

Payette River Basin, State of Idaho  
Water District No. 65

Chairman: Ron Mio  
Vice Chairman: Darlene Maxwell  
Secretary: Dennis Lammey  
Watermaster: Ron Shurtleff

102 North Main Street  
Payette, Idaho 83661

Phone: 208-624-4465  
Fax: 208-642-1042  
E-Mail: [wd65@srvinet.com](mailto:wd65@srvinet.com)

RECEIVED

JUN 03 2014

WATER RESOURCES  
WESTERN REGION

**Regular Board Meeting**

**Date:** May 13, 2014  
**Time:** 8:00 p.m.  
**Location:** Payette River Irrigation Office

**Attending:** Marcia Herr, De Burr, Ron Mio, Jim Standley, Darlene Maxwell, Dyke Nagasaka, Roy Maxwell, Dennis Lammey, Marc Haws, Joy Sisler, Megan Wells, Jim Hutchins, Jamie White, Recording Secretary and Watermaster Ron Shurtleff

**Guests:** David Hoekema, Hydrologist, Idaho Department of Water Resources

Chairman Ron Mio called the meeting to order

**Minutes:** The April 8, 2014, meeting minutes were presented in written form to all persons in attendance to review. Chairman Mio asked if there were any additions or corrections. **Dennis Lammey moved and Jim Standley seconded to approve the April 8, 2014, minutes as presented. Passed.**

**Financial Report:** Chairman Mio asked Ron to report on the financial statement for the district. Ron reviewed the budget to actual worksheet by line item and stated all funds are on track for the year. There is a checking account balance of \$14,161.70 and a balance in the State Treasury Fund of \$278,243.34 resulting in a checking and savings total of \$292,405.04. Assessments have been sent and the total accounts receivable is at \$57,029.02; total fixed assets remain at \$82,556.22, producing a total assets balance of \$431,990.28. Ron then reviewed the profit and loss statement and stated that as of May 13, 2014, the District is showing a positive net income of \$5,103.50. Chairman Mio asked if there were any other questions or concerns. **Dennis Lammey moved and Darlene Maxwell seconded to approve the Financial Statement as presented. Passed.**

**IDWR Update:** The floor was then turned over to David Hoekema, Hydrologist, Idaho Department of Water Resources. Mr. Hoekema supplied a printout of the 2014 Snowpack Update; he highlighted several main points including: the winter ridge that blocked moisture most of the winter; the snowpack showing about normal (1981-2010); low snowpack is melting out more slowly and the forecast is looking to be warm and possibly wet.

Mr. Hoekema reported in 2013 the Committee of Nine requested Water District #1 prepare an updated manual describing the concepts, and procedures used for water deliveries by the district. The manual begins with basin delivery concepts, and gradually moves into more complex issues where unique water deliveries exist. Mr. Hoekema stated the Department of Water Resources is conducting a workshop with a process of working through the recently completed manual. He went on to say that one of his goals is to compose a manual for the Payette Basin when his work schedule will allow.

Watermaster  
Report:

Ron presented a Water Supply Outlook report sent from Brian Sauer which reviewed the snowpack and reservoir report and the temperature and precipitation probability. It showed the present reservoir conditions are as follows; the Payette Reservoir System at 84% of capacity, which includes Cascade Reservoir at 83% full and Deadwood at 85%.

The report indicated that despite the long dry period during a large part of the winter the above normal precipitation during March and April has returned the basin to near normal runoff predictions. Mr. Sauer's report indicated predictions for runoff at Horseshoe Bend gage to be 93 % of the thirty year average. He had also noted similar years of 2008, 2009 and 1989 where snow water conditions were similar. In these years the reservoir system was able to fill and this current year conditions appear to be slightly better than the three years chosen for comparison.

Ron concluded the report with a positive outlook for the upcoming season.

Ron reported for the benefit of the Advisory Board and Mr. Hoekema that he has not yet entered current year's data into the accounting system because of the problem of some reporting stations that are not producing quality data. He went on to explain the Farmers and Noble Maintenance company had upgraded their computerized control and monitoring system over the past winter and as luck would have it, a few of the key sites to the accounting, are providing incorrect data. Ron stated he is working with Rick York and Shane Livingston to correct the deficiencies and will not begin entering data until he is assured the information is correct.

Ron provided a copy of the approved 2014 Cost Share Projects including: Washoe Irrigation Dist. – River Diversion Improvement Project for \$27,019; Enterprise Ditch Co. – Piping of 2 large lateral systems at \$25,000; Black Canyon Irr. Dist. – Purchase of equipment for "Aqualastic" for \$37,500; Lower Payette Ditch – Automation of canal check for \$4000 and the Letha Irrigation & Water – 3 automation site upgrades with Verizon for \$1,875 for a total requested assistance of \$95,394. Lower Payette has also requested \$3000 towards Water Tribidity Sampling and Sensors under the Water Quality Improvement Projects. Ron stated there has been no changes to the list of projects but he realized after the last meeting that it might be good for the applicants to see the reassurance if their project is on this list.

Ron reviewed the 2014 assignments to the Rental Pool to date; Out of Basin contributions are Black Canyon with 12,800af; Farmers Co-op with 25,000af; Noble Ditch with 9,947af and Lower Payette with 9,947af. for a total of 59,562af. He is still waiting to hear from Emmett Irrigation and Lake Irrigation Dist.

Ron further reported that he has received a request from Water District #1 to seek water to assume possibly up to 20,000 acre-feet of the eastern Idaho Commitment. Ron stated the eastern Idaho District is wishing to have some water with flexibility to apply to some of their programs for aquifer recharge or mitigation of other natures that will assist with their ongoing issue of a depleting aquifer.

Ron then reported that he is still working on making the Big Screen Monitor compatible with wireless operation and hopes to be capable of organizing the meeting room in the same manner we have become accustomed as soon as that is achieved. He stated he is hopeful that his new laptop will make this possible.

Ag Water  
Safety  
Program:

Ron said in regard to the new policy of the Idaho Water Users Association where they plan to send invoices for their Ag Water Safety Program, rather than asking for voluntary contribution: he is fearful that in the Payette Basin the plan may be counterproductive. This is because the membership in the Basin has their dues paid by with district funds and in many cases entities are members but not involved with the policies or activities with IWUA. He said he expects that each year there would be a large percentage of invoices that were not fulfilled and the bookkeeping would soon become unmanageable. Ron suggested that the IWUA should try to find funds within their current budget to fund the program by trimming unessential activities. He also suggested that the Payette Basin might consider placing this responsibility in the Payette River Water Users Association activities.

Outdated  
Financials:

Ron also reported on an opportunity to have our outdated financial documents such as cancelled checks and payables shredded through Western Records Destruction. They would provide a container then retrieve and shred the documents. Ron stated he was advised by our CPA certain financial records over five years could be destroyed. Discussion ensued. **Moved by Jim Standley and seconded by Marc Haws to shred outdated financials past seven years. Passed.**

Additional  
Comments:

Ron reminded the board that he will be attending the Water Law Seminar in Sun Valley on June 23-24, 2014.

Adjournment: Chairman Mio asked if there was any further business that should be considered at this meeting. Hearing none the meeting was adjourned.

Respectfully Submitted

---

Ron Shurtleff, Watermaster

---

Jamie White, Recording Secretary

2:49 PM

05/29/14

Accrual Basis

**Water District No. 65**  
**Balance Sheet**  
**As of May 29, 2014**

May 29, 14

**ASSETS**

**Current Assets**

**Checking/Savings**

Checking - Water District 57,312.23  
State Treasurer 278,265.66

**Total Checking/Savings** 335,577.89

**Accounts Receivable**

A/R - Assessments 5,906.58  
Acct. Rec. - Rental Pool 3,045.61

**Total Accounts Receivable** 8,952.19

**Total Current Assets** 344,530.08

**Fixed Assets**

Office Equipment 20,217.57  
Field Equipment 35,038.65  
Vehicles 27,300.00

**Total Fixed Assets** 82,556.22

**TOTAL ASSETS** 427,086.30

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

Payroll Liabilities  
SUI 27.84

**Total Payroll Liabilities** 27.84

Printing Expense Payable 902.72  
Payable to Lessor - In Basin 6.00  
Payable to IDWRB - Fees 0.60

**Total Other Current Liabilities** 937.16

**Total Current Liabilities** 937.16

**Total Liabilities** 937.16

**Equity**

Equity - Equipment 82,556.22  
Retained Earnings 343,184.45  
Net Income 408.47

**Total Equity** 426,149.14

**TOTAL LIABILITIES & EQUITY** 427,086.30

2:52 PM  
 05/29/14  
 Accrual Basis

**Water District No. 65**  
**Profit & Loss**  
 January 1 through May 29, 2014

Jan 1 - May 29, 14

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Interest Income	217.12
Assessment Revenue	75,105.55
Administrative Fee Revenue	
Admin Fees - In Basin	3.90
<b>Total Administrative Fee Revenue</b>	<u>3.90</u>
<b>Total Income</b>	<u>75,326.57</u>
<b>Gross Profit</b>	75,326.57
<b>Expense</b>	
<b>Payroll Expenses</b>	
Salary - Watermaster	20,433.32
<b>Payroll Taxes</b>	
Company FICA Expense	1,266.87
Company Medicare Expense	296.28
Company Fed Unemployment Tax	42.00
Company State Unemployment Ta	111.36
<b>Total Payroll Taxes</b>	<u>1,716.51</u>
Benefits - Medical Insurance	3,791.61
Benefits - Retirement	2,043.20
<b>Total Payroll Expenses</b>	<u>27,984.64</u>
Office Rent	2,875.00
Office Assistance	2,000.00
Postage and Delivery	511.41
Postage Reimbursaal Account	0.00
Office Supplies	672.54
Telephone	548.98
ArcGIS License Maintenance fee	1,400.00
<b>Professional Fees</b>	
Accountant Fees	2,650.00
<b>Total Professional Fees</b>	<u>2,650.00</u>
Automobile and Mileage	1,905.82
Dues and Subscriptions	903.67
IWUA Basin Members Dues	23,208.80
<b>Water Education</b>	
Contributions	1,000.00
<b>Total Water Education</b>	<u>1,000.00</u>
Internet Services	322.75
<b>Travel and Training</b>	
IWUA Convention Expense	360.00
Meals and Lodging	47.60
<b>Total Travel and Training</b>	<u>407.60</u>
<b>Repairs and Maintenance</b>	
Equipment Repairs	58.00
<b>Total Repairs and Maintenance</b>	<u>58.00</u>
<b>Interest Expense</b>	
Interest Exp.- Rental Pool	268.00
<b>Total Interest Expense</b>	<u>268.00</u>
<b>Insurance</b>	
Property Insurance	99.00
Insurance - Other	21.00
<b>Total Insurance</b>	<u>120.00</u>
Miscellaneous	313.90
Equip. Purchases, Office & Field	3,999.99

2:52 PM  
05/29/14  
Accrual Basis

**Water District No. 65**  
**Profit & Loss**  
**January 1 through May 29, 2014**

	Jan 1 - May 29, 14
Cost - Share Incentive Prog. Water Management	3,967.00
<b>Total Cost - Share Incentive Prog.</b>	<b>3,967.00</b>
<b>Total Expense</b>	<b>75,118.10</b>
<b>Net Ordinary Income</b>	<b>208.47</b>
<b>Net Income</b>	<b>208.47</b>