

WATER DISTRICT NO. 161 MOUNTAIN HOME AREA WATER DISTRICT
ADOPTED AND PROPOSED RESOLUTIONS

PREVIOUSLY ADOPTED RESOLUTIONS WILL REMAIN IN EFFECT UNTIL CHANGED BY SUBSEQUENT RESOLUTION OR OTHERWISE ALTERED BY MAJORITY VOTE OF THE WATER RIGHT OWNERS AT THEIR ANNUAL MEETING OR SPECIAL MEETING CALLED FOR SUCH PURPOSE

DISTRICT CREATION AND BOUNDARIES

Adopted 2016

Water District 161 consists of the area and water rights as defined by the Preliminary Order Creating Water District No. 161 ("Order"), dated February 29, 2016. The district includes all ground water rights in the Administrative Basin 61 and a portion of Basin 63 as shown in the map attached to the Order, except rights used for domestic and stock water purposes as defined by Idaho Code 42-111 and 42-1401A.

ANNUAL MEETING DATE

Adopted 2016

It is herewith resolved that the Annual Meeting for Water District 161 shall be held on the third Tuesday of January of each year at the time and place to be determined each successive year unless the Director of IDWR should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting.

ANNUAL MEETING MINUTES

Adopted 2016

Copies of the minutes of the annual meeting and all approved resolutions shall be filed with the Director of IDWR immediately after the annual meeting in accordance with Idaho Code 42-605(5).

DISTRICT FISCAL YEAR

Adopted 2017

It is herewith resolved that the fiscal year for Water District No. 161 be defined as February 1st to January 31st of each year. The fiscal years shall be referred to using the year of the meeting during which the budget for that fiscal year was adopted.

RESOLUTION SETTING THE 2026 BUDGET

Proposed 2026

It is herewith resolved that the 2026 operating budget for Water District No. 161 is as follows:

Watermaster Wages \$1,681.81monthly gross x 12 months = \$20,181.68

Secretary/Treasurer Wages \$3,859.00

Payroll taxes & Workers Compensation \$3,750.00

Cell phone & Internet for Watermaster \$1,200.00

Vehicle Mileage (Federal Rate) for Watermaster \$2,174.04

Office Supplies / Misc. \$550.00

Contingency/Cash Carryover \$20,000.00

Total Budget \$51,714.72

* Budget line item total shown are estimates. Actual line item costs may vary but the total cost incurred for the district cannot exceed \$51,714.72 during the fiscal year.

** Cash Carryover shall not exceed \$25,000.00

RECEIVED
MAY 15 2017
MOUNTAIN HOME
WATER DISTRICT

MINIMUM USER FEE

Adopted 2025

It is herewith resolved that a minimum charge of \$45.00 per water right owner shall be assessed whenever the prorated charge to a user is less than \$45.00 that user will be assessed \$45.00

COLLECTION OF THE BUDGET AND DISBURSEMENT OF FUNDS

Adopted 2017

It is herewith resolved that the adopted budget for Water District No. 161 be collected from the water users by the Water District No. 161 Watermaster as provided by Idaho Code 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a bank account maintained by the water district at US Bank in Mountain Home, Idaho. Treasurer shall disperse funds from water district bank account using two party signature checks signed by Treasurer and one member of the Advisory Committee.

FINAL ASSESSMENT DETERMINATION

Adopted 2017

It is herewith resolved that in accordance with Idaho Code 42-612 (5) the assessment amount for each user as shown in the adopted budget shall constitute a final determination of the amount due for that year.

DISTRICT PAYMENT TERMS

Adopted 2017

It is herewith resolved that the following payment terms be put into effect:

1. Annual assessments shall be payable on or before April 1. Any other billing is due within thirty (30) days from the billing date. The postmark date will be considered the date of payment. Accounts not paid by the due date shall be charged in accordance with Idaho Code 42-617.
2. The Watermaster will terminate water delivery to any water user whose assessments are not paid in full sixty (60) days from the billing date and will not resume delivery until that user's amount due is paid in full.

DISTRICT SECRETARY/TREASURER

Proposed 2025

It is herewith resolved that Chris Alzola be elected as Secretary/Treasurer for Water District No 161 for the ensuing year and paid as specified in the adopted budget. The duties of the Secretary/Treasurer will be to maintain financial records, disburse water district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code 42-619.

WATERMASTER DUTIES

Adopted 2016

The Watermaster shall perform his or her duties as required by Chapter 6, Title 42, Idaho Code and in accordance with:

- a. Direction and guidance provided by the Director of IDWR
- b. The annual water district Resolutions adopted herein
- c. Guidance and input from the WD161 Advisory Committee

WATERMASTER TERM OF SERVICE

Proposed 2026

It is herewith resolved that Ed VanEtten be elected to, upon appointment by the Director of IDWR serve as the Watermaster of Water District 161 for the ensuing year. The Watermaster is an employee of Water District No. 161 is paid as specified in the adopted budget

ENTRY OF LANDS BY WATERMASTER

Adopted 2016

It is herewith resolved that the watermaster and any watermaster assistants are authorized as employees of IDWR under Idaho Code 42-1701 (5) to make reasonable entry on lands within the district, in accordance with IDWR policy, to carry out the duties of the watermaster as instructed by IDWR. These duties include but are not limited to:

1. Inventory of diversions in the district, including inspection of conveyance infrastructure and place of use of water
2. Measuring and recording rates of diversions, and regulating diversions as necessary.
3. Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use and/or to determine compliance required by any agreement or order of IDWR.

ADVISORY COMMITTEE STRUCTURE

Adopted 2016

It is herewith resolved that an advisory committee shall be selected to provide input to the watermaster and the Director of IDWR. The advisory committee will meet as often as needed to address the structure, governance and operating of the district. Seven water users or water right owners, or representatives of entities owning water rights within the district shall comprise the advisory committee. The advisory committee members for the ensuing year shall represent all water users within the district and should represent the following types of water users:

Small Irrigation (less than 10 acres)

Large Irrigation (2 members)

Commercial/Industrial (includes Dairy use)

Municipal (cities)

Domestic (non-exempt domestic use such as subdivisions, community wells, mobile home parks, etc.)

Mtn. Home Air Force Base

ADVISORY COMMITTEE MEMBERS

Proposed 2026

The Advisory Committee members for the ensuing year shall be the following:

Member #1: David Olson – Large Irrigation

Member #2: Jim Blanton – Domestic

Member #3: Kresta Davis (or as designated by Idaho Power) – Commercial/Industrial

Member #4: Larry Jewett – Small Irrigation

Member #5: Katie Gomez (or as designated by USAF) – MHAFB

Member #6: Eric Orr – Large Irrigation

Member #7: Daniel Brennan (or as designated by City of Mtn. Home) – Municipal

ADVISORY COMMITTEE REPLACEMENTS

Adopted 2018

It is herewith resolved that, in the event a member of the WD161 Advisory Committee resigns or is otherwise unable to continue to serve on the committee, the remaining members of the Water District 1616 advisory committee are authorized to select a replacement member to serve until a successor is selected by the users at the next annual meeting.