

Kaiser, Anna

From: Kaiser, Anna
Sent: Tuesday, January 29, 2019 2:06 PM
To: 'jaashbrook@frontiernet.net'
Subject: Annual Water District Meeting Information
Attachments: 65B MeetingInfoRequestCoverLetter.docx; 65B MeetingInfoRequestForm.docx; MeetingChecklist.docx; WD65B MailingList (01-29-19).xls

Good Afternoon,

Please see all attached documents and contact me with any questions or concerns.

Thank you,
Anna

Anna Kaiser | Administrative Assistant I
IDWR-Western Region
2735 W Airport Way, Boise ID 83705
(208).334.2190 | anna.kaiser@idwr.idaho.gov



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

Brad Little
Governor

GARY SPACKMAN
Director

January 29, 2019

JOSEPHINE A ASHBROOK

VIA EMAIL: jaashbrook@frontiernet.net

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Anna Kaiser at (208)334-2190 or Anna.Kaiser@idwr.idaho.gov.

Sincerely,

Anna Kaiser
Administrative Assistant

Enclosures



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Director

To: **65B Porter Creek & Tributaries**
From: Anna Kaiser
Date: January 29, 2019
Re: Annual Water District Meeting Information Form

Please **complete this annual water district meeting information form and return it to IDWR** (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.**

Meeting Location

Facility Name _____

Room Name/Number _____

Street Address _____

City _____

Meeting Time/Day

Date (month, day, year) _____

Day of Week _____

Time _____

Signature, Water District Representative

Title

Representative Phone Number

Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail

2735 Airport Way
Boise, ID 83705-5082

Fax

(208)334-2348

Email

AnnaKaiser@idwr.idaho.gov

Water	Addressee	Organization	InCareOf	Address	City	State	ZipCode	Deliverable
65B	Arlene & Cliff Bledsoe Trustees	Pauline M Woods Trust		3 Coyote Point	Horseshoe Bend	ID	83629	Yes
65B	Brett Hanson			15 Maria Dr	Horseshoe Bend	ID	83629	Yes
65B	Carter & Gail Duke			80 Cook Gulch Rd	Horseshoe Bend	ID	83629	Yes
65B	Carter Duke			PO Box 88	Horseshoe Bend	ID	83629	Yes
65B	Charles & Tammy Hebrard			PO Box 1166	San Andreas	CA	95249	Yes
65B	Dr & J Investments	Dr & J Investments		PO Box 28	Horseshoe Bend	ID	83629	Yes
65B	Fall Ranch Estates			43 Faul Ranch Rd	Horseshoe Bend	ID	83629	Yes
65B	Gene Hess			151 Porter Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	George Dovel			434 Pioneer Rd	Horseshoe Bend	ID	83629	Yes
65B	J.C. Fry			PO Box 194	Horseshoe Bend	ID	83629	Yes
65B	Jeremy & Susan Kramkow			158 Porter Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	Johnnie Hess			151 Porter Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	K. Stark			2668 E Lacewood Dr	Meridian	ID	83646	Yes
65B	Kenneth & Linda Zimmer			214 Porter Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	Kevin Miller			11 Jerusalem Rd	Horseshoe Bend	ID	83629	Yes
65B	Lynn & Roger Gramkow			196 Porter Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	Pat Miller		Stark Miller	2668 E Lacewood Dr	Meridian	ID	83646	Yes
65B	Pat Miller		Kevin Miller	645 E Holly St Apt 201	Boise	ID	83712	Yes
65B	Randy & Amy Heffner			14 Hill Creek Rd	Horseshoe Bend	ID	83629	Yes
65B	Roger Miller			PO Box 253	Horseshoe Bend	ID	83629	Yes
65B	Steve Dobson			PO Box 366	Horseshoe Bend	ID	83629	Yes
65B	Susan Rumsey			PO Box 28	Horseshoe Bend	ID	83629	Yes
65B	Usdi Bureau of Land Mngt	Idaho State Office		1387 S Vinnell Wy	Boise	ID	83709-1657	Yes

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Meeting Date:

- ☐ Election of meeting chairman and secretary
- ☐ Election of water district watermaster
- ☐ Election of water district assistant watermaster(s) (optional)
- ☐ Election of water district secretary/treasurer (optional)
- ☐ Approval of adopted budget
- ☐ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Water District Representative