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DEPT. OF WATER RESOURCES
SOUTHERN REGION

**BIRCH CREEK WATER USERS ANNUAL MEETING
MINUTES
January 14, 2014
7:00 P.M.
OAKLEY CANAL COMPANY OFFICE**

PRESENT:

Ryan Hawker
Tim Payton
Earl Dayley

Chantry Whittle
Marilyn Short
James Mullen

Blake Matthews
Jim McBride
Rick Larson
Jared Mitton

Tim Payton, called the meeting to order at 7:00 p.m. The meeting was held at the Oakley Canal Company Office at 100 West Elm Street, Oakley, Idaho.

I. Elections:

1. Meeting Secretary: Earl Dayley made a motion to appoint Marilyn Short meeting secretary, Jim McBride seconded the motion. All agreed, Motion carried
2. Election of Officers: Earl Dayley nominated Blake Matthews for President. Ryan Hawker seconded the motion . The voting was unanimous in favor of the nomination. Ryan Hawker nominated Tim Payton as Secretary-treasurer. Jim McBride seconded the motion. The voting was unanimous in favor. Blake Matthews then assumed his position as president and conducted the remainder of the meeting.
3. Watermaster appointment: Jim McBride made a motion to continue the contract with Oakley Canal Co. for Watermaster responsibilities, with James Mullen as Watermaster. Earl Dayley seconded the motion, all approved, motion carried.

II. Minutes:

The minutes of the 2013 Annual Birch Creek meeting were read by Blake Matthews. Jim McBride made a motion to approve the minutes, Earl Dayley seconded the motion, all approved, motion carried.

III. Financial Report:

Marilyn Short was asked to present a financial report. The current bank balance is \$20,600.24. Two fees were presented for payment: \$5000.00 to Oakley Canal Company for the 2012 water master fees and \$300.00 to Marilyn Short for Secretarial Fees. A bill from Oakley Canal Company for \$342.93 was presented. James Mullen explained the bill was for work he did installing a repair coupler to tie in to the existing Birch Creek line.

Earl Dayley made a motion to pay the bills, Jim McBride seconded the motion all agreed, motion carried.

The 2014 budget was discussed, and it was decided to keep the budget of \$8300.71 the same as 2013. The water assessments will remain the same with the exception of adding \$1.50 to each bill to cover the billing fee charged by the county. It was suggested that Blake Matthews and Tim Payton visit the bank together to add Blake's name as a signature on the checking account, removing Steve Manning's name.

Marilyn Short was asked to contact the county clerks office for a list of delinquent accounts.

IV. Watermaster Report: The watermaster report was passed around for all to look at, while James Mullen explained the Watermaster report. Jim McBride made a motion to accept the Watermaster report. Earl Dayley seconded the motion, all agreed, motion carried.

V. Old Business:

1. The Water Trade Agreement was discussed. Earl Dayley made a motion to continue the 2008 agreement for the 2013 season.

2. The opening date of the 2013 water season is April 15th. Jim McBride made a motion to set that date as opening day. Earl Dayley seconded the motion, all agreed, motion carried.

3. Steve Manning received a request to fill in the irrigation ditch on the left side of the library. After discussion regarding the legal and practical reasons it was decided to approve the request with the following conditions : that Birch Creek Irrigation District retain its right-of-way easement in case the ditch needs to be used at a later. Marilyn Short was asked to write an agreement to that effect.

4. Jim McBride requested that we buy approximately 1200' of pipe to continue last year's pipeline project. The cost is approximately \$5000. Steve Manning proposed we put this on hold until the March board Meeting.

VI. New Business:

1. The Water agreement was explained and discussed. James Mullen explained that there is a pipe line tie-in to Birch Creek now. Ryan Hawker explained he was using Steve Manning's water and wanted to leave the trade agreement the same. Tim Payton made a motion to continue using the trade agreement another year. Earl Dayley seconded the motion, all agreed, motion carried.

2. Jared Mitton was at the meeting to discuss the deteriorating pipe at the main street crossing on Highway 27 at the corner of Main St. He reported that the pipe is collapsing and needs replacing. James felt that the new pipe needed to be 10" pipe and would need to be 60' long. The board agreed to give Blake Matthews the authority to check into the situation and make the decision as to how best to repair the pipe. He was given a \$5000 budget and if it would require more money the board would need to again

review the situation and costs. Jared Mitton will research the matter and find out who's responsibility the job would be and who will pay for the repairs. Jared and Blake will coordinate the project.

3. James Mullen discussed the need for a tie in vent to the Birch Creek pipe line connection. An 8" saddle with riser was suggested by James. Jim McBride made a motion to approve the work with James Mullen doing the work. Earl Dayley seconded the motion, all agreed, motion was approved.

4. The need for an advisory board was discussed. Jim McBride made a motion to have such a board appointed. Earl Dayley seconded the motion. All approved, motion carried.

Blake Matthews appointed Tim Payton, Jim McBride and himself to the board.

The next Annual board meeting was scheduled for Tuesday, January 13, 2014 at 7:00pm at the Oakley Canal Company office.

Earl Dayley made a motion to adjourn the meeting, Jim McBride seconded the motion and meeting was adjourned at 8:25pm.

President

Secretary