

Water District 110
Annual Meeting Minutes (Draft)
West Jefferson School District 253
February 11, 2026

At 12:01 p.m. Kirk Jacobs called the meeting to order.

Lynn Burtenshaw moved to elect Kirk Jacobs as meeting chairman; seconded by Don Parker: Motion passed.
Lynn Burtenshaw moved to elect Christina Henman as meeting secretary; seconded by Kyle Jacobs: Motion passed.

Christina Henman reviewed the 2025 annual meeting minutes that were provided. Don Parker moved to accept the minutes; seconded by Lynn Burtenshaw: Motion passed.

Tanner Wood presented the 2025 financial report. The pending expense for the IDWR contract is due to late billing. All charges for the district were to cover staffing. The district made a profit of ≈\$8,100. The floor was opened for questions: None asked. Lynne Burtenshaw moved to accept the financial affairs; seconded by Keith Shulberg: Motion passed.

Blake Jordan introduced Ryan Tracy as the IDWR employee overseeing the Water District staff and enforcement and noted that there is a possibility that Ryan may be proposed to become the Watermaster in the future.

Blake Jordan presented the 2026 proposed budget. Due to a surplus of money in the District's savings account, it is proposed to have no assessments for 2026. It was also proposed to keep the IDWR contract at the same amount. The floor was opened for questions: None asked.

Blake Jordan presented the resolutions and proposed changes. The resolutions reflect the appointment of the Watermaster (Blake Jordan) and Treasurer (Kirk Jacobs). Minor changes were made to update dates to reflect the current year. Resolutions #7 and #8 were updated to reflect the proposed budget. The floor was opened for questions: None asked. Don Parker moved to adopt the proposed budget and resolutions; seconded by Kirk Jacobs: Motion passed.

Kirk Jacobs clarified that that the savings from having no assessments would not be seen until next year. The assessments for 2025 are collected in 2026 and still have to be paid.

Tanner Wood presented the Water Master's Report. The report included a field season review, an annual volume report, IDWR activity within the district, 2026 water outlook, and a review of enforcement actions. Tanner described problems with unreadable flow meters, and informed users that the district would be working to contact individuals who have repeated issues with their meters. The floor was opened for questions: None asked. Don Parker moved to accept the report: seconded by Keith Schuldburg: Motion passed.

Blake Jordan provided an update on curtailment efforts. Blake reminded water users of the importance of maintaining working flow meters; if they can't be read, it is difficult to get accurate information. Blake also pointed out that the ground water districts require monthly readings, so water users are encouraged to ensure their meters are on and functioning. Curtailment orders in 2025 affected the majority of ESPA water rights, with 53 water rights within WD110 affected. Blake clarified that curtailment orders remain in effect until a new order is issued or the order is rescinded. Non-compliance with the curtailment order can result in enforcement action from the Department, which can include a notice of violation and penalties. As the Area of Common Ground Water Supply expands, new water rights will also be brought into administration to help share the burden.

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Administration of these new rights will begin in 2027. The floor was opened for questions. A question was asked whether there are any current lawsuits or actions to revert the methodology plan. Blake responded that he is unaware of any actions. There has been litigation, but that is handled by the courts. It was also clarified that the previous methodology was based on steady state and didn't provide as needed during the irrigation season. It was suggested that water users could check with IGWA as a potential resource for information. Another question was asked about whether water users would be notified when a curtailment order is in effect, when lifted, and if there are foreseeable curtailments. Blake answered that affected water users are notified when a curtailment order is issued and that the methodology determines further notification about the status of the order. The current outlook suggests that there is a possibility of curtailment orders in the coming year; however, Blake also clarified that the curtailments only affect water users who are NOT protected under a mitigation plan.

Kirk Jacobs commented on out of compliance meters. He reiterated the importance of ensuring that meters are working and noted that it is the water user's responsibility to ensure they work. He encouraged water users to check their meters at least once a week. He also mentioned that while the district is working on getting telemetry equipment, it won't be an immediate replacement for manual meter readings. Kirk also clarified that the current agreement is good for two more years.

Time was given to review the advisory committee. It was noted that the water district advisory committee mirrors the Jefferson Clark Ground Water District board, which is not required but works well. The floor was opened to accept or nominate new members: no changes proposed. Kyle Jacobs moved to accept the current advisory committee; seconded by Keith Shuldberg: Motion passed.

The floor was opened to bring up any new business or questions: None asked.

Lynn Burtenshaw moved to adjourn the meeting: meeting adjourned at 1:05 p.m.



Christina Henman, 2026 Meeting Secretary

2/24/2026

Date

WATER DISTRICT 110 ANNUAL MEETING- 2/11/2026

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**Water District 110
2026 Advisory Committee**

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