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WATER RESOURCES  
WESTERN REGION

Payette River Basin, State of Idaho  
Water District No. 65

Chairman: Ron Mio  
Vice Chairman: Darlene Maxwell  
Secretary: Dennis Lammey  
Watermaster: Ron Shurtleff

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## Regular Board Meeting

**Date:** February 11, 2014  
**Time:** 8:00 p.m.  
**Location:** Payette River Irrigation Office

**Attending:** Marcia Herr, Fred Coburn, Ron Mio, Joy Sisler, Jim Standley, Dennis Lammey, Doyle Fackler, Darlene Maxwell, Dyke Nagasaka, Chad Henggeler, Wayne Martin, Walter Garman, Megan Wells, Jamie White, Recording Secretary and Watermaster Ron Shurtleff

**Guests:** Brian Sauer, Water Conservation Engineer P.E., USBR

Chairman Ron Mio called the meeting to order.

**Minutes:** The December 9, 2013, meeting minutes were presented in written form to all persons in attendance to review. Chairman Mio asked if there were any additions or corrections. **Dennis Lammey moved and Darlene Maxwell seconded to approve the December 9, 2013, minutes as presented. Passed.**

**Financial:** Chairman Mio asked Ron to review the financial statement for the district. Ron reported a checking account balance of \$6,067.72 and a balance in the State Treasury Fund of \$286,048.54 resulting in a checking and savings total of \$292,116.26. Total accounts receivable equaled \$13,377.11. Total fixed assets are \$82,556.22 producing a total assets balance of \$388,076.89. Ron then reviewed the profit and loss statement and stated that as of February 11, 2014, the District is showing a negative net income of \$38,816.26. Chairman Mio asked if there were any other questions or concerns. **Doyle Fackler moved and Dennis Lammey seconded to approve the Financial Statement as presented. Passed.**

**USRB Update:** The floor was then turned over to Brian Sauer, US Bureau of Reclamation. Mr. Sauer presented a slide show and reviewed the Water Supply Outlook. He provided slides that showed the snow water equivalent has jumped up significantly in the last week due to the precipitation. Brian then reported on the present reservoir conditions; he pointed out that the Payette Reservoir System is 60% full, which includes Cascade Reservoir at 61% full and Deadwood at 53%.

He then stated they are still working on the new microwave system to connect Black Canyon to Cascade and Deadwood Reservoirs; currently they are using a radio system and the upgrade will move them into a microwave system

Watermaster

Report:

Ron included the packets the Idaho Water Resource Board Rental Pool 2012 Annual Summary. These rental pools are active in WD #1, #63, #65 and #65-K; they facilitate the optimum use of water in these areas and provide revenue to the Board. Revenue from these pools provided a total of \$400,850.64 to the Board in 2012, although slightly down from 2011, it continues to remain strong compared to historic trends since 1991.

Ron Shurtleff then reviewed the 2013 Cost Share Applications. He stated that he does not have the invoice to pay the Farmers Co-op Westside Lateral Piping Project yet; once paperwork is received, all projects will be completed and paid-in-full for a total amount of \$80,027.58. Ron also reported he had forgotten to post the Westside Lateral project payment as a liability and carry it into the 2014 year. He reported the item will be paid in the 2014 year but will actually be a 2013 budget year item.

The 2014 Cost Share Applications were then reviewed. Ten applications were submitted and each project was discussed in detail; it was determined the Last Chance Ditch Upper Spill Regulation Gate Installation, the Emmett Irrigation Extension of concrete liner on North Canal, the Black Canyon Automated Check at Hartley Siphon, the Farmers Co-op Lateral #4 Improvement Project and the Jonathan Skinner Automated Check on Cobb Waste will all be postponed to the 2015 water season due to funding availability. **Moved by Dennis Lammey and seconded by Doyle Fackler to approve five 2014 Cost Share Applications, which include the Washoe Irrigation River Diversion Improvement Project, the Enterprise Ditch Piping of two large lateral systems, the Black Canyon Purchase of Equipment for "Aqualastic", the Lower Payette Ditch Automation of Canal Check and the Letha Irrigation three Automation Site Upgrades (Verizon). Passed.**

Ron updated the Board on the offsite service of data storage to safeguard against a fire or other disaster for Water Dist. records. He stated things are progressing very well and has about two years completed. He will continue to report as needed.

He also reported that the Water District is now insured with ICRMP. This change was approved at the Annual Meeting in January.

IWUA

Request:

Ron included in the packets an urgent request for assistance from the Idaho Water Users Association. They are requesting a contribution to help defray the cost of preparing the formal comments and technical report submitted to FDA. The suggested contribution for irrigation delivery entities is one cent per acre, or one dollar for every 100 acres. **Moved by Doyle Fackler and seconded by Dennis Lammey to discuss this matter in the Payette River Water Users meeting. Passed.**

Conference

Room:

Ron provided some suggestions to upgrade the conference room and office; he included several different pricing options for a 70", 75" and 80" Big Screen Monitor. He has been working with Hit Industries on the installation details. Also discussed was the laptop upgrade, which has already been approved. **Darlene Maxwell moved and Wayne**

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Martin seconded to authorize Ron to purchase an 80" Big Screen Monitor and mounting hardware for the Conference Room and to upgrade the laptop with the recommendation to keep the total cost within budget and hopefully not to exceed \$5,500. Passed.

Adjournment: Chairman Mio asked if there was any further business that should be considered at this annual meeting. Hearing none the meeting was adjourned.

Respectfully Submitted

\_\_\_\_\_  
Ron Shurtleff, Watermaster

\_\_\_\_\_  
Jamie White, Recording Secretary

5:20 PM

02/28/14

Accrual Basis

Water District No. 65  
Balance Sheet  
As of February 28, 2014

Feb 28, 14

ASSETS

Current Assets

Checking/Savings

Checking - Water District 7,904.32

State Treasurer 286,048.54

Total Checking/Savings 293,952.86

Accounts Receivable

A/R - Assessments 2,712.98

Acct. Rec. - Rental Pool 4,904.84

Total Accounts Receivable 7,617.82

Total Current Assets 301,570.68

Fixed Assets

Office Equipment 20,217.57

Field Equipment 35,038.65

Vehicles 27,300.00

Total Fixed Assets 82,556.22

TOTAL ASSETS 384,126.90

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Cost - Share Funds Payable 191.27

Payroll Liabilities

FUTA 30.65

SUI 27.84

Total Payroll Liabilities 58.49

Printing Expense Payable 902.72

Total Other Current Liabilities 1,152.48

Total Current Liabilities 1,152.48

Total Liabilities 1,152.48

Equity

Equity - Equipment 82,556.22

Retained Earnings 343,184.45

Net Income -42,766.25

Total Equity 382,974.42

TOTAL LIABILITIES & EQUITY 384,126.90

**Water District No. 65**  
**Profit & Loss**  
January through February 2014

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MAR 04 2014

WATER RESOURCES  
WESTERN REGION

	Jan - Feb 14
Ordinary Income/Expense	
Expense	
Payroll Expenses	
Salary - Watermaster	5,108.33
Payroll Taxes	
Company FICA Expense	316.72
Company Medicare Expense	74.07
Company Fed Unemployment Tax	30.65
Company State Unemployment Ta	27.84
Total Payroll Taxes	449.28
Benefits - Medical Insurance	1,516.65
Benefits - Retirement	510.80
Total Payroll Expenses	7,585.06
Office Rent	1,150.00
Office Assistance	800.00
Postage and Delivery	303.35
Postage Reimbursaal Account	0.00
Office Supplies	64.14
Telephone	187.12
Professional Fees	
Accountant Fees	2,650.00
Total Professional Fees	2,650.00
Automobile and Mileage	1,149.13
Dues and Subscriptions	500.00
IWUA Basin Members Dues	23,208.80
Water Education	
Contributions	500.00
Total Water Education	500.00
Internet Services	49.90
Travel and Training	
IWUA Convention Expense	180.00
Meals and Lodging	13.76
Total Travel and Training	193.76
Repairs and Maintenance	
Equipment Repairs	58.00
Total Repairs and Maintenance	58.00
Interest Expense	
Interest Exp.- Rental Pool	268.00
Total Interest Expense	268.00
Insurance	
Property Insurance	99.00
Total Insurance	99.00
Equip. Purchases, Office & Field	3,999.99
Total Expense	42,766.25
Net Ordinary Income	-42,766.25
Net Income	-42,766.25