

STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES

RECEIVED

JUN 17 2025

NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP

DEPARTMENT OF WATER RESOURCES
EASTERN REGION

1. List the numbers of all water rights and/or adjudication claim records to be changed. If you only acquired a portion of the water right or adjudication claim, check "Yes" in the "Split?" column. If the water right is leased to the Water Supply Bank, check "Yes". If you are not sure if the water right is leased to the Water Supply Bank, see #7 of the instructions.

Water Right/Claim No.	Split?	Leased to Water Supply Bank?	Water Right/Claim No.	Split?	Leased to Water Supply Bank?
34-394C	Yes ☐	Yes ☐		Yes ☐	Yes ☐
	Yes ☐	Yes ☐		Yes ☐	Yes ☐
	Yes ☐	Yes ☐		Yes ☐	Yes ☐
	Yes ☐	Yes ☐		Yes ☐	Yes ☐
	Yes ☐	Yes ☐		Yes ☐	Yes ☐

2. Previous Owner's Name: Shawn Roberts
Name of current water right holder/claimant
3. New Owner(s)/Claimant(s): William Moncur
New owner(s) as listed on the conveyance document Name connector ☐ and ☐ or
- PO Box 452 Arco ID 83213
Mailing address City State Zip
- 208-589-3259 _____
Telephone Email
4. If the water rights and/or adjudication claims were split, how did the division occur?
☐ The water rights or claims were divided as specifically identified in a deed, contract, or other conveyance document.
☐ The water rights or claims were divided proportionately based on the portion of their place(s) of use acquired by the new owner.
5. Date you acquired the water rights and/or claims listed above: _____
6. Do you own the land identified as the water right place of use? Yes ☐ No ☐
 o If no, attach evidence that written notice of the change of water right ownership has been delivered to the landowner of record.
7. This form must be signed and submitted with the following **REQUIRED** items:
☒ A copy of the conveyance document – warranty deed, quitclaim deed, court decree, contract of sale, etc. The conveyance document must include a legal description of the property or description of the water right(s) if no land is conveyed.
☐ Plat map, survey map or aerial photograph which clearly shows the place of use and point of diversion for each water right and/or claim listed above (if necessary to clarify division of water rights or complex property descriptions).
☒ Filing fee (see instructions for further explanation):
 o \$25 per *undivided* water right.
 o \$100 per *split* water right.
 o No fee is required for pending adjudication claims.
☐ If water right(s) are leased to the Water Supply Bank AND there are multiple owners, a Lessor Designation form is required.
☐ If water right(s) are leased to the Water Supply Bank, the individual owner or designated lessor must complete, sign and submit an IRS Form W-9.

8. Signature: Bill M _____ 6/17/2025
 Signature of new owner/claimant Title, if applicable Date

Print name

Signature: _____ _____ _____
 Signature of new owner/claimant Title, if applicable Date

Print name

Received by JB Date 6/17/2025 For IDWR Office Use Only: Receipt No. E050924 Receipt Amt. \$25. - for this app
\$350. -

Active in the Water Supply Bank? Yes ☐ No ☐ If yes, forward to the State Office for processing W-9 received? Yes ☐ No ☐

Name on W-9 _____ Approved by _____ Processed by _____ Date _____

Returned/Refund Requested 1/13/2026



IDAHO DEPARTMENT OF
WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls, ID 83402-1718

Phone: 208-525-7161 • Fax: 208-525-7177 • Email: easterninfo@idwr.idaho.gov • Web: idwr.idaho.gov

Governor Brad Little

Director Mathew Weaver

January 13, 2026

WILLIAM MONCUR
PO BOX 452
ARCO ID 83213

RE: Change in Ownership Water Right No. 34-394C

Dear Sir/Madam:

The Department of Water Resources acknowledges receipt of an ownership change on June 17, 2025, for the above-mentioned water right(s). In order for the department to update the ownership, additional information and/or fees were required, specifically a copy of the recorded Warranty Deed or other legal document indicating your ownership. The department sent a letter requesting additional information on September 10, 2025 (copy attached). This information was to be returned in 30 days.

As of today, the department has not received any additional information, therefore we are returning your application unprocessed. Because we cannot process the application without the required information/fees you are entitled to a full refund. The department has initiated the refund and it should arrive from the state office in a couple of weeks.

Please note that Section 42-248, Idaho Code, requires you or the owner of this water right to maintain current ownership and address records on file with the department. Forms to file a change of ownership of a water right and/or a change in the address of the water right owner are available from any department office, or at the department's website at: www.idwr.idaho.gov.

Please feel free to contact the Department if you have any questions.

Sincerely,

Jonie Baily
Technical Records Specialist

Baily, Jonie

From: Baily, Jonie
Sent: Tuesday, January 13, 2026 1:58 PM
To: IdwrPayable
Subject: Refund Request

Good afternoon!

I have a refund request as follows:

Receipt number: E050924
Amount: \$25.00
Payable to: WILLIAM MONCUR
PO BOX 452
ARCO ID 83213

Reason: Ownership Change for 1 water right, filed with another complete application. Additional information requested but was not received therefore the application is being returned unprocessed. The applicant is entitled to a partial refund. Receipt total \$350.00 ownership change for 1 water right being returned therefore entitled to only a \$25.00 refund.

Let me know if you have any questions or need additional information. Have a great day!!!



Jonie Baily | Technical Records Specialist
900 N Skyline Drive Ste. A, Idaho Falls, ID 83402
Phone number: (208) 525-7161
Fax number: (208) 525-7177
Email: jonie.baily@idwr.idaho.gov
Website: www.idwr.idaho.gov



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Governor Brad Little

Director Mathew Weaver

September 10, 2025

WILLIAM MONCUR
PO BOX 452
ARCO ID 83213

RE: Change in Ownership Water Right No. 34-394C

Dear Sir/Madam:

The Department of Water Resources acknowledges receipt of your Notice of Change in Water Right Ownership.

Our review of your notice indicates that additional information is required before we can process the change. The information required is indicated below:

**** **Evidence of Ownership:** On June 17, 2025, when this application was submitted, you were going to submit the Warranty Deed in order for the department to update the ownership. As of today, the department has not received the deed. Please supply a copy of the deed indicating your ownership in the water right listed above.

Because the Department cannot process the ownership change without proper documentation/fees, we will hold any action on your notice pending receipt of the necessary information/fees. If we do not receive the necessary information/fees within 30 days we will return your notice and all attachments and your notice will not be processed.

Please note that Section 42-248, Idaho Code, requires you or the owner of this water right to maintain current ownership and address records on file with the department. Forms to file a change of ownership of a water right and/or a change in the address of the water right owner are available from any department office, or at the department's website at: www.idwr.idaho.gov.

Please feel free to contact the Department if you have any questions.

Sincerely,

Jonie Bailly
Technical Records Specialist

Enclosure(s)

SCANNED

SEP 10 2025