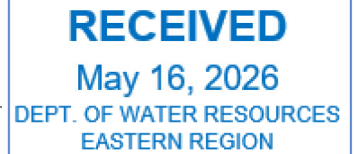


Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

13R - OXFORD CREEK



Meeting Date, Time and Location:

MARCH 20, 2026

- ☒ Election of meeting chairman and secretary (*chairman facilities meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☐ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district treasurer*
- ☐ Select an advisory committee (optional)
- ☐ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date 11/06/26 Time 7:00 pm Location MOYLE CENTER

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

A handwritten signature in black ink, appearing to be "R. [unclear]".

SECRETARY 03/20/26

Water District Representative / Title

Date

WATER DISTRICT 13R OXFORD CREEK

March 20, 2026

Minutes of the annual meeting for Water District 13R held at 7:00 PM at the Moyle Center located at 175 W. Center Street Clifton, Idaho 83228

ATTENDEES:

Lynn Garner, Brian Hennessy, Mary Dixon, Nelladee Waldron, Levi Waldron, Reed Geertsen, Donald Fisher, Patience Fisher, Burton Tew, Claude Richins, Dolletta Roberts, Rand Roberts, Talena Roberts, Tara Hennessy, Bret Yearsley, Phyllis Murphy, DeMille Coburn, Michael Hartvigsen, Jake Anderson

ITEMS:

Meeting called to order by Lynn Garner

- Meeting Minutes from April 25, 2024 (Amended July 3, 2025), read by Brian Hennessy. Meeting Minutes accepted 1st by Reed Geertsen, 2nd by Don Fisher. Opposed by Rand Roberts, Rand asked about the South Stream meetings held on July 12 and 19 of 2025. Brian Hennessy indicated meeting minutes have been prepared and will be emailed to the individuals attending the meetings.
- Proposed Budget present by Lynn Garner. Proposal was made to maintain current budget as follows:
 - Watermaster \$500.00
 - Secretary \$200.00
 - Ditch Riders \$225.00

Discussed that the adjudication filing fee will need to be paid this year. The approx. cost is \$5,000.00 based on the irrigated acreage. This fee will be paid out of the current water company account.

Financial review by Brian Hennessy:

○ Current checking account balance	\$10,067.07
○ (2) check not cashed (Lost) – to be reissued	<u>(\$600.00)</u>
○ Beginning Balance – March 20, 2026	\$9,467.07
○ Income	\$2,381.82
○ Expenses – BarZee Repairs	- \$470.02
○ Expenses – Moyle Center	- \$25.00
○ Expenses – Notary	- \$100.00
○ Expenses – North Stream Cleaning	- \$700.00
○ Expenses – Ditch Riders	- \$225.00
○ Expenses – Watermaster	- \$500.00
○ Expenses – Secretary	<u>- \$200.00</u>
Total Expenses	\$2,220.02

- Receivable for 2025 water fees \$511.06

Proposed Budget and Financial Report accepted 1st by Theron Jensen, 2nd by Reed Geertsen

- The term of the Watermaster and Secretary was discussed and agreed to be kept at a 3-year term.
- Election of Watermaster – Nominee are as follows: Rand Roberts, Burton Tew, and Lynn Garner. After counting vote of hands Lynn Garner has been elected.
- Election of Secretary – Nominee are as follows: Michael Hartvigsen and Brian Hennessy. After counting vote of hands Brian Hennessy has been elected.
- Ditch Riders will remain the same as last year.
 - Zac Cox North Stream
 - Clark Cox Barzee
 - Rand Roberts South Stream
- Water fees and water shares – A change in the structure of the water shares and fees presented by Lynn Garner.
 - Water share proposal is to change each Single Lot share to (2) two hours of plowed shares and each Double Lot share to (2) hours of plowed shares. This does not change the amount of water received by the current Single and Double lot share currently received. This will simplify the accounting of share and water schedules. New share certificates will be generated and distributed. Old Single and Double lot shares will need to be surrendered for the new Plowed shares.
 - Water fee proposal is to change the structure of the fees and the amount charged.
 - Change current plowed fees of \$1.56 to \$4.00 each
 - Change current meadow fees of \$1.34 to \$1.50 each
 - Motion was made to approve, no one opposed. Motion carried and approved.
- Water schedule presented by Lynn Garner:
 - A new water schedule will be prepared with the changes made. The new schedule will be available before April 1, 2026.
 - A copy of the water schedule can be requested via email by emailing Brian Hennessy at oxford13rwater@gmail.com
- Late fees
 - A \$50.00 late fee will be added to a shareholders billing for invoices not paid within 30 days of the stated due date.
 - If water fees and late fees are not paid by the stated time above, the water company will rent the shares to another user on the respective stream at double the fee and late fees.
 - A fair system of renting the shares will need to be agreed upon.
- Water leasing and using other people's water - If you are leasing or using other people's water with approval, please notify the respective Ditch Riders so that the water company knows.

- Ditch cleaning – We need to do a number of ditch cleaning project this year due to a low water year. The watermaster and ditch riders will coordinate the ditches to be cleaned this year. Lynn indicated that he would be cleaning areas of the South Stream on his property.
- Garner Property cows in the ditch – Last year, a committee reviewed the conditions of the ditch and agreed that measures need to be taken to keep livestock out of the ditch. Mr. Garner invested a significant amount in fencing to keep the cows out of the ditch. Several individuals disagreed with the method to keep the cows out of the ditch. Mr. Garner suggested that a committee be formed with shareholders from the other streams to review and make recommendations on how to address this issue. There is still a problem, and it needs to be resolved.
- By-Laws draft comments:
 - Watermaster – Draft indicates that the watermaster needs to own ten shares.
 - Change to “Watermaster shall be an owner of at least one share of Stock of the Company”.
 - One share, one vote.
 - Leasing surplus water needs to be addressed.

- **Next year’s annual meeting:**

It was agreed during the meeting to meet on November 13, 2026. Due to a schedule conflict the meeting has been changed as follows.

- **November 6, 2026, at 7:00 PM – Moyle Center 175 W. Center Street Clifton, Idaho 83228**
- Motion to adjourn – 1st by Theron Jensen, 2nd by Mary Dixon

ROSTER OF ATTENDANCE 20 26 ANNUAL MEETING

WATER DISTRICT NO. 13R)

ANNUAL MEETING

WATER DISTRICT AREA OXFORD CREEK)

Date 03.20.26 Time 7:00 PM am/pm

Location MOYLE CENTER

Address 175 W. CENTER STREET
CLIFTON, IDAHO 83228

NAME	ADDRESS	REPRESENTING
BRIAN HENNESSY	9132 N. CHURCH STREET OXFORD ID 83228	SELF
Mary Dixon		Casey Fisher
Nelladee Waldron		Self
Levi Waldron		T
Breed Geertsen	1255 N 1400 E Logan, UT	Self
Donald Fisher	503 900 W Hyde Park, UT	Self
Burton Ten	8829 8845 N US Hwy Oxford ID	Self
RAND ROBERTS	8045 N WESTSIDE HWY CLIFTON ID 83228	SELF
Talena Roberts		
Dollette Roberts	8096 N Westside Hwy Clifton ID 83228	Self
Claudia Richards	2045 N. Westside Hwy ID	
Bret Yearsley	P.O. Box 45 Swan Lake, Id. 83281	Self
Phyllis Murphy	5779 W Oxford Mill St, Clifton, Id	Self
Michael Havigson	8	Self

NAME

ADDRESS

REPRESENTING

Jake Andersson 27975, 3925 w. Ogden way Self
Demille Coburn 9006 NORTH HARKNESS ST. OXFORD, IDAHO