

Water District 13Q Middle Fork Trout Creek
Minutes of the March 19, 2025 Annual Meeting
Grace Legion Hall



In attendance: Dr. Ron Hamm, Danny Rasmussen, Keith Bitton, Tracy Woolsey, Roven & Darlene Gunnell, Ross Harris, Dixie Hunsaker, Doug Flagg, Alan Hubbard, Michael Tingey, Tod Jensen, Dave Barthlome and two representatives from IDWR: Jose Pacheco, Brent Bonrey.

The meeting was called to order by Alan Hubbard at 1:00.

Collection of \$35 for the building fee. 2025 minutes were read by D. Gunnell. R. Harris made a motion to accept the minutes, seconded by R. Gunnell – approved by majority.

Review of Action Items from 2025 meeting:

1. Administrative Process that was approved by the 13Q By-laws Committee and presented at the meeting were emailed to all members.
2. Resolutions were met/completed. Recognition was given to Jeff Anderson for all his work of correcting water share numbers and CFS amounts.
3. EIN was procured.
4. Workman's Comp and Liability Insurance was not able to be obtained. The Secretary will continue to try to obtain those insurance coverages.

1st order of business: **Proposed Budget**

The proposed budget for 2026 is \$1,500. Compensation for WM- \$700, Treasurer- \$400, WCOM- \$400. \$400 was left over from last year for the WCOM budget. The amount to be gathered by dues is \$1,100.

The Advisory Committee had met previously and agreed to use the current water right information that has been obtained and collected during the last couple of years. This information has updated water rights holders and CFS amounts. Assessments for the budget were calculated by CFS for water right dates 1884 and earlier. For 1885 and later, one charge of \$10 is assigned per member. The one exception for this calculation is where more than one claim was made on a water right. This will be further examined and at the time that water right/s will be left as previously accessed. The proposed budget was approved by unanimous vote. The assessment fees will be invoiced and collected by the Treasurer. The budget was approved by majority.

2nd order of business: **Nomination and election of meeting Chairman and Treasurer**

A motion was made by M. Tingey and seconded by D. Barthlome to retain Alan Hubbard as Chairman. No other nominations were made, approved by majority. A motion was made by R. Harris and seconded by M. Tingey to retain Darlene Gunnell as Treasure/Secretary, approved by majority.

3rd order of business: **Nomination and Election of Water Master.**

A motion was made by R. Gunnell to nominate Doug Flagg as Water Master and seconded by D. Hunsaker. A motion was made by M. Tingey and seconded by R. Harris to nominate Danny Rasmussen as Water Master. D. Flagg declined the nomination. A motion was made to nominate Michael Tingey, but Michael declined. No other nominations were made. Danny was approved by unanimous vote. D. Hunsaker nominated D. Flagg for assistant Water Mater, seconded by T. Woolsey, he was unanimously approved.

4th order of business: **Amend 13Q Administrative Process**

An amendment to 13Q Administrative Process was proposed by Alan Hubbard. The amendment removes section concerning how member assessments were calculated in previous years and replaces that with the current assessment strategy approved the Advisory Committee for year 2026. Alan Hubbard read the proposed amendment to the members and the amendment was approved by majority vote.

5th order of business: **Election of Advisory Committee**

Per Admin process, individuals need to be present to be nominated. R. Harris motioned that we retail all member who were present, who were: Tod Jensen, Ross Harris, Danny Rasmussen and Roven Gunnell. D. Flagg seconded the motion. Majority ayes for approval. R. Gunnell made a motion to nominate Michael Tingey as the fifth member. Seconded by D. Hunsaker, approved by majority vote. D. Rasmussen declined remaining Chairman of the committee expressing conflict of interest while holding the Water Master position. M. Tingey nominated R. Gunnell, seconded by R. Harris, for Chairman of the Advisory Committee. Approved by majority vote.

The floor was given to IDWR representatives for any information/updates. No updates were given and the meeting proceeded.

Stated within and voted on Resolutions and Decisions:

- Assessment fees for dates 1884 and older by CFS, 1885 and newer-\$10
- Workman's Comp and Liability Insurance continue to be attained.

A motion was made and seconded for the meeting to adjourn. Next year's meeting was set for the 3rd Monday in March, which will be March 15th, 2027, 1:00 at the Legion Hall.

Signed: Darlene Gunnell Approved: Alan Hubbard
Darlene Gunnell, Secretary 3/24/26 Alan Hubbard, Chairman

ROSTER OF ATTENDANCE

20 24 ANNUAL MEETING

WATER DISTRICT NO. 13Q)

ANNUAL MEETING

WATER DISTRICT AREA _____)

Date 3-16-26 Time 1:00 am/pm (C)

Location Grace Legion Hall

Address _____
Grace ID 83241

NAME	ADDRESS	REPRESENTING
Dr Ronald Hamr	322 Lagelich	Self
Nanny Asmussen	160 Steele Lane	self
Keith Burton	397 Fish Hatchery Rd	self
Jose Pacheco	IDWR	IDWR
Brent Bonney	IDWR	IDWR
TRACY WILSEY	290 BENCH LAGO	SELF
Proven Darnell	2347 Bench Lago Road	self
Richard		self
Dixie Hunsaker	PO BOX F	self
Doug Flagg	2306 Lago Liberty Rd	Self
Alan Hubbard	426 Bench Lago Rd	self
Michael Tingey	2114 Lago Liberty Rd	self
Darlene Darnell		
Ted Jensen		
Dave Bartholme		

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

130 Middle Fork Trout Creek

Meeting Date, Time and Location:

3/16/2026 1:00 Grace Legion Hall

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location

Date 3/15/27 Time 1:00 Location Grace Legion Hall

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Darlene Dummell Treasurer 3/16/26
Water District Representative / Title Date