**WATER DISTRICT 170
UPPER SALMON RIVER**

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BUDGET RESOLUTION

Adopted 2018

Recognizing that IDWR will appoint a watermaster for WD170 with the understanding that water users in areas organized as sub-districts within WD170 will each elect and fund a sub-district watermaster to perform the day to day duties within their sub-district, it is resolved that,

- 1) The existing sub-districts will each adopt a budget to be collected from the users within the respective sub-districts only, and that users not within that sub-district will not be responsible for any portion of that sub-district budget.
- 2) A sub-district that adequately measures, records, reports and controls diversions will not be subject to assessments from WD170.

For the current year, the Budget for WD170 shall be \$0.00.