



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

Brad Little
Governor

GARY SPACKMAN
Director

January 28, 2019

TERRY TEEGRIST- WATERMASTER
140 S 3RD E
MOUNTAIN HOME ID 83647

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Rachel Neely at (208)334-2190 or Rachel.Neely@idwr.idaho.gov.

Sincerely,

Anna Kaiser
Administrative Assistant

Enclosures



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Director

To: 63C Little Camas Creek Basin
From: Anna Kaiser
Date: January 28, 2019
Re: Annual Water District Meeting Information Form

Please **complete this annual water district meeting information form and return it to IDWR** (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.**

Meeting Location

Facility Name _____

Room Name/Number _____

Street Address _____

City _____

Meeting Time/Day

Date (month, day, year) _____

Day of Week _____

Time _____

Signature, Water District Representative

Title

Representative Phone Number

Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail

2735 Airport Way
Boise, ID 83705-5082

Fax

(208)334-2348

Email

AnnaKaiser@idwr.idaho.gov

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Meeting Date:

- ☐ Election of meeting chairman and secretary
- ☐ Election of water district watermaster
- ☐ Election of water district assistant watermaster(s) (optional)
- ☐ Election of water district secretary/treasurer (optional)
- ☐ Approval of adopted budget
- ☐ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Water District Representative

WaterDistrict	Number	Addressee	Organization	InCareOf	Address	City	StateCode	ZipCode	Deliverable
63C		Big Sky Partnership	Big Sky Partnership	D Mc Farland	PO Box 5178	Twin Falls	ID	83303	Yes
63C		Casa Del Norte Lp	Casa Del Norte Lp		11204 N Bar 21 Dr	Glenns Ferry	ID	83623	Yes
63C		Dixie and Rich Cornell			24245 Ne Cornell Ln	Mountain Home	ID	83647-8716	Yes
63C		Double Anchor Ranches Inc	Double Anchor Ranches	Harley Riggs	5420 W Double Anchor Dr	Glenns Ferry	ID	83623-5022	Yes
63C		Fred Cooper			1955 N Haskett	Mountain Home	ID	83647	Yes
63C		Mountain Home Irrigation District		Calvin Ireland Board Chairman	140 S 3Rd East	Mountain Home	ID	83647	Yes
63C		State of Idaho	Dept of Lands		123 3 st	Boise	ID	83720-0050	No
63C		United States of America Acting Through	Usda Forest Service		550 W Fort St Msc 033	Boise	ID	83724	Yes
63C		US Dept of Agriculture	Forest Service		1249 Vinnell Way Ste 200	Boise	ID	83709	Yes