Annual Water District Meeting Checklist

RECEIVED
APR 29 2020
DEPT OF WATER RESOURCES
SOUTHERN REGION

Items to include in Minutes if applicable:

- ✓ **Water District Number and Name**
- ✓ **Meeting Date**
- ✓ **Chairman**
- ✓ **Watermaster**
- ✓ **Assistant Watermaster(s)**
- ✓ **Secretary**
- ✓ **Treasurer**
- ✓ **Advisory Committee**
- ✓ **Approved adopted budget**
- ✓ **Date, Time and Location of next annual meeting**

Please submit to Nathan Erickson, Idaho Department of Water Resources, 650 Addison Ave E Ste 500, Twin Falls ID 83301, Phone (208)736-3033, Fax (208)736-3037 the following items:

1. ✓ **Annual meeting Minutes (including all details listed above)**
2. ✓ **Adopted budgets, including a list of assessed users, amount each user is being assessed, and how assessment is being calculated.**
3. ✓ **Resolutions**
4. ✓ **Meeting sign-ins**